

**Rate Contract for removal of Misc. waste and
Scrap Material**



TENDER No.
IPR/ST/TN-ARC/03/18-19
DATED
03.08.2018

Institute For Plasma Research
Near Indira Bridge,
Bhat – 382 428.
Gandhinagar.

	<p>प्लाज़्मा अनुसंधान संस्थान</p>	
	<p>Institute for Plasma Research</p>	
	<p>भाट, निकट इन्दिरा पुल, गांधीनगर - ३८२ ४२८ (भारत)</p>	
	<p>Bhat, Near Indira Bridge, Gandhinagar 382 428, Gujarat (India)</p>	
<p>दूरभाष / TELEPHONE : (079) 23962260; 2262, 2263</p>		<p>stores@ipr.res.in</p>
<p>फॅक्स / FAX : (079) 23962277</p>		

Table of Contents

Section	Details
Section – 1	BID SCHEDULE
Section – 2	ELIGIBILITY CRITERIA
Section – 3	INSTRUCTIONS TO BIDDERS
Section – 4	TERMS AND CONDITIONS
Section – 5	COMMERCIAL BID
Section – 6	ANNEXURES
	Annexure A1 : Declaration for Acceptance of Tender Terms and Conditions
	Annexure A2 : Bidder's Information
Section – 7	Check List.

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SECTION 1 – BID SCHEDULE

Tender No.	IPR/ST/TN-ARC/03/18-19
Tender Date	03.08.2018
Item Description	Rate Contract for removal of waste and scrap material.
Tender Type	Tender should be submitted on the schedule with your covering letter in the enclosed form duly signed and stamped on each page. Your quotation must be submitted in sealed envelope superscribing on the envelope the tender no. and the due date.
Last date & time of submission of Tender :	06.09.2018 at upto 1300 Hours
Place of Submission	Stores Department, Institute For Plasma Research, Near Indira Bridge, Bhat.
Opening Date & Time of tender	06.09.2018 at upto 1430 Hours
Earnest Money Deposit	Earnest Money Deposit (EMD) Group A: Metal – 10,000/- INR Group B: Non-Metal – 1000/- INR In the form of Demand Draft in the favor of IPR, Bhat Gandhinagar' payable at Gandhinagar to be submitted alongwith your bid.
Any Clarification	Name : Assistant Stores Officer. Department : Stores Institute For Plasma Research, Near Indira Bridge, Bhat. Email : yogesh.dadheech@ipr.res.in Contact No. : 079-23962260.

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SECTION 2 – ELIGIBILITY CRITERIA

PAN CARD of the firm / proprietor (copy to be enclosed)

Copy of GST Registration (copy to be enclosed)

The Bidder should accept TENDER terms & conditions, scope of work and all the details mentioned in this Tender and should submit the Tender Documents duly signed and stamped on each page.

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SECTION 3 – INSTRUCTIONS TO BIDDERS

SUBMISSION OF OFFER:

The Quotation MUST BE SUBMITTED IN A SEALED COVER super scribing Tender number / due date & time /Category of item and should reach the undersigned on or before due date and time as indicated in the tender notice. Tender received in open condition, without tender no. and date, without EMD will be rejected.

Pre-Bid Meeting:

Before submission of tender Vendor may visit IPR, Bhat Gandhinagar campus to have details / clarifications regarding Scrap and Tender on **16.08.2018 between 1100 Hrs to 1600 Hrs.**

PRICE BID MUST BE SUBMITTED IN ENCLOSED PRICE BID FORMAT ONLY.

Tender should be dropped in the tender box kept in the office of concerned Department / Section. No tender is to be handed over to our staff personally unless otherwise specified. All communications are to be addressed to the undersigned only. In case, due date happens to be holiday, the tender will be accepted and opened on the next working day.

Quoting of Price (s) : Price quoted should be in Indian Rupees without GST, collection from IPR, Bhat / Gandhinagar Campus at site on **AS IS WHERE IS** basis.

Quotation for Scrap Items: IPR offer scrap items in two categories **A. Metal** and **B. Non-Metal**. Vendor can participate in each category with applicable EMD and if any vendor wants to participate in both the categories, will be required to submit the EMD for both categories and same should be mention on sealed cover of quotation.

Vendor has to fill the rates for each and every item in categorie/s. Vendor has to ensure that NO ITEMS rate should not blank.

GST is to be indicated separately.

If Price bid is not quoted in PRICE BID as provided in Tender document, IPR, Bhat / Gandhinagar will Reject Bid along with forfeiting Earnest Money Deposit.

CANCELLATION OF TENDER:

Not with standing anything specified in this tender document, Seller / IPR, Bhat / Gandhinagar in his sole discretion, unconditionally and without having to assign any reasons, reserves the rights:

- To accept OR reject highest tender or any other tender or all the tenders.
- To accept any tender in full or in part.

- c) To reject the tender offer not confirming to the tenders terms.

VALIDITY OF THE OFFER :

180 Days from the date of submission of offer.

EVALUATION OF OFFER:

1. IPR, Bhat / Gandhinagar evaluate technical and commercial acceptable offers highest net Price basis.
2. Offer which deviates from the vital conditions (as illustrates below) of the tender shall be rejected:
 - a) Non- submission of complete offers.
 - b) Receipt of offers after due date and time and or by email / fax (unless specified otherwise).
 - c) Receipt of offers in open conditions.
3. In case any BIDDER is silent on any clauses mentioned in this tender documents, IPR, Bhat / Gandhinagar shall construe that the BIDDER had accepted the clauses as per the invitation to tender no further claim will be entertained.
4. No revision in the terms and conditions quoted in the offer will be entertained after the last date and time fixed for receipt of tenders.

IPR use weightage average method to drive H1 for the individual scrap category for that quoted rate X valuation % will be summed to drive H1 among the each category.

Category	Sr No.	Scrap Items Description	UOM	Quoted Rate	Quotation valuation %
A. Metal	1	Aluminum scrap (All type of aluminum scrap)	KG		10
	2	Mixed Cable scrap (Copper, Aluminum and other cable)	KG		10
	3	Copper scrap	KG		10
	4	MS Scrap (includes Light MS,GI,CI, MS Oil Tins and other Iron scrap)	KG		50
	5	SS Scrap (ALL Type Of SS)	KG		10
	6	Workshop residues such as metal turnings, chips	KG		10
		Total for Category A. (Metal) →			100
B. Non-Metal	1	Used/Scraped card board/card boxes and packing material/Newspaper/Books/Magazines, Pamphlet/Papers/Shredded papers/Files	KG		10
	2	Empty Chemical Glass bottles & Glass items (different sizes)	KG		10
	3	Plastic & Rubber Scrap (PVC, UPVC, Can, bottles, pipes, tanks, etc.)	KG		30
	4	Used/scraped packing woods (includes fire wood and all type of woods)	KG		50
		Total for Category B. (Non-Metal) →			100

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SECTION 4 – TERMS AND CONDITIONS

- We propose to award a Rate contract for Disposal/Sale of the following Misc scrap items from Institute for Plasma Research, bhat, Gandhinagar on “As is where is condition” & no complaint basis and ground clearance basis for a period of One year (Extendable by one more year on mutually agreed terms and conditions) from the date of award of the contract :-

Details of the Item proposed & Earnest Money Deposit:

A	<u>Metal</u>	<u>EMD</u>
1	MS Scrap (includes Light MS,GI,CI, MS Oil Tins and other Iron scrap)	Rs. 10,000/-
2	Aluminum scrap (All type of aluminum scrap)	
3	SS Scrap (All types of SS)	
4	Copper scrap	
5	Mixed Cable scrap (Copper, Aluminum and other cable)	
6	Workshop residues such as metal turnings, chips	

B	<u>Non-Metal</u>	<u>EMD</u>
1	Plastic & Rubber Scrap (PVC, UPVC, Can, bottles, pipes, tanks, etc.)	Rs. 1,000/-
2	Used/scraped packing woods (includes fire wood and all type of woods)	
3	Used/Scraped card board/card boxes and packing material/Newspaper/Books/Magazines, Pamphlet/Papers/Shredded papers/Files	
4	Empty Chemical Glass bottles & glass items(different sizes)	

- IPR offer scrap items in two categories A. Metal and B. Non-Metal. Vendor can participate in each categories with applicable EMD and If any vendor wants to participate in both the categories, he has to submit the EMD for both categories (Metal: 10,000 + Non-Metal 1,000 Total Rs. 11,000)
- This Tender is for one year, the scrap items quantity included in this tender will subject to collection/generation of qty in the entire year and party will wall intimated for the lifting after generation of lot, vendor shall visit prior to lifting of material. The items offered are not readily available with us; sale is purely on availability basis.
- The Bidders/Vendors workmen shall have to abide by the rules regulation including safety & security regulation of the relevant statutory Acts. Entry inside the works should only be against Gate pass for the men and equipment for which vendor will have to apply well in advance before lifting commences.
- The Buyer will employ his own labor and means; at his own cost and risk for removal/collection/shifting of scrap as per schedules and payment of wages/compensation to the laborers will be the sole responsibility of the buyer. The purchaser shall ensure that his workmen

do not loiter around within the stores area of the institute areas. They shall not touch any material except those materials shown to them. If any of his workmen is even found violating these restrictions, the Buyer shall be responsible for making goods the loss to the owners on which their decision shall be final and binding.

6. The quantity in actual may turn out to be more or less than the estimated quantity. In the event of quantity turning out to be more than the estimated quantity the buyer has to lift the allotted quantity. In the event of actual quantity turning out to be less than the estimated quantity, the buyer shall not be entitled to claim any damages, loss of interest or compensation on this count.
7. The items for disposal are offered on 'As is where is basis' only.
8. The IPR reserve the right to black-list, debar any bidder/buyer due to any act of omission or commission or fraudulent acts indulged or caused to be indulged by such bidder/buyer in the course of bidding process and/or in the execution or performance of any of the contracts which may be awarded to the bidder/buyer pursuant to the Rate Contract.
9. IPR, Bhat / Gandhinagar reserve the right to withdraw the items offered for sale before or after issue of Scrap sale order without assigning any reason thereof.

Award of Contract:

- A buyer shall be selected for rate contract for entire period of scrap order for single/multiple category and the quoted rate will remain unchanged during the tenure of contract.
- IPR will drive the H1 from the category of Item as per quotation evaluation method.
- Selected buyer will be matching H1 for the bid.
- IPR will reserve the right to offer H1 counter rate to H2 and H3 bidder, if H1 vender fail to lift Scrap items or terminated from the Scrap order.
- The Performance of the buyer will be reviewed by committee during contract period and IPR, Bhat / Gandhinagar reserve right to add or delete scrap items in rate contract based on performance if necessary without intimation.

Payment Terms, Scrap collection and other terms and conditions

- IPR, Bhat / Gandhinagar will select H1 vendor for disposal of scrap and issue sale order for the entire period of One year and quoted rate will remain unchanged for the entire tenure of the contract
- If the vendor refuses to accept the sale order from the IPR, IPR shall forfeit the EMD amount of the vendor.
- The vendor will be required to submit acceptance of the sale order with Security Deposit within 10 working days of issue of sale order in the form of DD.
- After intimation from IPR for lifting awarded scrap lot, vendor has to visit and deposit advance amount of Scrap sale invoice and applicable GST before lifting of material.
- Vendor has to lift the scrap material within 10 working days and should clean the site after intimation. You should make own arrangement for weighment, Loading, collection and transportation at your own cost.
- Payment to be made in the form of Demand Draft only and in the name of "Institute for Plasma research, Gandhinagar" payable at Ghandhinagar.

Earnest Money Deposit :

EMD of unsuccessful bidders will be returned within 30 days after the award of the contract. For successful bidder, EMD will be returned only after receipt of Security Deposit.

EMD of a tenderer will be forfeited, if the tenderer withdraws or amends its tender or derogates from the tender in any respect within the period of validity of its tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, its EMD will be forfeited.

IPR, Bhat / Gandhiangar reserve the right to cancel or amend the contract.

Security Deposit :

Successful vendor will be required to submit Interest Free Security Deposit of Rs.60,000.00 for Metal Category and Rs. 5,000.00 for Non-metal Category vide Demand Draft in favor of Institute For Plasma Research alongwith Order Acceptance, Gandhinagar within 10 working days from the issue of the sale order.

If the Vendor fails to fulfill any of the Terms and Conditions of the Order, Security Deposit will be forfeited.

Penalty:

If the lifting of the material with cleaning site is not done on next 10 working days after intimation form IPR, Buyer have to pay Ground/Room rent charges for delay. Ground/Room rent charges shall be 0.50% of the reserve price per week shall be charged upto 15 days after 15 days 1% shall be charged up to 30 days. Any loss incurred will be recovered from the payment prejudice to any action the Director may take. Any kind of relaxation in penalty with due request of genuine explanations will subject to IPR committee recommendation only.

Guidelines on Lifting/hoisting equipment and Material Movement

- All equipments like crane, hydra, chain blocks, slings, D shackles, hoisting machines, tackles including their attachments, etc. must have valid load test certificates issued by the competent authority. Also, it should be in sound condition, having adequate strength and free from any defect.
- Every hoisting machine and all gears shall be plainly marked with the safe working load and having clear identification number.
- Contractors involved in handling of any material overhead must install necessary barricades, warning signs or take any other steps necessary to prevent others from walking/standing beneath the load. No cranes shall be left unattended with hanging load and on completion of work; the boom/jib of the crane may be brought down and kept in horizontal condition.
- Ensure Work permit is taken from IPR & work is being carried out under responsible supervision of the contractor and IPR.
- Every crane or hoisting appliances operator shall have valid licence issued by competent authority. Also, each crane, hydra should have at least one helper.
- All persons engaged for the work must wear Safety Helmet, Safety Shoes. Other personal protective equipments must be used as needed. If work to be done for more than 2 mtr. height, full body safety harness to be worn and fastened at fixed structure/life line. Medical fitness certificate from registered medical practitioner must be submitted before working at height.
- If ladder is used, it shall be of good construction, sound material and of adequate strength. The ladder shall be fixed firmly and securely.
- During high wind conditions, after sunset and in low visibility, lifting of heavy equipments should be avoided.

- The contractor shall be solely responsible for any eventuality which may happen at site and its consequences too.
- The contractor has to follow any other instructions as informed by IPR representative/safety division during execution.

Force Majeure:

Force Majeure will be accepted on adequate proof thereof.

We reserve the right to enter into Parallel contract with any other parties during the currency of the contract.

All disputes arising out of this tender shall have the Jurisdiction of Ahmedabad city only.

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SECTION 5 – COMMERCIAL BID

A	<u>Metal</u>
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Sr. No.	Description of Material	UOM	Rate(INR)	Rate In Word
1	MS Scrap (includes Light MS,GI,CI , MS oil tins and other Iron scrap)	Kg.		
2	Aluminum scrap (All type of aluminum scrap)	Kg.		
3	SS Scrap (All types of SS)	Kg.		
4	Copper scrap	Kg.		
5	Mixed Cable scrap (Copper, Aluminum and other cable)	Kg.		
6	Workshop residues such as metal turnings, chips	Kg.		

B	<u>Non-Metal</u>
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Sr.No.	Description of Material	UOM	Rate(INR)	Rate In Word
1	Plastic & Rubber Scrap (PVC, UPVC, Can, bottles, pipes, tanks, etc.)	Kg.		
2	Used/scraped packing woods (includes fire wood and all type of woods)	Kg.		
3	Used/Scraped card board/card boxes and packing material/Newspaper/Books/Magazines, Pamphlet/Papers/Shredded papers/Files	Kg.		
4	Empty Chemical Glass bottles and glass items (different sizes)	Kg.		

Please Fill or Tick the appropriate Columns

TAXES AND DUTIES			
Particulars	Applicable Rate (%)	Inclusive	Exclusive
GST No.			
Others, if any			
Others, if any			

GST Registration No. & Date	PAN Card No.

Date :

(Signature with Seal)

**DECLARATION FOR ACCEPTANC OF TERMS AND CONDISIONS AND SCOPE OF WORK
(On Company / firm's Letterhead)**

To,
Assistant Stores Officer,
Institute For Plasma Research,
Near Indira Bridge,
Bhat – 382428.
Gandhinagar.

Sub : Rate Contract for Disposal of General Scrap.
Ref. : Tender No. IPR/ST/TN-ARC/03/18-19 dated 03.08.2018

Sir,

I've carefully gone through the Terms & Conditions and Scope of Work as mentioned in the above referred Tender Documents. I declare that all the provisions of this TENDER are acceptable to my company. I further certify that I'm an authorized signatory of my company and am, therefore, competent to make this declaration.

Yours faithfully

(Signature of the Bidder)

Printed Name

Designation

Seal

Date :

Business Address :

BIDDER'S INFORMATION

Details of the Bidders :

1.	Name of the Bidder	
2.	Address of the Bidder	
3.	Status of the Company (Public Ltd./ Pvt. Ltd.)	
4.	Details of the Incorporation of the Company	Date :
		Rf. Document :
5.	Valid GST Registration No.	
7.	Permanent Account No. (PAN)	
8.	Name & Designation of the Contact person to whom all references shall be made regarding this tender	
9.	Mobile No.	
10.	Bank Account details	
11.	Telephone No. (with STD Code)	
12.	Email Address of the contact person	
13.	Fax No. (with STD Code)	
14.	Website	

SECTION 7 - CHECKLIST

The following items must be checked before the Bid is submitted :

Envelope

- a) Demand Draft/s for Rs. 10,000.00 and Rs.1,000.00 towards Earnest Money Deposit against Metal and Non Metal Material respectively.
- b) Eligibility Criteria Responses (each pages duly sealed and signed by the authorized signatory)
- c) Annexure A1 – Declaration for Acceptance of TENDER Terms and Conditions and Scope of Work
- d) Annexure A2 : Bidder's Information
- e) Copy of this TENDER document duly sealed and signed by the authorized signatory on every page.
- f) Commercial Bid: (Price to be quoted in Indian Rupees INR)

Your quotation must be submitted in sealed envelopes superscribing on the envelopes the Tender no. and the due date.