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(I)

## Detailed Tender Notice Inviting Tender (NIT)

निविदा आमंत्रण सूचना (एनआईटी) की विस्तृत निविदा

1	NIT No.	<b><u>IPR/TN/CIVIL-PR/05/2020</u></b>
2	कार्य का नाम Name of work	<p>प्लाज़्मा अनुसंधान संस्थान (IPR) परिसर, भाट, गांधीनगर, गुजरात में आर्किटेक्चरल, सिविल एवं स्ट्रक्चरल (प्रूफ चेकिंग सहित), पाइपलाइन, इलेक्ट्रिकल, एचवीएसी, फायर डिटेक्शन, फायर फाइटिंग एवं सेफ्टी, इंटीरियर (यदि कोई हो), ध्वनिक, ऑडियो विजुअल सिस्टम, सामान्य विकास कार्य, वैधानिक अनुमोदन प्राप्त करने के साथ व्यापक परामर्श सेवाएं प्रदान करने और उपयोग के लिए सुविधा उपलब्ध कराने तथा सभागार (कॉन्फ्रेंस हॉल, प्रदर्शनी हॉल और संबद्ध कार्य), नया कैंटीन भवन तथा क्रय, भंडार एवं प्रशासन से संबंधित कार्य हेतु भवन के निर्माण कार्य के लिए निर्माण प्रबंधन परामर्श एवं पर्यवेक्षण सेवाएं प्रदान करना.</p> <p>Providing Comprehensive Consultancy Services including Architectural, Civil &amp; Structural (including proof checking), Plumbing, Electrical, HVAC, Fire Detection, Fire Fighting &amp; safety, Interior (if any) Acoustic, Audio Visual System, General Development works, Obtaining Statutory approvals &amp; to make facility for use and providing Construction Management Consultancy &amp; Supervision services for Construction of Auditorium (Conference Hall, Exhibition Hall and allied works), New Canteen Building and Building for work related to Purchase, Store and Administration, at Institute for Plasma Research (IPR) campus, Bhat, Gandhinagar, Gujarat.</p>
3	परियोजना की अनुमानित कुल लागत (सभी उपयोगिताओं, AV प्रणाली, फर्नीचर, आदि सहित निर्माण कार्य)  <b>Estimated Total Cost of Project (Construction works including all utilities, AV systems, Furniture, etc.)</b>	<p>Rs. 25 करोड (अनुमानित)</p> <p><b>Rs.25 Crores (Approx.)</b></p>

4	<p>बयाना राशि (EMD)</p> <p>Earnest Money Deposit (EMD)</p>	<p>EMD <b>Rs. 3,00,000/-</b> (केवल तीन लाख रुपये) प्लाज़्मा अनुसंधान संस्थान, भाट, गांधीनगर-382428 के नाम किसी भी अनुसूचित बैंक द्वारा जारी डिमांड ड्राफ्ट / भुगतान आदेश / निश्चित जमा राशि पावती के माध्यम से जमा करानी है।</p> <p><b>नोट:</b></p> <p>1) चेक के रूप में EMD को स्वीकार नहीं किया जाएगा। EMD दस्तावेज़ों की स्कैन की गई कॉपी अपलोड करने के बाद ही बोली प्रस्तुत की जा सकती है और मूल बोली के रूप में निविदा आमंत्रण प्राधिकरण के कार्यालय में जमा की जानी चाहिए।</p> <p><b>अपेक्षित EMD के बिना प्राप्त बोली को सरसरी तौर पर खारिज कर दिया जाएगा।</b></p> <p>EMD of <b>Rs. 3,00,000/- (Rupees Three lakhs Only)</b> to be submitted in the form of <b>Demand Draft / Pay order / Fixed Deposit Receipt issued by Scheduled banks</b> in favour of <b>Institute For Plasma Research , Bhat, Gandhinagar- 382428</b></p> <p><b>Note:</b></p> <p>1) EMD in the form of cheque will not be accepted.</p> <p>The bid can only be submitted after uploading the scanned copy of EMD Documents and original should be deposited in office of Tender Inviting Authority within the period of bid submission as mentioned.</p> <p><b>Bids received without requisite EMD shall be summarily rejected.</b></p>
5	<p>समापन की अवधि</p> <p>Completion period</p>	<p><b>39 महिने Months</b> परियोजना के पूरा होने तक [(योजना, डिजाइनिंग और पर्यवेक्षण सहित, टेंडरिंग (IPR द्वारा किया जाना है) और निर्माण कार्य (ठेकेदार द्वारा) किया जाएगा</p> <p><b>39 Months</b> (Including Planning, Designing and Supervision , Tendering (to be done by IPR ) &amp; Construction works (by Contractor) till project completion )</p>
6	<p>निविदा प्रक्रिया शुल्क</p> <p>Tender Processing Fee</p>	<p>Rs. 5,900 / - का भुगतान केवल ई-भुगतान द्वारा इलेक्ट्रॉनिक मोड के माध्यम से M/S ITI Limited को किया जाना चाहिए</p> <p><b>Rs. 5,900 /-</b> should be paid only by e-payment through electronic mode to M/S ITI Limited</p>
7	<p>निष्पादन गारंटी</p>	<p>स्वीकृति पत्र जारी करने और कायदेशि जारी करने से पहले 15 दिनों के भीतर निविदा मूल्य (कंसल्टेंसी शुल्क) का 5%।</p>

	Performance Guarantee	5% of Tendered Value (Consultancy fees) to be submitted within 15 days upon issue of Letter of Acceptance and before placing Work Order
8	सुरक्षा जमा राशि  Security Deposit	निविदा मूल्य (परामर्श शुल्क) का 2.5% बिलों से काट लिया जाएगा।  2.5% of the Tendered Value (Consultancy fees) shall be deducted from the bills.
9	वेबसाइट <a href="http://www.tenderwizard.com/DAE">www.tenderwizard.com/DAE</a> पर देखने तथा डाउनलोड करने के लिए निवेदा दस्तावेज़ की उपलब्धता  Availability of Tender Documents for view and download on website <a href="http://www.tenderwizard.com/DAE">www.tenderwizard.com/DAE</a>	दि. 19/10/2020 को प्रातः 10:00 से 09/11/2020 के सायं 17:00 बजे तक  <b>From 10:00 Hours on 19/10/2020 Up to 17:00 Hours on 09/11/2020</b>
10	साइट विज़िट, यदि हो तो  Site Visit, if any	एजेंसियों द्वारा साइट विज़िट (यदि हो तो) - दि. 24/11/2020 को सायं 15:00 बजे तक .  संपर्क अधिकारी - श्री प्रशांत सिंह, प्रभारी अधिकारी, e-tender, प्लाज़्मा अनुसंधान संस्थान, इंदिरा पुल के पास, भाट, गांधीनगर-382428. अधिमानतः ईमेल द्वारा: etender.icdc@ipr.res.in या दूरभाष नंबर: -079-2396 2000, 2396 2069 के माध्यम से  Site visit by Agencies (if any) - up to 15:00 Hours on <b>24/11/2020</b>  Contact officer Mr. Prashant Singh, officer in-charge, e-tender, Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar -382428. Preferably by email: etender.icdc@ipr.res.in or through Tel No:-079-2396 2000, 2396 2069
11	बोली पूर्व स्पष्टता Pre-bid clarification.	आवेदक website <a href="http://www.tenderwizard.com/DAE">www.tenderwizard.com/DAE</a> पर अपने प्रश्नों को अपलोड करके दि. 27/11/2020 सायं 15:00 बजे तक निविदा दस्तावेज़ के बारे में स्पष्टीकरण मांग सकता है।  The applicant can seek clarifications regarding Tender document up to <b>15:00 Hours on 27/11/2020</b> by uploading their queries on website <a href="http://www.tenderwizard.com/DAE">www.tenderwizard.com/DAE</a> .

		<p>The clarifications will be uploaded on the same web portal by <b>15:00 Hours on 04/12/2020.</b></p> <p>स्पष्टीकरण दि. 04/12/2020 को 15:00 बजे तक उसी वेब पोर्टल पर अपलोड किया जाएगा।</p>
12	<p>निविदाओं के ऑनलाइन जमा करने की अंतिम तिथि और समय Last date and time of closing of online submission of tenders</p>	<p>दि. 17/02/2021 को दोपहर 13:00 बजे तक <b>13:00 Hours on 17/02/2021</b></p>
13	<p>EMD के रूप में मूल भुगतान (DD आदि) जमा करने की अंतिम तिथि।  Last date for submission of Original Instrument (DD, etc.) towards EMD.</p>	<p>दि. 17/02/2021 को दोपहर 13:00 बजे या उससे पहले श्री प्रशांत सिंह, प्रभारी अधिकारी (e-tender), प्लाज़्मा अनुसंधान संस्थान, भाट, गांधीनगर-382428 के कार्यालय में दूरभाष सं. 079 23962000, 079-23962069</p> <p>On or before <b>13:00 Hours on 17/02/2021</b> in the Office of Mr. Prashant Singh, Officer In-charge (e-tender) , Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar -382428 Phone no. 079 23962000, 079-23962069</p>
14	<p>तकनीकी बोली के ऑनलाइन खोलने की तिथि और समय  Date and time of online opening of Technical Bid.</p>	<p>दि. 17/02/2021 को सायं 15:00 बजे</p> <p>तकनीकी बोली प्लाज़्मा अनुसंधान संस्थान, भाट, गांधीनगर-382428 में ऊपर दर्शाई गई तारीख और समय पर खोली जाएगी।</p> <p><b>On 17/02/2021 at 15:00 Hours</b></p> <p><b>Technical Bid will be opened at Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar -382428 at the stipulated date and time as above</b></p>

15	<p>अर्हता प्राप्त बोलीकर्ता बोली की वित्तीय बोलियों के खुलने की तिथि और समय। Date of opening of Financial Bids of qualified bidders</p>	<p>इसकी सूचना बाद में दी जाएगी। Will be notified at a later date.</p>
16	<p>e-tendering से संबंधित प्रश्न/सेवाओं के लिए सहायता डैस्क  Help Desk for e-tendering related queries /services</p>	<p>a) M/s ITI का प्रतिनिधि श्री सुनिल के पटेल मोबाइल नं. 09624981992 ईमेल : <a href="mailto:twhelpdesk426@gmail.com">twhelpdesk426@gmail.com</a>, <a href="mailto:daehelpdesk@tenderwizard.co.in">daehelpdesk@tenderwizard.co.in</a> <a href="mailto:nodalofficer.et@ipr.res.in">nodalofficer.et@ipr.res.in</a></p> <p>b) अखिल भारतीय हेल्प लाइन नं : 91-80-40482000, e-mail: <a href="mailto:daehelpdesk@tenderwizard.co.in">daehelpdesk@tenderwizard.co.in</a> प्रातः 10.00 बजे से सायं 6.00 बजे तक सभी कामकाज़ी दिनों में</p> <p>a) Representative of M/s ITI Shri Sunil K Patel Mobile No. 09624981992 e-mail : <a href="mailto:twhelpdesk426@gmail.com">twhelpdesk426@gmail.com</a>, <a href="mailto:daehelpdesk@tenderwizard.co.in">daehelpdesk@tenderwizard.co.in</a> <a href="mailto:nodalofficer.et@ipr.res.in">nodalofficer.et@ipr.res.in</a></p> <p>b) All India Help line No: 91-80-40482000, e-mail: <a href="mailto:daehelpdesk@tenderwizard.co.in">daehelpdesk@tenderwizard.co.in</a></p> <p>From 10.00 AM to 6.00 PM on all working days.</p>

## **(II) BRIEF PARTICULARS OF THE WORK**

A. The Institute desires to construct following Buildings/Facilities including all utilities at existing Institute's campus situated at Bhat, Gandhinagar, Gujarat-382428.

1. A Building consisting of Auditorium of 300 seats approximate capacity, Technological Exhibition Hall of approx.425 Sqm and Two Lecture Halls each of 70 seats approximate capacity, Video Conference room of 25 person Plus extra 25 seating capacity, Two committee rooms each of 10 persons capacity plus 5 extra seating capacity shall be constructed. This building shall be located at main gate adjacent to entry side security cabin - on other side of road opposite to Student facility building.

### **General Requirements :**

The following may be considered at the time of designing of proposed Auditorium at IPR. However, these requirements / recommendations may be revised/modified by the Institute.

### **(A) Architectural / Civil**

#### **Spaces:**

1. Auditorium of approx. 300 seating capacity
2. Two Lecture Halls of approx. 70 seating capacity each
3. Technology Exhibition Hall of approx. – 425 Sqm or as per requirement of IPR
4. Multipurpose Hall / enclosed Space for gathering outside at entrance / Registration and Serving High tea
5. One conference room / meeting room (Video conference room) with conference table, 25 seats and additional 25 seats.
6. Two committee rooms each of 10 persons capacity plus 5 extra seating capacity to be planned.
7. Green Rooms with attached toilets & changing room with dressing facilities.
8. VIP Room with attached toilet with separate entry from back stage.
9. Storage Space for equipment's.
10. Control room with proper viewing of stage & hall for audio-video control.
11. Lift shall be provided for upper level Auditorium (if any).
12. Pantry, Dish wash / Utensil wash area to be provided near serving area.
13. Ramp of sufficient width shall be provided for upper level access in addition to Staircases and lifts.
14. Toilets for Ladies, Gents and physically challenged persons at all levels.
15. Reception area and offices for facility Manager of Auditorium.

#### **Stage:**

16. Auditorium stage shall be for Dual purpose Auditorium with curtains, accordingly Stage and basic lighting
17. Orchestra pit with wall near stage to be provided
18. Cat walk above false ceiling of hall & above stage for repair of lights with proper access.

19. Stage should have different curtains system for varies usages like seminars, cultural program & other programs. It should have proper lighting for various programs & should have cat walk with proper access.
20. Separate entry should be there from back stage for performers as well as VIPs.
21. There should be screens on the stage for speaker to see the content of presentations.
22. Intermediate Video Screens at Mid area of the Auditorium on both side.

**Chair / Seat:**

23. Comfortable chair having both side arm rest and writing pad which can slide into hand rest when not required / arm rest of sufficient width for writing rigidly fixed.
24. Auditorium chair should be on stepped elevated floor.
25. Provision of laptop charging point within seating preferred.
26. Front rows should have area for VIP seating and proper access & space for differently abled persons.
27. There should be provision for interactive audio system for front 2-3 rows

**(B) IT & Audio Video Setup**

1. Dual purpose main auditorium
2. Main screen – Video wall setup
3. Orchestra bay / additional space before main stage
4. Digital Podiums total 4 nos.
  - 4.1. Two digital podiums to be considered for main stage for redundancy
  - 4.2. One Digital Podium for each lecture hall
5. Audio Setup
6. Video Setup / Live streaming & mirroring
7. Lecture Hall setup
  - 7.1. LED screen ,
  - 7.2. One digital podium
  - 7.3. Chairs with writing pad facility and Electrical
8. Wi-Fi Setup & Networking
9. UPS power and separate room
10. CCTV setup
11. DG setup or connection from centralized DG power
12. Control Room
13. Third party vendors access / space at central part of the auditorium

**(C) HVAC system**

Appropriate energy efficient HVAC system.

2. Construction of a ‘New Canteen building’ of approximately 250 seating capacity. This building shall be a multi-storeyed building (Three floors: G+2). It shall have a pair of lifts of appropriate

capacity for moving food and people between floors. including Civil, Electrical, Plumbing, HVAC, Fire Fighting, Interior (wall panelling, false ceiling, kitchen equipment) etc. This building shall be located at old existing parking shed.

3. A Building of two floors (GF & FF) for Reception with visitor's seating for 20 persons, Dispatch Section - cubicle space for Two Persons, Toilet Block, Two Committee rooms each for about 15 persons & waiting lounge for 10 persons, small pantry room and Doctor's room to be constructed. This building shall be located just outside at 2<sup>nd</sup> gate.
4. A parking shall be made for approx. 250 cars as open parking with hard flooring and access roads. The Parking shall be planned in the space available between main gate and second gate inside campus with optimum use of space and minimum modification in existing features & greenery.
5. A conceptual design for multi-storeyed vehicle parking with preliminary cost estimate shall be prepared by consultant to reduce the land foot print. The scheme will be reviewed by IPR for consideration or otherwise.

The above particulars of work is tentative.

B. The work is situated at Institute for Plasma Research, Bhat Gandhinagar Gujarat-382428.

**C. General features and major campus facilities are as under:**

IPR is an internationally recognized Institute for its contributions to fundamental and applied research in plasma physics and associated technologies. The land area of the Institute is around 50 acres. The campus is having thick green vegetation & landscaping with having natural contours. The total built-up area of existing campus is about ~62,000 Sqm. Consisting of offices, research laboratories, residential facilities of Guest house and Hostels. The campus is having two level of entries i.e. First gate and Second gate, the area between first gate and second gate is housing the hostels, guest house and student's facilities buildings, and the offices and research laboratories are located after the second gate. The existing campus buildings are having different external finishes such as sand stone cladding, textured plaster and exposed RCC and Brick works.

D. For the proposed building works part portion of land are available at different locations within campus as indicated in the attached campus layout plan. The Parking facility to be built shall be outside second gate. There are two level security, one primary at First gate and Second gate through access control system. Vehicle may not be permitted after second gate. All the outside visitors shall be permitted up to second gate and Visitors who have to visit are beyond second gate shall be permitted with visitor gate pass.

E. The time period for Designing, Tendering and Construction is 39 months. ( (i) 9 months for Designing, Obtaining statutory permissions, Preparing Detailed design including proof checking ,Tender Documents and working drawings etc. also including obtaining statutory permissions, (ii) approx. 6 months for Tendering Procedure of Construction contractor(s) & (iii) 24 months for Construction work and obtaining BU permissions)

F. Scope of the consultancy services is mentioned in the Terms & Conditions of Consultancy Services in this document.

**G. Objective of the Project:**

For planning & designing of buildings one shall keep in mind the specialized needs of the Institute and Budget available; all-round energy efficiency including an emphasis on green building technologies; strict adherence to safety norms; universal accessibility to persons with reduced mobility; and a high sense of aesthetics in harmony with the natural landscape and surrounding buildings of IPR and must be confirming to all national building codes, relevant IS standards and local statutory norms. The consultant is expected to create sustainable structures, interiors and exteriors that, through function, form and flow, will enhance efficiency, interaction, creativity and improving cost efficiency. The consultant shall also provide Construction Management & day to day supervision consultancy services of highest standards of quality and workmanship, preparation of progress reports, maintaining all records, reports as per CPWD working procedures and as suggested by IPR.

**(III) REQUIREMENTS AND INITIAL CRITERIA FOR ELIGIBILITY.**

- 1. The applicant shall fulfil the following Initial eligibility requirements on their own. Joint ventures are not accepted. The applicant cannot apply as joint venture / consortium but the applicant can have the associates / expert services providers associated with their firm under their sole responsibility.**

<b>Sr. No.</b>	<b>Initial Criteria for Eligibility.</b>	<b>Documentary proof for the eligibility (To be Scanned and Uploaded)</b> Note: The applicants are requested to fill up the facts & figure in the prescribed format. Simply filling like Yes or No shall not be accepted.
1.a	<p>Should have satisfactorily completed in India Consultancy assignment (i.e. consultancy Services for Design and Detailed engineering) having construction cost of Project for Building(s) as mentioned below , during last 7 years as on ending previous day of last date of submission of tenders:</p> <ul style="list-style-type: none"><li>i. Three projects each costing not less than Rs. 10 Crores</li><li style="text-align: center;">(or)</li><li>ii. Two projects each costing not less than Rs.15 Crores</li><li style="text-align: center;">(or)</li><li>iii. One project costing not less than Rs. 20 Crores</li></ul> <p><b>Note:</b></p> <p>The value of executed works will be brought to current costing level by enhancing the actual value of work at simple rate of 7 % per annum, calculated from the date of completion to last date of receipt of tender.</p>	<p>Work Orders &amp; Completion certificate for each qualifying completed work(s) issued by an officer not below the rank of Executive Engineer or Equivalent officer or Owner or Client.</p> <p>Note:</p> <p>Completion certificates for works issued by Private parties shall be supported by TDS (Tax deducted at Source) Certificates for the said cost.</p>

1.b	Should have satisfactorily completed in India consultancy services for Auditorium /conference hall/convention centre having similar facility like auditorium of minimum 200 Seats capacity comprising of Services like, Electrical, HVAC, Public Health works, Acoustic, Interiors, Fire-fighting, etc. during last 7 years as on ending previous day of last date of submission of tenders.	Work Orders, & Completion certificate for each qualifying completed work(s) issued by an officer not below the rank of Executive Engineer or Equivalent officer or Owner or Client.  Note:  Completion certificates for works issued by Private parties shall be supported by TDS (Tax deducted at Source) Certificates for the said work.
1.c	The applicant or its associated firm proposed for this work should have satisfactorily completed Construction Management Consultancy & Supervision assignment for at least one project of construction work costing not less than Rs.10 crores during last 7 years as on ending previous day of last date of submission of tenders.	Work Orders & Completion certificate for each qualifying completed work(s) issued by an officer not below the rank of Executive Engineer or Equivalent officer or Owner or Client.  Note:  Completion certificates for works issued by Private parties shall be supported by TDS (Tax deducted at Source) Certificates for the said cost.
1.d	Should have also Provided Services like, Structural, Electrical, HVAC, Public Health works, Acoustic, Interiors, Fire-fighting directly or through associates in at-least one work mentioned under 1.a (i)/(ii)/iii) above.	Proof of services provided, work orders, & completion certificate along with scope of work should be submitted.
2.	Should have satisfactorily completed at least one consultancy for project with construction work costing not less than Rs. 10 Crores for Government / Semi Government / Government Undertaking / Autonomous Bodies of Government during last 7 years as on ending previous day of last date of submission of tenders.	Work Orders or Completion certificate for each qualifying completed work(s) issued by an officer not below the rank of Executive Engineer or Equivalent officer.
3	Should have minimum of Seven years of experience as on last day of submission of tender for providing Architectural Consultancy services.	At least one Work order / Agreement copy of work undertaken before Seven Years as on last day of submission of tender.

4	Should have valid minimum Bank solvency of a Scheduled Bank of Rs. 60 lakhs.	Annexure Form “L”- Form of Bankers Certificate from a scheduled Bank
5	Should have had minimum average annual financial turnover of Rs. 75 Lakhs of the Consultancy works during the immediate last three years ending 31 <sup>st</sup> March, 2019.  For the purposes of turnover only the “consultancy fee” received on account of relevant consultancy services shall be taken in account.  Year in which no turnover is shown or Zero turnover, would also be considered for working out the average.	Annexure -Form “A”: Financial information, Chartered Accountant certificate for the Annual financial turnover showing Profit & Loss as submitted to Income Tax Department.
6	Should not have incurred any loss in more than two years during the last consecutive five years ending on 31 <sup>st</sup> March, 2019.	Annexure -Form “A”: Chartered Accountant certificate for the Annual financial turnover showing Profit & Loss as submitted to Income Tax Department.
7	The firm should have Architect(s) having valid registration with Council of Architecture, India.	Valid Registration certificate with Council of Architecture.
8	The consultant should be agreeing to provide comprehensive services as per the defined scope for this project.	Self-declaration as per form available in Tender.

**Note :**

1. Any entity which has been barred by the Central/State Government, or any entity controlled by them from participating in any project and the bar subsists as on the date of Application, would not be eligible to submit an Application, individually. An Applicant should, in the last three years from the last day of submission of tender, have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Applicant, nor been expelled from any project or contract nor have had any contract terminated for breach by such Applicant/ Consortium member.
2. The firm has a valid working license (not expired) and a valid registration on certificate showing that the company is legally established under the law of government of India.
3. The Firm should be qualified and not black listed by any government department / agencies.

4. The Consultant/Consultancy Firms should have executed similar nature of project as mentioned in India only.
5. The applicant should not be under liquidation, court receivership or similar proceedings.

**6. FIRM'S RESPONSIBILITY BEFORE PROPOSAL SUBMISSION**

- a. The Bidder shall be responsible for all the costs associated with the preparation of the Proposal and participation in the selection process. IPR will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the selection process.
- b. The Bidder shall ensure that the bid is complete in all respects and conforms to all requirements indicated in the Tender document. Incomplete bids are liable for rejection.

## **Documents to be scanned and uploaded by applicant for proof of Initial criteria for Eligibility and Evaluation.**

Prospective Bidders shall satisfy themselves of fulfilling all the eligibility criteria and in possession of all the documents required before submission of online tender document. The interested Bidders are required to scan / fill in and upload the documents as per following lists within the period of bid submission.

**Scanned Copy of the following documents shall be submitted along with Technical Bid, Failing which the Bidders (Consultants) are liable to be rejected.**

**Note: The Bidders (Consultants) are requested to fill up the facts & figure in the prescribed format. Simply filling like Yes or No shall not be accepted.**

1	Proof of Eligibility Criteria No. 1.a, Work orders & Completion certificates.
2	Proof of Eligibility Criteria No. 1.b , Work orders & Completion certificates.
3	Proof of Eligibility Criteria No. 1.c , Work orders & Completion certificates.
4	Proof of Eligibility Criteria No. 1.d , Work orders & Completion certificates.
5	Proof of Eligibility Criteria No.2, Work orders & Completion certificates
6	Proof of Eligibility Criteria No.3, At least one Work order / Agreement copy of works undertaken before Seven Years.
7	Proof of Eligibility Criteria No.4, Annexure Form “L”- Form of Bankers Certificate from a scheduled Bank
8	Proof of Eligibility Criteria No.5 & 6 - Annexure -Form “A”: Financial information, Chartered Accountant certificate for the Annual financial turnover showing Profit & Loss as submitted to Income Tax Department.  Note: Entire Balance sheet need not be uploaded.
9	Proof of Eligibility Criteria No.7, Valid Registration certificate with Council of Architecture.
10	Proof of Eligibility Criteria no 08: Declaration by the Bidder as per Format in this Tender.
11	For Design Consultancy work Form “B 1” Details of all Consultancy works completed during last 7 years ending last day of submission of tender. No works shall be left out. Completion certificates and Work Order issued by the authority concerned to establish work on hand shall be uploaded.
12	For Construction Management Consultancy & Supervision services.  Form “B 2 ” Details of all Construction Management Consultancy & Supervision services completed during last 7 years ending last day of submission of tender. No works shall be left out.

	Completion certificates and Work Order issued by the authority concerned to establish work on hand shall be uploaded.
13	Form “B 3 ” Details of works for which Green Building including GRIHA /any other rating system rated buildings obtained
14	For Design Consultancy work Form “C 1” Details of project Under Execution (Ongoing project) No consultancy works shall be left out  Work Order issued by the authority concerned to establish work on hand shall be uploaded.
15	For Construction Management Consultancy & Supervision services  Form “C 2” Details of project Under Execution (Ongoing project) No consultancy works shall be left out  Work Order issued by the authority concerned to establish work on hand shall be uploaded.
16	Performance Reports as per Form-“D” for works mentioned in 1a, 1b and 1c.
17	Form “E”- Organizational Structure
18	Annexure Form “F”: Details of available In House services
19	Annexure Form “G” along with Agreement (s) with Associate firms for specialized services and completion certificates and work orders for the consultancy works executed by Associate firms.
20	Form “ H” Details of Technical & Administrative Personnel available with the firm
21	Form 'J' Details of Office equipment available with the firm.
22	Form “K” Form of Curriculum Vitae (CV) of Key Personnel
23	Form “L”: Form of Banker’s Certificate from a Scheduled Bank
24	Information regarding Registration/Empanelment with Government / Semi Government / Government Undertaking / Autonomous Bodies of Government.
25	PAN (Permanent Account Number) Registration / TAN Registration details
26	Form “I”- NEFT/RTGS Mandate Form for Payment as per Format given.
27	Integrity Pact – letter from bidder to the Institute as per format in Tender.
28	GST Registration Certificate
29	Earnest Money Deposit of Rs. 3,00,000/-

30	Letter of Transmittal as per Format given in this document.
31	<p><b>The bidder has to upload the following in pdf format:</b></p> <ul style="list-style-type: none"> <li>a. Presentation on the past works and proposed buildings of this tender.</li> <li>b. Conceptual Design drawings of the proposed buildings of this tender.</li> <li>c. Brief Design Basis Report for the proposed buildings.</li> <li>d. Layout Plans and Building's floors plans, sections &amp; elevation drawings, for the proposed buildings of this tender.</li> <li>e. Any other details &amp; drawings (including walk through/3D drawings/models if bidder desires for better understanding for the proposed buildings of this tender).</li> </ul> <p>In case the walkthrough/3D drawings is not getting uploaded due to file size/of file type issue, the same shall be shown during the presentation. However, the bidder <b>MUST</b> mention beforehand while uploading tender, that he/she intends to show the same walkthrough/3D drawings etc. at the time of his/her presentation to IPR.</p> <p>If bidders desires to show scaled model, the same must be mentioned beforehand while uploading Tender that he/she intends to show the same scaled model at the time of his/her presentation to IPR.</p>

Note:

1. The applicant may furnish any additional information, which they think necessary to establish their eligibility and capability to successfully complete the envisaged work. No information shall be entertained after last date of online submission of tenders unless it is called by the competent authority. If any information furnished by the applicant is found incorrect at a later stage, they shall be liable to be debarred from tendering /taking up of work in IPR. IPR reserves the right to verify the particulars furnished by the applicant independently and reject any application without assigning any reason. Prospective bidders shall satisfy themselves of fulfilling all the eligibility criteria before submission of the tender. The Institute reserves the right to not consider the tender documents of the bidders not fulfilling the stipulated criteria.
2. It is binding on the bidder to fill the data required for assessment of eligibility criteria. The technical evaluation shall be done based on the data provided and the relevant documents uploaded to support the same. In case where the relevant information is not filled in the uploaded sheets while commensurate supporting documents are uploaded, the supporting documents shall not be considered in evaluation. Therefore the bidders in their own interest shall fill all the relevant information in excel sheets and upload relevant documents. IPR shall not accept any new document after bid opening. IPR may ask for clarification and submission of documents in support of documents/information already submitted.

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The above document shall be evaluated for Initial criteria for eligibility as per section III above. After evaluation of applications based on the Initial criteria for Eligibility mentioned above, a list of qualified bidders shall be prepared, who meets (i.e. Pass) the Initial criteria for Eligibility, and they shall be further evaluated.