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प्लाज़्मा अनुसंधान संस्थान
Institute for Plasma Research

INSTITUTE FOR PLASMA RESEARCH
Bhat, Nr Indira Bridge,
Gandhinagar - 382 428. GUJARAT
(INDIA)
Tel. : + 91 - 23962000
Fax : + 91 - 23962277

काम का नाम

Name of work

प्लाज़्मा रिसर्च (आईपीआर), भट, गांधीनगर संस्थान में प्रथम मंजिल कार्यालयों में False ceiling /इंटीरियर और नवीनीकरण कार्य के लिए सिविल कार्यों के लिए निविदा।

Tender for Civil works for False ceiling / interior and renovation work at first floor offices at Institute for Plasma Research (IPR), Bhat, Gandhinagar.

Tender Notice No : IPR/TN/CIVIL/05/2018 dated: 15.7.2018

दो बोली प्रणाली

Two Bid System

Address of Tender : **Division Head, Civil Maintenance Group**
Inviting Authority **डिवीजन हेड, सिविल रखरखाव समूह, आईपीआर**
INSTITUTE FOR PLASMA RESEARCH
Near Indira Bridge,
Bhat - Gandhinagar - Gujarat - 382428
Telephone No. -079-23964023
Fax No. -079 -23962277



प्लाज्मा अनुसंधान संस्थान

भाट, निकट इन्दिरा पुल, गांधीनगर - ३८२४२८, गुजरात (भारत)

Institute for **Plasma Research**

Bhat, Near Indira Bridge, Gandhinagar - 382428, Gujarat (INDIA)

Phone : +91-79-23962000, Fax: +91-79-23962277,

Web: <http://www.ipr.res.in>

SECTION - 1 (i) Tender Notice (Newspaper Advertisement)

INSTITUTE FOR PLASMA RESEARCH
Nr. Indira Bridge, Bhat, Gandhinagar - 382 428
Phone: 079-23964023/4104, Fax: 079-23962277

Tender Notice No: IPR/TN/CIVIL/05/2018 (Two Bid System) dated 15.7.2018:

निदेशक की ओर से डिवीजन हेड, सिविल रखरखाव समूह द्वारा ई-निविदा मोड के माध्यम से ऑनलाइन आइटम दर निविदाएं आमंत्रित की जाती हैं, प्लाज्मा रिसर्च संस्थान, पास। इंदिरा ब्रिज, भट्ट, गांधीनगर - गुजरात - 382 428, दो बोलियों में, योग्य ठेकेदारों से निम्नलिखित कार्यों के लिए।

Online item rate tenders are invited through e-tendering mode by the Division Head, Civil Maintenance Group, on behalf of Director, Institute for Plasma Research, Nr. Indira Bridge, Bhat, Gandhinagar - Gujarat - 382 428, in two bids, from eligible contractors for the following works.

Name of Work:	Civil works for False ceiling / interior and renovation work at first floor offices at Institute for Plasma Research (IPR), Bhat, Gandhinagar.
Approx. Estimated Cost (₹)	46,70,000/-
Completion Period	120 Days (Including monsoon period, if any)
Tender Processing Fee	₹ 2755/- should be paid only by e-payment through electronic mode to M/S ITI Limited.
EMD (₹)	93,400/-
Tender document available for view and downloading on website	16.7.2018 to 6.8.2018
Clarifications regarding Tender document	10.8.2018 at 16:00 Hours
Closing of online submission of tenders	up to 13:00 Hours on 24.8.2018
Time and Date of online Opening of Technical Bid	24.8.2018 at 14:30 Hours

योग्यता मानदंड और निविदा दस्तावेज के साथ विस्तृत निविदा सूचना वेबसाइट www.tenderwizard.com/DAE पर मुफ्त दृश्य और डाउनलोड के लिए उपलब्ध है। ई-निविदा प्रक्रिया में भाग लेने के लिए, उपर्युक्त ई-निविदा पोर्टल पर पंजीकरण करना अनिवार्य है। इच्छुक एजेंसियों को प्रसंस्करण शुल्क और ईएमडी के साथ निर्दिष्ट तारीख को या उससे पहले निर्दिष्ट दस्तावेजों को स्कैन / भरना होगा।

Detailed tender notice along with Eligibility criteria and Tender Document is available on website www.tenderwizard.com/DAE for free view and downloading. To participate in e-tendering process, it is mandatory to get registered on the above e-tender portal. The interested agencies are required to scan/fill in and upload the specified documents along with processing fees and Earnest money deposit on or before the closing date.

केवल योग्य बोलीदाताओं की वित्तीय बोलियां बाद में अधिसूचित होने के लिए खोले जाएंगी।
Financial Bids of only qualified bidders will be opened at a later date to be notified separately.

निदेशक, आईपीआर किसी भी या सभी निविदाकारों के पूर्ण या हिस्से में निविदा को स्वीकार या अस्वीकार करने का अधिकार सुरक्षित रखता है या बिना किसी कारण बताए टोटो में निविदा रद्द करने का अधिकार सुरक्षित रखता है।

The Director, IPR reserves the right to accept or reject tender in full or part of any or all tenderers or to cancel the tender in Toto without assigning any reason thereof.

विस्तृत एनआईटी और निविदा दस्तावेज संस्थान के वेबसाइट <http://www.ipr.res.in/documents/tenders.html> पर संदर्भ उद्देश्य के लिए भी उपलब्ध हैं।
Detailed NIT & Tender Document are also available on the Institute's website <http://www.ipr.res.in/documents/tenders.html> for reference purpose only.

Division Head, Civil Maintenance Group, IPR
डिवीजन हेड, सिविल रखरखाव समूह, आईपीआर



प्लाज्मा अनुसंधान संस्थान

भाट, निकट इन्दिरा पुल, गांधीनगर - ३८२४२८, गुजरात (भारत)

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Phone : +91-79-23962000, Fax: +91-79-23962277,

Web: <http://www.ipr.res.in>

SECTION - 1 (ii) Detailed Tender Notice

Tender Notice No: IPR/TN/CIVIL/05/2018 (Two Bid System) dated 15.7.2017:

Tender notice for Civil works for False ceiling / interior and renovation at first floor offices at IPR-Bhat, Gandhinagar.

निदेशक की ओर से डिवीजन हेड, सिविल रखरखाव समूह द्वारा ई-निविदा मोड के माध्यम से ऑनलाइन आइटम दर निविदाएं आमंत्रित की जाती हैं, प्लाज्मा रिसर्च संस्थान, पास। इंदिरा ब्रिज, भट्ट, गांधीनगर - गुजरात - 382 428, दो बोलियों में, योग्य ठेकेदारों से निम्नलिखित कार्यों के लिए।

Online item rate tenders are invited through e-tendering mode by the Division Head, Civil Maintenance Group, on behalf of Director, Institute for Plasma Research, **Nr. Indira Bridge, Bhat, Gandhinagar - Gujarat - 382 428**, in two bids, from eligible contractors for the following works.

भाग-ए: ऑनलाइन सबमिशन के लिए निर्देश

PART-A: INSTRUCTION FOR ONLINE SUBMISSION

- 1 डाउनलोड करने, अपलोड करने और मुफ्त दृश्य के लिए कदम-
- 1 Steps for downloading, uploading and free view-

संभावित बोलीदाता या सामान्य जनता वेबसाइट www.tenderwizard.com/DAE से निविदा दस्तावेजों के मुफ्त पीडीएफ प्रारूप को देख और डाउनलोड कर सकते हैं > डीएई के निविदा > प्लाज्मा अनुसंधान संस्थान, गांधीनगर

Prospective bidders or General public can see and download free of cost **PDF format** of the tender documents from website www.tenderwizard.com/DAE >Tender Of DAE > Institute for plasma research, Gandhinagar.

निविदा में भाग लेने के लिए, संभावित बोलीदाता से अनुरोध है कि उपयोगकर्ता आईडी / पासवर्ड / कक्षा III डिजिटल हस्ताक्षर प्रमाणपत्र के साथ वेबसाइट www.tenderwizard.com/DAE के होम पेज में लॉगिन के बाद एक्सेल प्रारूप डाउनलोड करें। आईपीआर / डीएई में ई-निविदा के लिए सेवाएं मैसर्स आईटीआई लिमिटेड, निविदा विज़ार्ड हेल्प डेस्क सेंटर, # 24, पहला मंजिल, सुधा कॉम्प्लेक्स, हवनूर सर्किल के पास, तीसरी चरण, चौथा ब्लॉक, बसेश्वरनगर, बेंगलूर - 560 द्वारा प्रदान की जाती है। 07 9, पीएच: 91-80-40482000, टेलीफैक्स: 91-80-40482114, ईमेल: daehelpdesk@gmail.com।

To participate in the tender, Prospective Bidder are requested to download the Excel formats, after login in the Home page of the website www.tenderwizard.com/DAE with **User id/ Password /Class III Digital Signature Certificate**. The services for e-tendering in IPR/DAE is provided by M/s ITI Ltd., Tender wizard Help Desk Centre, # 24, 1st Floor, Sudha Complex, Near Havanoor Circle, 3rd Stage, 4th Block, Basaveshwaranagar, Bangalore - 560 079, Ph:91-80-40482000, Telefax: 91-80-40482114, Email: daehelpdesk@gmail.com.

विशेष निविदा के एक्सेल प्रारूपों को डाउनलोड करने के लिए कदम:

Steps to Download the excel formats of particular tender:

- a: लागू बटन पर क्लिक करें
- a: Click on **UNAPPLIED** button

- b: अनुरोध बटन पर क्लिक करें
- b: Click on **REQUEST** button

- c: इलेक्ट्रॉनिक मोड के माध्यम से ई-भुगतान के माध्यम से ऑनलाइन निविदा प्रसंस्करण शुल्क का भुगतान करें।
- c: *Pay Tender Processing fee online via e-payment through electronic mode*

- d: बटन पर क्लिक करें.
- d: Click on **SUBMIT** button,

- e: इन प्रोग्रेस बटन पर क्लिक करें (स्टेटस कॉलम बोलीदाता को निविदा के रूप में प्राप्त किया जाएगा)
- e: Click on **INPROGRESS** button (In status column bidder will find the tender as **RECEIVED**)

- f: बोलीदाता जमा करने की अंतिम तारीख तक किसी भी समय के लिए अनुलग्नक बटन संपादित करके आवश्यक निविदा दस्तावेज डाउनलोड करने में सक्षम हो जाएगा।
- f: Bidder will be able to download required Tender Documents by clicking **EDIT attachment** button for any number of times till last date of submission.

- 1 संभावित बोलीदाता को एक्सेल दस्तावेज़ भरना होगा और इसे नामित किए बिना अपलोड करना होगा। कृपया निविदा जमा करने के लिए सहायता पुस्तिका देखें या आईटीआई हेल्पडेस्क से संपर्क करें।
- 1 Prospective Bidder has to fill Excel Documents and upload the same without renaming it. Please refer Help Manual for Tender submission or contact ITI Helpdesk.

- 2 इच्छुक बोलीदाता को निविदा और सावधानी मानदंडों को ध्यान से आमंत्रित करने वाले नोटिस में नियम और शर्तें पढ़नी चाहिए। अगर वह खुद को योग्य मानता है तो उसे केवल अपनी बोली जमा करनी चाहिए और वह आवश्यक सभी दस्तावेजों के कब्जे में है।

2 The intending bidder must read the terms and conditions in the notice inviting tender & prequalification criteria carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

3 बोली जमा करने का मतलब बोलीदाता द्वारा Form – “I”. के रूप में संलग्न प्रारूप के अनुसार ऑनलाइन प्रस्तुत किए जाने वाले उपक्रम की स्वीकृति होगी।

3 Submission of bid shall mean acceptance of undertaking to be furnished online by bidder as per format enclosed as Form – “I”.

4 वेबसाइट पर पोस्ट बोलीदाताओं के लिए सूचना और निर्देश निविदा दस्तावेज का हिस्सा बनेंगे। आवश्यक प्रसंस्करण शुल्क का भुगतान करने के बाद निविदा डाउनलोड और अपलोड करने के लिए केवल www.tenderwizard.com/DAE पर अपलोड किया जाना है।

4 Information and Instructions for bidders posted on website shall form part of tender document. The tender is to be downloaded and uploaded only on www.tenderwizard.com/DAE after paying requisite processing fee.

5. बोली केवल अनिवार्य स्कैन किए गए दस्तावेजों को अपलोड करने के बाद ही प्रस्तुत की जा सकती है, "आईटीआई लिमिटेड, नई दिल्ली" के पक्ष में प्रसंस्करण शुल्क का भुगतान, आईपीआर के पक्ष में ईएमडी और निर्दिष्ट अन्य दस्तावेज। किसी भी मामले में प्रसंस्करण शुल्क वापस नहीं किया जाएगा।

5. The bid can only be submitted after uploading the mandatory scanned documents, payment of processing fee in favour of “ITI LIMITED, NEW DELHI”, Earnest Money Deposit in favour of IPR and other documents as specified. Processing fee shall not be refunded in any case.

6. बोलियां जमा करने के बाद ठेकेदार किसी भी समय संशोधित बोली को फिर से जमा कर सकता है लेकिन अधिसूचित किए गए बोली के ऑनलाइन जमा करने की तिथि निर्धारित करने की तारीख से पहले। बोलीदाता निर्धारित जमा तिथि और ऑनलाइन जमा करने के समय से पहले बोली वापस ले सकता है। लेकिन, जब बोलीदाता बोली वापस ले लेता है, तो उसे पुनः सबमिट नहीं किया जा सकता है।

देय तिथि और समय के बाद निविदा दस्तावेज जमा करने की अनुमति नहीं दी जाएगी। ई-टेंडरिंग पोर्टल पर प्रदर्शित होने वाला समय बोलीदाता पर अंतिम और बाध्यकारी होगा।

6. After submitting bids the contractor can re-submit revised bid any number of times but before stipulated closing time and date of online submission of bid as notified. The bidder can withdraw the bid before stipulated closing date and time of online submission. But, once the bidder withdraws the bid, it cannot be resubmitted.

Submission of the tender document after the due date and time shall not be permitted. Time being displayed on e-tendering portal shall be final and binding on the Bidder.

7. ठेकेदारों, जो www.tenderwizard.com/DAE वेबसाइट पर नामांकित नहीं हैं, को नामांकन प्राप्त करने की आवश्यकता है।

7. The contractors, who are not enrolled on www.tenderwizard.com/DAE website, are required to get enrolled.
8. इच्छुक बोली लगाने वाले को बोली जमा करने के लिए वैध कक्षा -3 डिजिटल हस्ताक्षर होना चाहिए।
8. The intending bidder must have valid class-III digital signature to submit the bid.
9. ठेकेदार को प्रत्येक आइटम की दर उद्धृत करना सुनिश्चित करना चाहिए। आंकड़ों में उद्धरण दर के लिए कॉलम का मतलब येलो रंग में दिखाई देता है और पल दर दर्ज की जाती है, यह स्काई ब्लू हो जाती है। इसके अलावा, किसी भी कोशिका का चयन करते समय एक चेतावनी प्रकट होती है कि यदि कोई भी सेल खाली छोड़ दिया जाता है तो उसे "0" के रूप में माना जाएगा। इसलिए, यदि कोई सेल खाली छोड़ दिया गया है और बोली लगाने वाले द्वारा कोई दर उद्धृत नहीं की जाती है, तो इस तरह की वस्तु की दर को "0" (शून्य) के रूप में माना जाएगा। बोली लगाने वाले को विनिर्देशों, मात्रा बिल और GCC प्रावधानों के अनुसार शून्य की उद्धृत दर पर ऐसी वस्तुओं को ज़िक्र करना होगा।
9. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in **YELLOW** colour and the moment rate is entered, it turns **SKY BLUE**. In addition to this, while selecting any of the cells a warning appears that **if any cell is left blank the same shall be treated as "0"**. Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO). The bidder shall be required to execute such items at his quoted rate of zero as per specifications, bill of quantity and GCC provisions.
10. निविदा प्रसंस्करण शुल्क के सफल ई-भुगतान पर, बोलीदाता ई-निविदा पोर्टल से निविदा दस्तावेज (एक्सेल शीट्स सहित, यदि कोई हो) डाउनलोड कर सकते हैं। बोलीदाताओं को ई-टेंडरिंग पोर्टल से केवल अंतिम तिथि और समय से पहले प्रसंस्करण शुल्क की ओर ई-भुगतान का विवरण अपलोड करना होगा और अन्यथा निविदा दस्तावेज (एक्सेल शीट्स सहित, यदि कोई हो) डाउनलोड करें, अन्यथा, यह संभव नहीं होगा उन्हें ई-निविदा पोर्टल पर ई-निविदा दस्तावेज अपलोड करने के लिए।

ध्यान दें: ऊपर दिए गए भुगतान विवरण की पुष्टि किए बिना निविदा दस्तावेज (एक्सेल शीट्स सहित, यदि कोई हो) डाउनलोड करना ई-निविदा पोर्टल वैध नहीं होगा और संक्षेप में अस्वीकार कर दिया जाएगा।

बोलीदाताओं को सलाह दी जाती है कि सर्वर पर अंतिम मिनटों या अपलोड करने में जटिलताओं से बचने के लिए समय पर अपने दस्तावेजों को अच्छी तरह से अपलोड करें। किसी भी मामले में आईपीआर दस्तावेजों को अपलोड करने में किसी भी प्रकार की समस्या के लिए ज़िम्मेदार नहीं होगा।

10. On successful e-payment of tender processing fees, the Bidders can download the tender document (including Excel sheets, if any) from the e-tendering portal. The Bidders have to upload the details of e-payment towards processing fees, before the last date & time and download the tender documents (including Excel sheets, if any) from the e-tendering portal only, otherwise, it will not be possible for them to upload the e-tender documents on the e-tendering portal.

Note: Downloading the tender documents (including Excel sheets, if any) without confirmation of payment details on above e-tendering portal shall not be valid and rejected summarily.

Bidders are advised to upload their documents well in time, to avoid last minutes rush on the server or complications in uploading. IPR, in any case, will not be responsible for any type of problem in uploading the documents.

11. बोलीदाता अपने ईमेल और बैंक खाते को सक्रिय रखने और परिवर्तन के मामले में अपनी प्रोफाइल को अपडेट करने के लिए पूरी तरह उत्तरदायी होते हैं। यह आवश्यक है क्योंकि संचार संस्थान द्वारा ई-मेल द्वारा अधिमानतः किया जाएगा। इसके अलावा, ई-निविदा पोर्टल द्वारा सभी ऑटो जेनरेट किए गए मेल इस ई-मेल पते पर भेजे जाएंगे।
11. The bidders are solely responsible to keep their email and bank account active and to update their profile in case of change. This is essential as communication shall preferably be done by e-mail by Institute. Moreover, all the auto generated mail by e-tendering portal shall be sent on this e-mail address.
12. ठेकेदार JPG प्रारूप और PDF प्रारूप के रूप में दस्तावेज़ अपलोड कर सकते हैं।
12. Contractor can upload documents in the form of JPG format and PDF format.
13. बोलीदाताओं को सलाह दी जाती है कि वे अपने स्वयं के लाभ के लिए निविदा प्रसंस्करण शुल्क के ऑनलाइन भुगतान को सुविधाजनक बनाने के लिए कोर बैंकिंग समाधान शाखा (with NEFT / RTGS) के साथ बैंक खाता खोलें।
13. Bidders are advised to open bank account with core banking solution branch (with NEFT / RTGS) in order to facilitate online payment of tender processing fee for their own benefit.
14. विस्तृत एनआईटी और तकनीकी बोली समझौते का हिस्सा होगी। यदि किसी भी स्तर पर बोलीदाता इसे स्वीकार करने से इंकार कर देता है, तो बोली खारिज कर दी जाएगी और ईएमडी जब्त कर दी जाएगी। आगे अनुशासनात्मक कार्रवाई भी शामिल की जा सकती है।
14. The detailed NIT and Technical bid shall be part of agreement. If the bidder at any stage refuses to accept the same, the bid shall be rejected and Earnest Money Deposit shall be forfeited. Further disciplinary action is liable to be taken including.
15. निविदा दस्तावेज़ जमा करने में किसी भी समस्या के मामले में, बोलीदाता को सहायता डेस्क की सहायता हो सकती है या उस वेबसाइट या मोबाइल पर दिए गए सहायता पुस्तिका का उपयोग कर सकते हैं और कहीं और उल्लिखित ई-मेल का उपयोग किया जा सकता है।
15. In case of any problem with the submission of the tender document, the Bidder may have the assistance of help desk or use the help manual given on the said website or mobile and e-mail mentioned elsewhere.

भाग-बी: निविदा सूचना विवरण

PART-B: TENDER NOTICE DETAILS

1	NIT No.	IPR/TN/CIVIL/05/2018 dated 15.7.2018
2	Name of work	Civil works for False ceiling / interior and renovation at first floor offices at Institute for Plasma Research (IPR), Bhat, Gandhinagar.
3	Scope of Work	Supplying and Erecting of False ceiling / interior and renovation including Phenotherm insulation, removing and refixing of the electrical fittings, covering of the furniture etc at IPR, BHAT, Gandhinagar
3	Estimated cost	₹ 46,70,000/- (Approximately) (Excluding GST/service tax)
4	Earnest Money Deposit	₹ 93,400/-, to be submitted in the form of demand draft or Pay order of Nationalized Bank/ICICI /IDBI/AxisBank /HDFCBank in favour of INSTITUTE FOR PLASMA RESEARCH, Bhat, Gandhinagar, Gujarat. The bid can only be submitted after uploading the scanned copy of DD etc and original should be deposited in office of Tender Inviting Authority within the period of bid submission.
4	Completion period	120 Days (Including monsoon period, if any)
5	Tender document cost	NIL
6	Tender processing fees in favour of service provider.	₹ 2755/- , by e-payment through electronic mode to M/s ITI Limited
7	Availability of tender documents for view and download after Paying of processing fee	from 16.7.2018 (9.00 Hours) to 6.8.2018 (17:00 Hours) on website www.tenderwizard.com/DAE The tender document is also available on the website: http://www.ipr.res.in/documents/tenders.html (for reference only and not for online submission)
8	Seeking clarification on Tender document, if any	The Bidder can seek clarifications regarding tender document up to 10.8.2018 (16:00 Hours) by uploading their queries on website www.tenderwizard.com/DAE . The clarifications will be uploaded on the same web portal by 14.8.2018 (17:00 Hours) .
9	Help Desk for e-tendering related queries /services	a) Representative of M/s ITI Shri Sunil K Patel Mobile No. 09624981992 e-mail : twhelpdesk426@gmail.com , daehelpdesk@tenderwizard.co.in , nodalofficer.et@ipr.res.in b) All India Help line No: 91-80-40482000, 18004255048 e-mail: daehelpdesk@tenderwizard.co.in From 10.00 AM to 6.00 PM on all working days.
10	Address for site visit, if any	Site visit by Agencies (if any) - Up to 10.8.2018 (16:00 Hours) Contact office of Division Head, Civil Maintenance Group at Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar -382428 Phone no.: 079 23964023/4104 Fax: 079 23962277 e-mail : smpatel@ipr.res.in
11	Last date and time of closing of online submission of tenders	24.8.2018 (13:00 Hours)

12	Date and time of online opening of technical bid.	24.8.2018 (14:30 Hours) in the Division Head, Civil Maintenance Group at IPR division, Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar -382428
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नोट: निदेशक, आईपीआर किसी भी आवेदन के बिना किसी भी आवेदन को स्वीकार या अस्वीकार करने का अधिकार सुरक्षित रखता है। किसी भी शर्त के साथ आवेदन तुरंत अस्वीकार कर दिया जाएगा।

Note: Director, IPR reserves the right to accept or reject any application(s), without assigning any reason thereof. The applications with any condition shall be rejected forthwith.

काम करने के लिए अनुमति देने का समय 120 दिन होगा (मानसून अवधि सहित) लिखित आदेश की तारीख के 15 वें दिन से/ LOI काम शुरू करने या साइट पर सौंपने के पहले दिन से शुरू करने के लिए, जो भी बाद में हो फेजिंग के अनुसार, अगर कोई है तो, निविदा दस्तावेजों में संकेत दिया गया है।

The time allowed to work will be 120 days (including the period of monsoon) from the 15th day of the written order / LOI starting or starting from the first day of handing over the site, whichever is later phasing Accordingly, if there is any, tender documents have been indicated in the order.

भाग-सी: आवश्यकताएं और योग्यता CRITERIA

PART-C: REQUIREMENTS AND ELIGIBILITY CRITERIA

बोलीदाता, जो स्वयं की निम्नलिखित आवश्यकताओं को पूरा करते हैं, केवल आवेदन करने के लिए पात्र होंगे। संयुक्त उद्यम स्वीकार नहीं किए जाते हैं।

The Bidders, who fulfill the following requirements on their own, shall only be eligible to apply. Joint ventures are not accepted.

1.	Should have satisfactorily completed false ceiling works / interior and renovation works / Civil construction works including false ceiling as mentioned below during the last five years ending on 31st March, 2018 (i) Three works each costing not less than ₹ 18 Lacs or (ii) Two works each costing not less than ₹. 28 Lacs or (iii) One work costing not less than ₹. 37 Lacs Note: A certificate for qualifying completed work(s) issued by Engineer in Charge or Owner or Consultant/Architect duly certified by the owner should be attached as per prescribed format.
2.	Should have minimum of five years of experience in above mentioned works Sr. No. 1 as on 31st March, 2018.
3.	Should have valid minimum bank solvency of a Nationalized Bank/Scheduled Bank of ₹ 18 Lacs.
4.	Should have had minimum average annual turnover of ₹ 115 lacs during the last three years ending 31st March, 2017.
5.	Should not have incurred any loss in more than two years during the last five years ending on 31st March, 2017.
6.	Proof of registration with Government / Semi Government organizations / Statutory Bodies / reputed organization like CPWD, MES, BSNL, Railways, State PWDs etc. in appropriate class OR having experience in execution of similar nature of works.
7.	The bidding capacity of the Bidder should be equal to or more than the cost of the work. The bidding capacity shall be worked out by the following formula: Bidding Capacity = (A x N x 2) - B Where, A= Maximum value of construction works executed in any one year during the last five years taking into account the completed as well as works in progress. The works considered for evaluating this value shall be detailed in Form –“C”. N= Number of years prescribed for completion of work for which tender application has been invited. B = Value of existing commitments and ongoing works to be completed during the period of completion of work for which tender has been invited. The works considered for evaluating this value shall be detailed in Form –“D”. The Bidder shall workout the bidding capacity as per above procedure and upload the same.

पात्रता मानदंडों के लिए सहायक दस्तावेजों के अलावा, निम्नलिखित के लिए जानकारी जमा की जानी चाहिए:
In addition to the supporting documents for eligibility criteria, information for the following to be submitted:

1.	List of Completed works during last 5 years ending on 31st March, 2018 (As per Form "C")
2.	List of all ongoing Works. All works of any nature in hand must be furnished. No works shall be left out. (As per Form "D")
3.	List of construction plant, machinery, equipments, accessories & infrastructure facilities possessed by the Bidder and that proposed to complete the work in time. (As per Form "H")
4.	List of Administrative & Technical staff available with the Bidder and that proposed to be deployed to complete this work in time. (As per Form "G")
5	DOCUMETNS : (Scanned copy of original certificates to be uploaded)
	i) PAN (Permanent Account Number) Registration

Undertaking to be submitted :

Undertaking as per Form "I" of Tender document should be submitted.
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<p>बोलीदाता किसी भी अतिरिक्त जानकारी प्रस्तुत कर सकता है, जिसे वे कल्पना की गई कार्य को सफलतापूर्वक पूरा करने के लिए अपनी क्षमताओं को स्थापित करने के लिए आवश्यक सोचते हैं। निविदाओं के ऑनलाइन जमा करने की अंतिम तिथि के बाद कोई भी जानकारी कंसिडर नहीं होगी जब तक कि इसे सक्षम प्राधिकारी द्वारा नहीं कहा जाता है।</p> <p>The Bidder may furnish any additional information, which they think necessary to establish their capabilities to successfully complete the envisaged work. No information shall be entertained after last date of online submission of tenders unless it is called by the competent authority.</p> <p>एजेंसियों की लघु सूची आईपीआर द्वारा गठित एक तकनीकी मूल्यांकन समिति के माध्यम से, उनके द्वारा किए गए कार्यों (यदि आवश्यक हो) के उनके प्रमाण पत्र और निरीक्षण के पूर्ण सत्यापन के अधीन होगी। आवेदनों के मूल्यांकन के बाद, योग्य बोली लगाने वालों की एक सूची वित्तीय बोली के आगे खोलने के लिए तैयार की जाएगी।</p> <p>Short listing of the agencies shall be subject to thorough verification of their credentials and inspection of works carried out by them (if required), through a Technical Evaluation Committee, constituted by IPR. After evaluation of applications, a list of qualified tenderers shall be prepared for further opening of financial bid.</p> <p>यदि बोलीदाता द्वारा प्रस्तुत की गई कोई भी जानकारी बाद के चरण में गलत पाई जाती है, तो उन्हें आईपीआर में निविदा / कार्य लेने से वंचित कर दिया जाएगा। आईपीआर को बोलीदाता द्वारा स्वतंत्र रूप से प्रस्तुत किए गए विवरणों को सत्यापित करने का अधिकार सुरक्षित है और बिना किसी कारण बताए किसी भी आवेदन को अस्वीकार कर दिया गया है।</p> <p>If any information furnished by the Bidder is found incorrect at a later stage, they shall be liable to be debarred from tendering /taking up of work in IPR. IPR reserves the right to verify the particulars furnished by the Bidder independently and reject any application without assigning any reason.</p>

ध्यान दें: संभावित एजेंसियां निविदा जमा करने से पहले सभी एनआईटी मानदंडों को पूरा करने के लिए स्वयं को संतुष्ट करेंगी। संस्थान को निर्धारित मानदंडों को पूरा न करने वाली एजेंसियों के निविदा दस्तावेजों पर विचार न करने का अधिकार सुरक्षित है।

NOTE: prospective agencies shall satisfy themselves of fulfilling all the NIT criteria before submission of tender. The Institute reserves the right to not consider the tender documents of the agencies not fulfilling the stipulated criteria.

भाग- डी: दस्तावेजों को स्कैन और अपलोड किया जाना चाहिए

PART- D: DOCUMENTS TO BE SCANNED & UPLOADED

संभावित बोलीदाता सभी पात्रता मानदंडों को पूरा करने और ऑनलाइन निविदा दस्तावेज जमा करने से पहले आवश्यक सभी दस्तावेजों के कब्जे में खुद को संतुष्ट करेंगे। इच्छुक एजेंसियों को बोली जमा करने की अवधि के भीतर निम्नलिखित सूचियों के अनुसार दस्तावेजों को स्कैन / भरना और अपलोड करना आवश्यक है:

Prospective Bidders shall satisfy themselves of fulfilling all the eligibility criteria and in possession of all the documents required before submission of online tender document. The interested agencies are required to scan / fill in and upload the documents as per following lists within the period of bid submission:

ध्यान दें: बोलीदाताओं से अनुरोध है कि वे निर्धारित प्रारूप में तथ्यों और आंकड़ों को भरें। बस हां या नहीं भरना स्वीकार नहीं किया जाएगा।

Note: The Bidders are requested to fill up the facts & figure in the prescribed format. Simply filling like Yes or No shall not be accepted.

1	Form "A": Financial information: Financial Turn Over on construction works certified by CA & Profit & Loss statement certified by CA. Note: Supporting other Financial documents may be uploaded. Entire Balance sheet need not be uploaded.
2	Form "B"- Solvency certificate
3	Form "C": List of Completed works during last 5 years ending on 31st March, 2018
4	Form "D": List of all ongoing Works. All works of any nature in hand must be furnished. Any ongoing works left out shall be viewed seriously, leading to rejection of application. No works shall be left out.
5	Form "E"- Performance report of works referred to in form "C" & "D"
6	Form "F"- Structure & organization
7	Form "G"- List of Administrative & Technical staff available with the Bidder and that proposed to be deployed to complete this work in time
8	Form "H"- List of construction plant, machinery, equipments, accessories & infrastructure facilities possessed by the Bidder and that proposed to complete the work in time
9	Form "I"- Undertaking that the list submitted towards eligible similar work(s) have not been executed through another contractor on back to back basis.
10	Proof of registration with Government / Semi Government organizations / Statutory Bodies / reputed organization like CPWD, MES, BSNL, Railways, State PWDs etc. in appropriate class OR having experience in execution of similar nature of works.
11	Form-"J" - Letter of transmittal (To be up-loaded on their letter head)
12	E-payment towards tender processing fees in favour of M/s. ITI Ltd , New Delhi.
13	PAN registration
14	Power of attorney of the signatory of bid as per relevant clause of NIT
15	Additional information if any to meet the eligibility criteria of pre-qualification
Note : Scanned copy of original certificates to be uploaded	

ध्यान दें: उद्देश्य के लिए अपलोड की गई एक्सेल शीट में योग्यता मानदंडों के आकलन के लिए आवश्यक डेटा भरने के लिए बोली लगाने वाले पर बाध्यकारी है। तकनीकी मूल्यांकन एक्सेल शीट में प्रदान किए गए डेटा और उसके समर्थन के लिए अपलोड किए गए प्रासंगिक दस्तावेज़ के आधार पर किया जाएगा। यदि सहायक एक्सेल शीट्स में प्रासंगिक जानकारी भरती नहीं है, तो सहायक दस्तावेज़ अपलोड किए जाने पर प्रासंगिक दस्तावेज़ों को मूल्यांकन में नहीं माना जाएगा क्योंकि तकनीकी मूल्यांकन शीट सिस्टम द्वारा स्वचालित रूप से उत्पन्न होती है। इसलिए बोलीदाता अपनी रुचि में सभी प्रासंगिक जानकारी एक्सेल शीट में भरेंगे और commensurate सहायक दस्तावेज़ अपलोड करेंगे। बोली खोलने के बाद आईपीआर प्रीक्लिफिकेशन के लिए कोई नया दस्तावेज़ स्वीकार नहीं करेगा। आईपीआर पहले से जमा दस्तावेज़ों / सूचनाओं के समर्थन में दस्तावेज़ों को स्पष्टीकरण और जमा करने के लिए कह सकता है।

Note: It is binding on the bidder to fill the data required for assessment of eligibility criteria in the excel sheet uploaded for the purpose. The technical evaluation shall be done based on the data provided in excel sheet and the relevant document uploaded to support the same. In case where the relevant information is not filled in the uploaded excel sheets while commensurate supporting documents are uploaded, the supporting documents shall not be considered in evaluation as the technical evaluation sheet is auto generated by system. Therefore the bidders in their own interest shall fill all the relevant information in excel sheets and upload commensurate supporting documents. The IPR shall not accept any new document for prequalification after bid opening. IPR may ask for clarification and submission of documents in support of documents/information already submitted.

**PART - E: STANDARD FORMATS FOR ELIGIBILITY CRITERIA TO BE
UPLOADED**

FORM "J": LETTER OF TRANSMITTAL

From:

To
Director,
Institute for Plasma Research,
Bhat, Gandhinagar - 382006

Subject: Submission of bids for the work False ceiling / interior development and renovation work at first floor offices at IPR-Bhat, Gandhinagar

Sir,

Having examined the details given in press notice and bid document for the above work, I/We hereby submit the bid document and other relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed Forms "A" to "I" and accompanying statements are true and correct.
2. I/We have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/We submit the requisite certified solvency certificate and authorize IPR to approach the Bank issuing the solvency certificate to confirm the correctness thereof. I/We also authorise IPR officials to approach individuals, employers, firms and Institute to verify our competence and general reputation.
4. I/We submit the following certificates in support of our suitability, technical know how and capability for having successfully completed the following works:

S. No.	Name of work	Certified by/from

Enclosures. 1.
 2.
 3.

Date of submission:

Seal and signature of bidder

FORM "A": FINANCIAL INFORMATION

- I. **Financial Analysis** - Details to be furnished duly supported by figures in balance sheet/ profit and loss account for the last five years duly certified by the Chartered Accountant, as submitted by the Bidder to the Income Tax Department (copies to be scanned & uploaded).

Particulars	Financial Year				
	2012-13	2013-14	2014-15	2015-16	2016-17
i) Gross Annual turnover on construction work					
ii) Profit/Loss					
iii) Certified by					

Signature of Chartered Accountant with seal

**FORM "B": FORM OF BANKER'S CERTIFICATE FROM
SCHEDULED BANK**

This is to certify that to the best of our knowledge and information that
M/s. _____ (with address) a customer of our bank are / is
respectable and can be treated as good for any engagement upto a limit of _____ Rs.
_____ (Rupees _____).

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

(Signature)
For the Bank

NOTE: (1) Bankers certificates should be on letter head of the Bank.
(2) In case of partnership firm, certificate should include names of all partners as recorded with the Bank.

FORM "C": PRESCRIBED FORMATS: DETAILS TO BE FURNISHED FOR COMPLETED WORKS DURING LAST FIVE YEARS ENDING ON 31st March 2018

Details	Work -1	Work -2	Work- 3
Project name & Location:			
Owner or client: (Name and Address, contact Number of Officer to whom reference can be made)			
Project description:			
1. Type of Building:			
2. Type/nature of works details.			
Whether For Government/Semi Government/ Government undertaking/ Government autonomous bodies:			
Tendered Project Cost:			
Actual Project Cost:			
Project duration (as per contract): (in months)			
Start date (dd/mm/yy):			
Actual date of Completion (dd/mm/yy):			
Actual duration (Months):			
Reasons for delay (if any):			
Any penalty/ Bonus:			
Any Litigation/ Arbitration/claim/Dispute pending (with details of claim and award if any):			
Copy of Completion certificate & Work order received from client to be attached			

Note:

- 1) For similar completed works ,Original or attested scanned copies of initial work order and final completion certificate from client have to be uploaded.
- 2) The final completion certificate shall mention Name of work, Work order value, Completion value, duration, Client name & Address, Location of work, Stipulated start and completion date, Actual Start and Completion date, Reasons for Delay (if any), Nature of Work etc.
- 3) Bidder should submit separate form for giving details of work completed for each year, separate sheets if any shall be numbered in sequence.
- 4) Certified that the above list of work complete and no work has been left-out and the information given is correct to knowledge and belief.

FORM "D": INFORMATION ABOUT ALL ONGOING WORKS:

Details	Work -1	Work -2	Work- 3
a) Project name & Location :			
b) Owner or client: (Name and Address, contact Number of Officer to whom reference can be made):			
c) Project details in brief:			
d) Stipulated start date :			
e) Actual Start date :			
f) Time period :			
g) Stipulated completion date :			
h) Present Status of work in Percentage completion:			
i) Work Order Value (in lakhs) :			
j) Work done value (RA bill) of work (in lakhs):			
k) Type/nature of works details.			
l) slow progress if any and Reasons for Delay, if any:			
m) Copy of Work order received from client to be attached			

Note:

- 1) Original or attested scanned copies as well as hardcopies of initial work order from client have to be uploaded.
- 2) The certificate shall mention Name of work, Work order value, duration, Client name & Address, Location of work, Stipulated start and completion date, Actual Start and Completion date, Reasons for Delay (if any) , Nature of Work etc.
- 3) Certified that the above list of work is complete and no work has been left-out and the information given is correct to knowledge and belief.

FORM "E": PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM "C" & "D":

(Separate certificate for each work/ Project)

1	Name of work/Project & Location	
2	Client / Owner Name and Address	
3	Agreement No.	
4	Estimated cost	
5	Tender cost (work order value)	
6	Stipulated start date	
7	Actual date of start	
8	Date of completion	
(i)	Stipulated date of completion	
(ii)	Actual date of completion	
(iii)	Present position of work, if in progress	
9	Completion Value / Work done value till date:	
10	Amount of compensation levied for delayed completion, if any.	
11	Amount of reduced rate items, if any.	
12	Performance Report.	
(1)	Quality of work	Very Good/Good/Fair/Poor
(2)	Financial soundness	Very Good/Good/Fair/Poor
(3)	Technical Proficiency	Very Good/Good/Fair/Poor
(4)	Resourcefulness	Very Good/Good/Fair/Poor
(5)	General behavior	Very Good/Good/Fair/Poor
(6)	Time Consciousness	Very Good/Good/Fair/Poor

Dated:

Owner or Executive Engineer or equivalent

Signature with Seal

FORM "F" INFORMATION ABOUT ORGANISATION STRUCTURE:

Sr. No.	Particulars	Details to be filled
1	Name of Firm	
2	Postal Address	
3	Contact Nos.	
	Office	
	Residence	
	Mobile	
4	Fax No.	
5	Name of Contact Person	
6	E - mail Address	
7	Legal status of Bidder : (Please tick and attach attasted copies of original document defining the legal status)	
	(1) An Individual	
	(2) A Proprietary firm	
	(3) A Partnership firm	
	(4) A Pvt. Ltd. Company	
	(5) A Public ltd. Company or Corporation	
8	Particulars of registration with various Government bodies (scanned & uploaded photocopy)	
	Dept./Organisation & Place of registration, Registration No.	
9	Any other information considered necessary but not included above.	

Note:

- Bidder should attach separate sheets if required and if space given in the formats is not sufficient but strictly as per above formats only.

FORM "H": INFORMATION ABOUT CONSTRUCTION PLANT, MACHINERY, EQUIPMENT, ACCESSORIES, INFRASTRUCTURE FACILITY POSSESSED BY THE BIDDER AND THAT PROPOSED TO BE DEPLOYED TO COMPLETE THIS WORK IN TIME

Nos	Name	No of Units	Type & Make	Capacity	Owned / Leased	Health Certificate attached Yes/No.
1	Excavator					
2	Front End Loader					
3	Vibratory Roller					
4	Water tanker/sprinkler					
5	Dumper					
6	Plate compactor					
7	Concrete mixer					
8	Digital weight batcher					
9	Vibrator					
10	Generator					
11	Air compressor					
12	Concrete breaker					
13	Welding machine					
14	Surveying Equipments					
15	Shuttering Plates/System (sq.mts)					
16	H frames / MS Props support					
17	Construction Tower Cranes					
18	Batching Plant					
19	Concrete Pump					
20	Bar Bending and Cutting machines					
21	Construction Lift					
22	Soil Compactor					
23	List of site Laboratory Testing Machines (Attach Separate List)					
24						
25						
26						

FORM "I": UNDERTAKING TO BE FURNISHED ONLINE BY THE BIDDER - TO BE UPLOADED BY THE BIDDER ON THEIR LETTER HEAD AFTER SIGNING THIS TEMPLATE (UNDERTAKING)

Name of Work: Civil works for False ceiling / interior and renovation of first floor offices at IPR-Bhat, Gandhinagar

Tender number: IPR/TN/CIVIL/05/2018 dated 15.7.2018 (Two Bid System):

I DO HEREBY UNDERTAKE

- 1 That all the information being submitted by me is genuine, authentic, true and valid on the date of submission of tender and if any formation is found to be false at any stage of tendering or contract period I will be liable to the penal actions as prescribed in NIT.
- 2 That I accept all terms and conditions of NIT, including general terms and condition, special / additional terms and conditions, addendum, corrigendum, clarifications as stated there in the tender document as available on the website.
- 3 That I am giving my consent for e-payment.
- 4 That I do authorize IPR for seeking information / clarification from by bankers, clients having reference in this bid.
- 5 That I have uploaded photo copies of all relevant documents as prescribed in the tender document in support of the information and data furnished by me online.
- 6 That I accept all the undertakings as specified elsewhere in the tender document.
- 7 That this online agreement will be a part of my bid and if the work is awarded to me /us, this will be a part of our agreement with orporation.
- 8 That I hereby forward Earnest Money Deposit in demand draft or Pay order of Nationalized Bank/ ICICI/IDBI/Axis Bank / HDFC bank. If I/we, fail to furnish the prescribed performance guarantee within prescribed period, I/we agree that the said Director, IPR or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, it I/we fail to commence work as specified, I/we agree that Director, IPR or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form. Further, I/We agree that in case of forfeiture of Earnest money & Performance Guarantee as aforesaid. I/We shall be debarred for participation in the re-tendering process of the work.
- 9 I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to notice of Department, then I/We shall be debarred for tendering in The Institute in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

Signature of Bidder
with seal

SECTION - 1 (iii) BRIEF PARTICULARS OF THE WORK

प्रस्तावित साइट आईपीआर-भट, गांधीनगर, गुजरात में स्थित है

The proposed site is located at IPR-Bhat, Gandhinagar, Gujarat.

निविदाकार को डिवीजन हेड, सिविल रखरखाव समूह, प्लाज़्मा रिसर्च संस्थान की पूर्व अनुमति के साथ काम की साइट पर जाने की सलाह दी जाती है ताकि निर्माण पानी और विद्युत शक्ति के लिए संभावित टैपिंग बिंदुओं को ढेर करने के लिए साइट स्थान तक पहुंच के साथ खुद को परिचित किया जा सके। इस काम को पूरा करने वाले ठेकेदार संस्थान के सुरक्षा विनियमन और किसी भी उपकरण, संचालन, जल निकासी, सुरक्षा इत्यादि के हस्तांतरण के संबंध में संस्थान / पुलिस अधिकारियों द्वारा लगाए गए स्थानीय सांविधिक नियमों का सख्ती से पालन करेंगे।

The tenderer is advised to visit the site of work with prior permission of Division Head, Civil Maintenance Group, Institute for Plasma Research to acquaint himself with access to sites location for stacking the materials probable tapping points for construction water and electric power. The contractor carrying out this work will strictly abide by security regulation of the Institute and also local statutory regulations imposed by the Institute / Police authorities regarding transshipment of any equipment, operation, drainage, security etc., wherever applicable.

TENTATIVE SCOPE OF WORK:

निर्माता के विनिर्देशों, इन्सुलेशन इत्यादि के अनुसार ग्रिड काम सहित नए फाल्स CEILING कार्य को प्रदान करना और फिक्सिंग करना और आईपीआर भट, गांधीनगर में प्रथम मंजिल कार्यालयों में विद्युत फिटिंग को हटाने और रीफिक्स करना।

Civil works for False ceiling / interior and renovation work at first floor offices - including metallic false ceiling with grid work etc as per manufacturer's specifications, insulation, removing and refixing of the electrical fittings at IPR, BHAT, Gandhinagar.