

## **SECTION – I**

### **INSTRUCTIONS TO TENDERERS**

1. Period of Contract: 12 calendar months, may be extended for a further period up to two more years depending upon the performance of the contractor and directives of IPR.
2. Earnest Money Deposit : Rs.1,70,000.00
3. Security Deposit: 10% of the Contract Value
4. Assessment of the contractor's qualification: All bids received shall be scrutinized for eligibility as per tender criteria before any further technical consideration.
5. Last date & time for closing of tender uploading (i.e. submission): 08.02.2017 up to 1300 Hrs.
6. Date & Time of opening Tenders (Technical bid only): 08.02.2017 at 1530 Hrs.
7. Last date & time for pre-bid queries on the tender documents: 25.01.2017 up to 1400 Hrs.
8. Financial bids of the tenderers found eligible on the basis of evaluation criteria as stipulated in tender conditions will be opened on a later date.
9. The bidder should quote his rates in the Price Bid (section VIII) of the tender.
10. Price Bid (section VIII) of the Tender as received during tender opening of Technical Bid and/or those obtained subsequently shall be opened online at a later date.
11. Only those bidders who qualify in the technical evaluation shall be able to witness online during the price bid opening.
12. The bidders are advised to inspect and survey the site and its surroundings and satisfy themselves before uploading their tender and nature of the site, the means of access to the site, the accommodation they may require, etc. In general, bidders shall themselves, obtain all necessary information as to risks, contingencies and other circumstances which may influence or effect their tender. A bidder shall be deemed to have full knowledge of the site, whether he inspects it or not and no extra claims due to any misunderstanding or otherwise shall be allowed.
13. Submission of tender by a bidder implies that he has read this notice and all other Tender documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant etc. will be issued to him by the Institute and local conditions and other factors bearing on the execution of the works.

14. The Bidder shall submit interest free Earnest Money Deposit (EMD) for Rs. 1,70,000/- (Rupees One Lakhs Seventy thousand only) by way of Demand Draft of any Nationalized Bank only, issued in favour of "Institute for Plasma Research" and payable at Ahmedabad. EMD shall be sent to IPR and the scanned copy of the same shall be uploaded along with online bid submission.
15. The successful contractor will have to furnish to the Institute an interest free security deposit for 10% (Ten percent) of the respective order value in the form of Bank Guarantee of an equivalent amount from a nationalized Bank within 15 days from the date of issue of LOI/Work Order valid through the tenure of entire contract. The Security deposit shall be forfeited in case the tenderer who is awarded the contract does not commence the work within the time limit specified or fails to perform within the stipulated guidelines of the institute or fail to comply with any of the terms and conditions in the Work Order/contract, including satisfactory handing over of the plant to the new contractor.
16. The bidder shall satisfy themselves all the conditions of the tender document before submission of the tender, failing which, tender is liable to be rejected.
17. The Institute does not bind itself to accept the lowest or any tender quotation or to give any reasons for their decision.
18. IPR reserves the right of accepting in whole or any part of the tender and the bidders shall be bound to perform the same at their quoted rates.
19. The Tender Notice shall form part of this tender document.
- ~~20.~~ It is preferable that all the personnel deployed by the contractor for the job will have to put a minimum continuous 12 months service and they will be authorized for working on HV/LV installation at IPR.
21. This contract is for providing Operation & Maintenance of 132KV Switch yard, 22KV & 11KV Indoor Substation, HT & LT Switchgear and 415V Distribution System. The contractor is advised to take into consideration all types of taxes and provision of various Acts applicable to such type of contracts. No claim for additional payments over and above the rates quoted by the tenderer will be entertained by the Institute either during the course of contract or after its completion.
22. The tenders submitted shall remain valid for a period of 120 days from the date of opening Technical Bid of the tender. The bidder shall not be entitled during the said period of validity to revoke or cancel his tender or vary the tender given or any item thereof. In case of bidder revoking or canceling his tender, varying any terms in regard thereof, the earnest money deposit by the bidder along with their bid shall be forfeited.