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TENDER No. IPR/MWCAC/10/2017 dated 11.12.2017

BID DOCUMENT

Tender for landscaping maintenance on Rate Contract Basis for a duration of two years at the INSTITUTE FOR PLASMA RESEARCH, Bhat, Gandhinagar and its other offices located at GIDC, Gandhinagar

Estimated Cost: **₹30 lakhs per year (₹ 60 lakhs for two years)**

Bid Validity : 120 days from date of opening of Tender
Cost of Tender Document: ₹700/- (Rupees Seven Hundred Only)

IMPORTANT DATES

➤ Date of Release of Tender Document	13/12/2017
➤ Last date of sale of Tender Document up to 12.00 Noon	27/12/2017
➤ Date and Time of Visiting IPR & clarifications, if any.	18/12/2017
➤ Last Date and Time for Submission of bids	27/12/2017 : 13.00 hrs
➤ Date and Time of Opening of bids	27/12/2017 : 15.30 hrs

For any query following officers may be contacted:

1. Shri. P.K. Atrey,
Acting Chief Administrative Officer - 079-23962000
2. Shri. H.C. Khanduri
Assistant Administrative Officer - 079-23962014/23962000
3. Shri. S.M. Patel
079-23964023/23962000



प्लाज़्मा अनुसंधान संस्थान
Institute for Plasma Research

भाट, निकट इन्दीरा पुल, गांधीनगर- 382 428 (भारत)
Bhat, Near Indira Bridge
Gandhinagar-382 428. Gujarat (India)
T. : +91-79-23962000 F : +91-7923962277
Web : www.ipr.res.in

**TENDER FOR EXECUTING
LANDSCAPING MAINTENANCE WORK AT
INSTITUTE FOR PLASMA RESEARCH**

Tender no. IPR/MWCAC/10/2017 dated 11.12.2017

**INSTITUTE FOR PLASMA RESEARCH
NEAR INDIRA BRIDGE, BHAT, GANDHINAGAR - 382 428**

**NOTICE INVITING TENDER IN TWO BID SYSTEM (Part I- Technical and Part II- Price Bid)
FOR EXECUTING LANDSCAPING MAINTENENCE
WORK AT IPR & FCIPT CAMPUS**

TENDER NOTICE No: IPR/MWCAC/10/2017 dated 11/12/2017

1. On behalf of Director, Institute for Plasma Research (IPR), the Acting Chief Administrative Officer invites sealed tenders (in two bid system), from experienced landscaping contractors for maintenance of (1) 22200.00 m² landscaping area in IPR, Bhat, Gandhinagar (Dist.) and (2) 3000 m² landscaping area at FCIPT, Plot No. A/10/B, GIDC Electronics Estate, Sector-25, Gandhinagar, all of which include grass lawns, palm garden, shrubs, flower beds, plants surrounding the lawns, road side and periphery of the buildings, potted plants, nursery maintenance etc.

2. **Eligibility criteria (Part-I) :**

The bidder should have

- (i) Five years of experience in similar works as on 30-11-2017.
- (ii) Office set-up in Gandhinagar/Ahmedabad as on date of publication of the tender.
- (iii) A running contract of landscaping maintenance of at least 15000 m² at a single site or two running contracts of at least 10000 m² at each site.
- (iv) Valid Bank solvency certificate from Nationalized / Scheduled Bank for a minimum amount of Rs.24 lakhs issued on or after the date of publication of the tender
- (iv) Successfully completed at least two contracts each of minimum one year duration during the last 5 years as on 30-11-2017.

Documentary evidences for all the above must be submitted.

Interested contractors fulfilling the above criterion may obtain the tender document from The Acting Chief Administrative Officer, Institute For Plasma Research, Bhat, Gandhinagar- 382428 up to 12 Noon on or before 27/12/2017 with a request letter accompanied by tender fee of ₹700/ (Non-refundable) in the form of Bank Demand Draft or pay order favoring "Institute for Plasma Research" payable at Ahmedabad/Gandhinagar. Tender document can also be downloaded from our website www.ipr.res.in/documents/tenders.html, in which case the tender fee needs to be paid along with the bid documents. The Director, Institute for Plasma Research reserves the right to accept or reject any or all tenders in part or full or to allot parts of the work to different agencies without assigning any reason thereof.

Acting Chief Administrative Officer

CONTRACT FOR LANDSCAPING MAINTENANCE WORK AT IPR & FCIPT CAMPUSES

Instruction to Tenderers

(Please read the following instructions carefully before filling up the tender documents)

1. Tenders must accompany:
 - a) EMD of ₹1.20 lakhs/- (one lakh twenty thousand only) by way of demand draft drawn in favour of Institute for Plasma Research of any Nationalized/ Scheduled bank, payable at Ahmedabad/Gandhinagar.
 - b) Proof of office set up in Ahmedabad /Gandhinagar,
 - b) Copies of running contract(s) or work order (s) of landscaping maintenance work.
 - c) Performance certificate (s) for completed works.
 - d) Copy of Registration under Shops & Establishment, ESI, PF, GST, etc.
 - e) Copy of Bank Solvency certificate.
2. Successful bidder will be required to provide landscaping services throughout the period (2 years) of contract to the complete satisfaction of the Institute.
3. Successful bidder will be required to provide manpower, who are literate, neatly dressed in uniform, courteous, well-mannered and disciplined.
4. The rates quoted for the material should be firm and the material should be of Standard Brand/Quality.
5. The bidders are advised to visit IPR Campus with prior appointment for understanding the scope of the work and locations where this maintenance services is to be provided.
6. The Institute reserves the right to split the contract among two or more parties. Offer may be accepted in full or in part at the discretion of the Director, IPR.
7. The bidder should sign and seal all the pages of the tender documents before submission, as a token of having read & accepted the terms & conditions.
8. On scrutiny of the documents, if it is found that the bidder has suppressed facts or given wrong information/documents, IPR reserves the right to reject such tenders at its sole discretion.
9. The bid is liable to be rejected in the event of the response of the past or present client(s), is not favorable as regards to the performance and services rendered to them.
10. A non-refundable tender fee of ₹ 700/- by a demand draft or a pay order in favour of Institute For Plasma Research, payable at Ahmedabad is to be submitted at the time of collecting the tender documents. If the tender is downloaded from the website (www.ipr.res.in/documents/tenders.html) the tender fee of Rs.700/- to be paid in the form of Demand Draft or pay order along with the bid documents. Bids without tender fee will be rejected.
11. The offer should be valid up to 120 days from the date of opening of the tenders.
12. Duly filled in tender documents to be submitted in a sealed envelope (**Part -I**, i.e., Technical Bid, Commercial Terms & Conditions and Tender Fee & EMD in one sealed envelope and **Part-II**, i.e., Price-Bid in another sealed envelope) and both these sealed covers are to be put in a single cover which should also be sealed and superscribing the envelope with the above Tender No. & date, due date and brief description of tendered item should be submitted by 13:00 Hrs. on 27.12.2017 to the Acting Chief Administrative Officer, Institute for Plasma Research, Near Indira Bridge, Bhat Gandhinagar – 382428. Gujarat, INDIA.

Part-I (Technical) will be opened on the same day, i.e., 27.12.2017 at 15:30 Hrs. in the presence of attending tenderers. Date of opening of Part –II (Price Bid) of eligible Bidder/s will be intimated to them later on.

13. Bidders who wish to attend the tender opening should invariably carry an authorization letter from their company, failing which they will not be allowed to participate in the tender opening process. Only one participant will be allowed from each company.
14. Lowest party shall be determined based on the price as mentioned in the Annexure –C of Part-II (Price bid).

PART - A

CONDITIONS OF CONTRACT

[1] SCOPE OF WORK:

The scope of work comprises of Maintenance of 22200.00 m² landscaping area in IPR, Bhat, Gandhinagar (Dist.) and 3000 m² landscaping area at FCIPT, Plot No. A/10/B, GIDC Electronics Estate, Sector-25, Gandhinagar, all of which include grass lawns, palm garden, shrubs, flower beds, plants surround the lawns, road side and periphery of the building, potted plants, nursery maintenance, etc. The contractor shall be required to arrange adequate number of labours, tools, tackles, sprinklers, hose pipes, manually and electrically operated lawn mowers. The contractor is also required to procure, transport and supply required quantity of manure, fertilizers, insecticides, fungicides, etc., as per the contract including spreading and applying of insecticides, fungicides, farm yard manure and fertilizer commensurate with the scope of work in order to keep the lawns and plants in perfect healthy condition at all times.

[2] PERIOD OF CONTRACT:

The contract will be for a period of two years w.e.f. **01/01/2018** (Tentatively) or from the date of award of the contract and will have an initial trial period of three months. The performance will be evaluated during the trial period of the contract. At the sole discretion of IPR, the trial period may be extended for a further period of three months or more. IPR reserves the exclusive right to terminate the contract without notice, during the trial period/extended trial period without assigning any reason whatsoever.

[3] TERMINATION OF THE CONTRACT:

The contract may be terminated at any time at the sole discretion of IPR by giving one month's notice to the contractor. The contractor may also discontinue the services by giving three months notice in writing to IPR citing the reason/s there for. If the contractor suspends the services without any notice to IPR, the whole amount of security deposit shall be forfeited in addition to the loss incurred in making alternate arrangements during the shortfall in the notice period.

The contract shall stand terminated at the sole discretion of IPR in event of filing any legal petition against IPR by the contractor or any of its employees with regard to labour laws/rules or in case of any agitation/strike initiated by the contractor's employees.

- [4]** In case of failure on the part of the contractor to complete the work as per the scope of work defined, and/or failure to fulfill any of the terms and conditions of the agreement, the Security Deposit of the contractor shall be forfeited and remaining unexecuted Work shall be got done through another contractor at the risk and cost of the contractor. All related cost incurred by IPR on this account shall be recovered from the dues payable under this Work Order or any other dues to the contractor.

[5] SECURITY DEPOSIT :

- [a] The contractor shall be required to 10 percent of contract value as security deposit by demand draft / bank guarantee in favour of IPR on which no interest shall be paid. The security deposit shall remain with IPR during the tenure of this contract and be released only after three months from the date of expiry or termination of the contract.
- [b] The whole amount of the Security Deposit will be liable to forfeiture in case of breach of any of the terms agreed upon by the contractor. The security deposit shall also be liable to appropriation against dues payable to IPR under the agreement or damage or expenses that may be sustained by IPR as a result of negligence, or such acts and omissions on the part of the contractor or the persons deployed by him at IPR.

In the event of such adjustment of security deposit fully or partly the contractor shall immediately make good the amount so appropriated from the security deposit in form of demand draft failing which it shall be adjusted from the amount payable to the contractor.

- [c] The Security Deposit shall be held by IPR as security for the due performance of the contractor's obligations under the Contract, provided that nothing herein stated shall make it incumbent upon IPR to utilize the Security Deposit in preference to any other remedy which IPR may have, nor shall be construed as confining the claims of IPR against the contractor to the quantum of the Security Deposit.

[6] EARNEST MONEY DEPOSIT :

- [a] The bidders are required to submit an earnest money deposit of ₹1.2 lakhs/- (Rupees One lakh Twenty Thousand only) along with the completed tender in favour of "Institute for Plasma Research" in the form of demand draft from any scheduled/nationalized bank payable at Ahmedabad. The tenders received without EMD shall be rejected.
- [b] The EMD of unsuccessful bidders shall be refunded only after award of the work or cancellation of the tender. However, no interest shall be paid on EMD.
- [c] The work shall be commenced within 15 days from the date of award of contract. In case the successful bidder fails to commence the work within the stipulated time, the EMD shall be forfeited in addition to seeking other legal remedy for any loss to IPR arising out of such failure of the contractor. The EMD will also be forfeited in case of failure to comply and abide by the terms and conditions of the tender document and withdrawal of the quotation.

[7] PAYMENT :

The contractor shall submit bills in duplicate every month along with required certificates as prescribed by IPR before 5th of following month for the work done in the preceding month to the officer concerned. The payment shall be released by IPR within 30 days from the date of its verification and certification of the bill by IPR. IPR reserves its right to recover any amount, due to IPR for whatsoever reason, from the bills submitted by the contractor. IPR reserves the right to recover any amount due from the contractor from the security deposit.

No Claim for interest shall be entertained by IPR in respect of any payments or deposits which may be held with IPR or in respect to any delay on the part of IPR in making monthly payments or otherwise.

[8] PENALTY:

In case the work is not done as laid in the scope of work to the complete satisfaction of IPR or if the contractor fails to comply with any of the terms and conditions of the contract or if the contractor fails to keep sufficient stock of materials of approved brand/quality or for any reason pertaining to the contract or the

person deputed to work under the contract, IPR has the right to impose a penalty up to ₹ 5000/- (Rs. five thousand only) per day, per lapse, depending upon the gravity of problem.

[9] INDEMNITY:

The contractor will indemnify IPR from all claims, suits, inability & procedure which may be identified/initiated by the employees engaged by the contractor and shall keep IPR harmless from all such rules, procedure liabilities. The contractor shall also indemnify IPR from all or any legal implications or consequences that may arise out of labour laws/rules and any consequence that may arise out of misconduct of any of his personnel. The decision of the Director, IPR in this regard shall be final and binding.

[10] INCOME TAX & OTHER DEDUCTION :

Income tax and any other statutory deductions shall be deducted from the monthly bill/bills as per the statutory provisions. Necessary income tax certificate will be issued to the contractor after depositing the amount to the Income Tax Dept.

[11] PROVIDENT FUND :

The contractor shall strictly comply with the provisions of Employees Provident Fund Act and register himself or herself with RPFC before commencing the work, if applicable. The contractor shall deposit employees' and employer's contributions to RPFC every month and a copy of the Challan should be submitted along with the monthly bills.

[12] COMPLIANCE WITH VARIOUS ACTS :

(1) The contractor shall be fully responsible for complying with all the relevant statutory obligations as applicable from time to time, including:-

- (i) Contract Labour (Regulation & Abolition) Act.
- (ii) Minimum Wages Act.
- (iii) Payment of Wages Act.
- (iv) Employees Provident Fund Act.
- (v) ESI / Workmen's Compensation Act.
- (vi) Bonus Act.
- (vii) Fatal Accident Act.
- (viii) Gratuity Act.
- (ix) Any other act, as applicable from time to time.

Consequences arising out of the non-compliance with statutory requirements shall be the entire responsibility of the contractor and the same shall be borne by the contractor.

All the relevant records / documents / registers / correspondences / receipts, etc., for the above must be produced for verification whenever desired by the Institute.

(2) The contractor shall have to strictly pay minimum wages as notified by the Labour Commissioner (Central) for Zone A (Ahmedabad) & C i.e. remaining area of Gujarat, from time to time to his employees. The payment of wages to the persons deployed by the contractor may be witnessed by an accredited representative of the Institute.

[13] RATES:

- [a] The contractor shall be paid the rates as quoted in the Rate Schedule, Annexure A & B.
- [b] The rates quoted by the contractor shall be deemed to include all expenses whatsoever that the contractor may be required to incur for providing the services.
- [c] A suitable revision in rates of Annexure A (Sr.No. 1 & 2), may be considered after completion of one year. In case minimum wages exceed more than 10%, the difference in increase in wages over and above 10 % may be given.
- [d] The GST as per applicable rates will be allowed as per the Government Rules/Notifications.

[14] SUB-CONTRACT:

The contractor shall not without prior consent in writing of the IPR assigns or sublet contract or any part there-of. If he assigns or grants sub-contract to any person without obtaining prior consent of IPR, he shall be doing so at his own risk and that shall not relieve the contractor of any obligation, duty, or responsibility under the contract.

[15] ARBITRATION:

In the event of any dispute or difference arising out of or in connection with any of the terms and conditions of the Contract, the matter shall be referred to the Director, IPR for settlement. In case the parties to the Contract are not in a position to settle the dispute mutually, the matter shall be referred to a Sole Arbitrator to be appointed in accordance with the Arbitration & Reconciliation Act, 1996 & Arbitration and Conciliation (Amendment) Act, 2015 as amended time to time.

All the proceedings in any case, shall be subject to Gandhinagar jurisdiction. The language of Arbitration shall be English.

[16] GENERAL:

If at any stage during the currency of contract, in any case involving moral turpitude, the contractor or their employees is/are convicted, the IPR reserves the exclusive and special right to terminate the Contract and in such event the contractor shall not be entitled to any compensation from IPR.

The contractor will be required to provide identity cards to his personnel under applicable labour laws.

The contractor will get the police verification done of himself and his persons deputed to work at our premises and submit a copy of the same to the institute.

[17] JURISDICTION:

The Court (s) of Gandhinagar only will have the jurisdiction to deal with and decide any legal matters or dispute whatsoever arising out of the contract.

[18] WAIVER:

No failure or delay by IPR in enforcing any right to remedy of IPR in terms of contract or any obligation or liability of the contractor in terms thereof shall be deemed to be a waiver of such right, remedy obligation or liability, as the case may be, by IPR and notwithstanding such failure or delay, IPR shall be entitled at any time to enforce such right, remedy, obligation or liability, as the case may be.

[19] **GENERAL TERMS & CONDITIONS:**

- i. The quantities mentioned in the schedule are tentative. The bidders are requested to quote the rates after visiting our campuses, assessing the volume of work and site conditions.
- ii. Water shall be made available by the Institute at the points available at present free of cost. Bidders shall visit the site and get acquainted themselves with the available water points for arranging the required hose pipe, sprinklers, watering cans, etc. at his own cost.
- iii. Electrical power connection shall be made available by the Institute at the points available at present free of cost. The manually and electrically operated lawn mowers, cables etc. shall be provided by the Contractor at his own cost.
- iv. The contractor shall be responsible for providing adequate labors, expertise and supervision on day to day basis by deploying well experienced persons. The contractor shall be required to correct mistakes, changes the techniques and bring forth improvements wherever required.
- v. The contractor shall have requisite experience to handle maintenance of the landscaping work. He shall submit documentary evidence of the kind of experience he has along with the list of works in hand. The contractor shall have to arrange day to day planning for maintenance work of each job. He shall submit fortnightly maintenance schedule in advance.
- vi. The contractor shall be required to report and receive instructions on day to day basis from the reporting officer designated by the Acting Chief Administrative Officer (ACAO) of the Institute. However the contractor shall be required to report fortnightly progress of the work directly to the ACAO. The contractor shall arrange joint inspection with the institute authorities at least once in 15 days and any deficiency noted during inspection shall be immediately attended to the satisfaction of the Institute. The contractor may also take up any issues, if warranted, directly to the ACAO any time during the tenure of the contract.
- vii. The contractor shall take all necessary precautions to ensure safety of persons deployed for the said work and arrange to provide prompt medical assistance if required. Contractor should keep the fully equipped first aid box handy at the site.
- viii. The IPR is not in any case responsible for any type of accident during the execution of works and it will be the total responsibility of the contractor.
- ix. The rate quoted should be all-inclusive, viz. covering all expenses and incidentals and should include all Statuary Obligations, Government taxes/levies whichever and whenever applicable during the tenure of the contract.
- x. The contract should be carried out as per the instructions of ACAO / Officer in charge. The contractor shall be required to ensure maintenance of Institute decorum by himself and all the persons deployed by him.
- xi. In case the contractor abruptly stops the work with or without notice, the Institute may decide to terminate the contract forthwith and will make immediate alternative arrangements. In such cases the contractor shall be liable for making good the additional expenditure to be incurred by the Institute up to the notice period.
- xii. Routine campus landscaping maintenance work will be carried out from 9.00 Hrs to 17.30 Hrs daily **except on Sunday and public holidays decided by the Institute.**
- xiii. Contractor will not to take away grass and plant cuttings, bushes and shrubs out of campus unless advised by the officer concerned. The plants and cuttings developed at nursery shall be the sole property of IPR.
- xiv. The bidder should sign and stamp all pages of the tender in token of acceptance of the terms and conditions and return the same to us.

[20] QUANTITIES

The quantities mentioned in the schedule are tentative. The bidders are requested to quote the rates after visiting our campuses, assessing the volume of work and site conditions. The contractor has to keep minimum following equipment / tools and tackles ready at site for maintenance work any time during the contract for IPR & FCIPT campuses.

Sr. No.	Description	Unit	Qty.
For IPR campus			
1	Electrical operated lawn mover machine	No.	1.00
2	3/4" PVC pipes for sprinkling of water	Rft.	800.00
3	Sprinklers	No.	5.00
4	"Pavda"	No.	7.00
5	"Tagara"	No.	7.00
6	"Kudali"	No.	7.00
7	"Tikam"	No.	3.00
8	"Dharia"	No.	2.00
9	"Dantali"	No.	2.00
10	"Showel"	No.	2.00
11	"Khurpi"	No.	10.00
12	"Wheel mounted trolley - hand barrow"	No.	1.00

For FCIPT campus			
1	Electrical operated lawn mover machine	No.	As and when required
2	3/4" PVC pipes for sprinkling of water	Rft.	200.00
3	Sprinklers	No.	1.00
4	"Pavda"	No.	2.00
5	"Tagara"	No.	2.00
6	"Kudali"	No.	2.00
7	"Tikam"	No.	1.00
8	"Dharia"	No.	1.00
9	"Dantali"	No.	1.00
Sr. No.	Description	Unit	Qty.
10	"Showel"	No.	1.00
11	"Khurpi"	No.	2.00
12	"Wheel mounted trolley - hand barrow"	No.	As and when required

Contractor's signature and seal

Date:

PART-B

**TENDER FOR EXECUTING LANDSCAPING MAINTENENCE
WORK AT IPR & FCIPT CAMPUS**

Name of the Tenderer :

Address :

.....

.....

Phone No. : (R) (O)

Mobile No. :

Fax No. :

Email ID :

Firm's Registration No. :

PAN Details :

P.F. Registration No. :

ESIC Registration No. :

GST Registration No. :

Details of court cases against, :
Contractor or his employees, if any.

.....

.....

Date :

Contractor's signature and seal

To,
The Acting Chief Administrative Officer
Institute for Plasma Research
Bhat, Gandhinagar - 382 428

Dear Sir,

Sub : Offer of Rates for executing Landscaping maintenance work on rate contract basis at IPR Campus and FCIPT Campus – reg.

With reference to your tender notice No. IPR/MWCAC/10/2017 dated 11/12/2017, I/We hereby submit my/our tender for Executing Landscaping Maintenance work on rate contract basis at IPR Campus- Bhat, and FCIPT campus – GIDC, Gandhinagar, along with all relevant documents. In addition to acceptance of all the terms and conditions as stipulated in the tender document, I/We declare and agree:-

- 1) that I/We have gone through the scope of work as given in the tender document and offer my/our all-inclusive rates for each job in the attached Annexure.
- 2) that I/We have gone through and understood the terms and conditions of the contract as stipulated in the tender document.
- 3) that I am/We are competent and resourceful to carry out the job, which may be ascertained from the enclosed certificates of work experience from past and current clients.
- 4) that I/We shall promptly and amicably handle the entire problem including deployment of persons and their problems.
- 5) that I/We shall maintain all records of my/our deployed persons and I am/We are fully aware of all-statutory laws and regulations which will be duly complied with by me/us.
- 6) that the rates quoted by me/us are for the complete job as per the scope and therefore I/We shall arrange for all tools, tackles, , etc. required for carrying out the job according to the brand/quality and quantity prescribed by IPR.
- 7) that I/We hereby confirm that I/We have personally visited the sites, seen and understood the nature and quantum of work to be carried out by us and I/We have quoted the rates after assessing the same.
- 8) In case I am/we are awarded the work, I /we shall commence the work on the date as mentioned in the work order.
- 9) I am/We are prepared to accept job only for one or two locations, in case IPR decides to award the work to one more than one contractor.
- 10) I /We take total responsibility to comply with all the applicable labour laws including Minimum Wages Act and all other statutory obligations applicable to us for the person deployed by me/us.

Yours faithfully,

Signature & Seal of the contractor with Date

- Encl. :
1. Annexure duly filled.
 2. Details of past and current clients in the format.
 3. Copies of certificates/testimonials from past and present clients.
 4. Copy of Registration under Shops & Establishment, ESI, PAN, GST, PF etc.
 5. Bank Solvency certificate of Rs. 24 lakhs
 6. EMD of Rs 1.2 lakhs/- by way of demand draft drawn on any Nationalized bank, payable at Ahmedabad/Gandhinagar.

Part II : PRICE Bid (to be submitted in sealed cover)

ANEXURE - A : LANDSCAPING MAINTENANCE WORK AT IPR & FCIPT CAMPUS

Sr. No.	Description	Total Number of working days for two year Qty.	Rate per day ₹	Amount ₹
1	For IPR campus (Zone A): Maintenance of 22200.00 m ² of Landscaping area consisting of lawns, turfs, flower beds, shrubs, decorative plants, potted plants, trees, Nursery etc; by carrying out the operations systematically in order to keep it in perfect healthy condition at all times comprising of activities as per Annexure A(i).	630 days (Approx)		
2	For FCIPT campus (Zone C): Maintenance of 3000.00 m ² of Landscaping area consisting of lawns, turfs, flower beds, shrubs, decorative plants, potted plants, trees, Nursery etc; by carrying out the operations systematically in order to keep it in perfect healthy condition at all times comprising of activities as per Annexure A(i).	630 days (Approx)		
	Total of A- Sr.1 and 2 (In Figures)			
	Total of A- Sr.1 and 2 (In Words)			

Annexure-A(i)

- (i) Cleaning the entire area earmarked for maintenance by removing fallen dry leaves and all types of waste materials lying in the garden and disposing the waste as directed.
- (ii) Watering the whole area under contract uniformly by means of sprinkler, sprinkler bucket, pipe or running water.
- (iii) Bringing of material as specified (Fertilizers, manure, pesticides, etc.) and spraying/applying as directed is included in the scope of work.
- (iv) Weeding the lawns' turfs, flower beds, shrubs pits, etc. perfectly once in 15 days or as required. Weeded out material has to be disposed off in a place as directed.
- (v) Mowing the lawn, turf and trimming the corners neat should be carried with lawn mowers once in 15 days or as required.
- (vi) Replanting of seedlings / seasonal flowering plants in flower beds after removing the spoiled ones as and when instructed by the officer-in-charge.

Note: GST will be paid extra as applicable.

Date :

Contractor's signature and seal

Annexure- B: Material required for Landscaping Maintenance work at IPR & FCIPT Campus (as and when required).

Sr. No	Description	Unit	Qty. for two years (approx)	Rate ₹	Amount ₹
1	Providing and supplying following materials for the maintenance of landscaping including purchasing from the open market, transportation, loading, unloading, store the materials in proper place, taking care of the materials, etc. complete as required and directed by officer-in-charge.				
	Manure, soil etc;				
	(i) Farm yard manure- "Best quality" composted, should not contain plastics.	m ³	204		
	(ii) River silt - "Fine quality"	m ³	70		
	(iii) "Goradu" field soil	m ³	46		
	(iv) Caster cake	Kg.	770		
	(v) "UREA" fertilizer	Kg.	660		
	Insecticides, fungicides etc;				
	(vi) "Rogor"	Ltr.	8		
	(vii) "Quinalphos 25 % (0.50 Ltr. pack)	Ltr.	8		
	(viii) "Clorophyrifos"	Ltr.	130		
	(ix) "Foratox / 10G"	Kg.	44		
	(x) "Folidol"	Kg.	110		
	(xi) "Fenvalerate 0.4 % D.P."	Kg.	100		
	Earthen pots – Well burnt made out from good quality earth of different size and approved quality by the Institute				
	(xii.) Pavali pots	No.	240		
	(xiii.) Pots of size 9 inch diameter	No.	240		
	(xiv.) Pots of size 12 inch diameter	No.	110		
	(xv.) Pots of size 14 inch diameter	No.	110		
	(xvi.) Pots of size 18 inch diameter	No.	20		
	(xvii.) Polythene bag - Different size for plantation	Kg.	24		
	Total in Figures				
	Total in Words				

Note: (i) Payment will be made on actual materials received at site.
(ii) GST will be paid extra as applicable.

Date:

Contractor's signature and seal

Annexure-C:

Particulars	Amount in Rupees (₹)
Total of Annexure-A	
Total of Annexure-B	
Grand Total in Figures	
Grand Total in Words	

Contractor's signature and seal

Date :