

Advt. No. : AIC-Plasmatech/2024/01

Post Code	102
Organization	AIC-IPR Plasmatech Innovation Foundation (AIC Plasmatech)
Job Title	Associate Manager (Innovation)
Number of posts	1 (One)
Minimum Education Qualification	Graduation in Engineering / Technology (BE/ BTech) or Postgraduation in Science (MSc/ MS) with minimum 60% aggregate marks or equivalent CGPA.
Essential Experience	a. 1 - 2 years overall experience in industry/ startup/ academic and research organization. b. Proven experience in optimizing operational processes, risk mitigation, and sustainable organizational growth.
Desirable knowledge and Experience	a. Demonstrated experience in organizing hackathons, workshops, seminars, product/ idea pitching, and similar startup events. b. Knowledge of Strategic Management & Innovation, Competitive Strategy & Organization Design, Business Strategy Formulation. c. Understanding of startup ecosystems, entrepreneurship pain points, intellectual property, and innovation funding. d. Working knowledge of Hindi will be advantageous.
Key Skills and Competencies:	a. Entrepreneurial mindset with a passion for innovation, creativity, and problem-solving through creative and critical analysis. b. Excellent communication, presentation, and interpersonal skills, with the ability to effectively engage with a diverse range of stakeholders. c. Proficiency in tools such as MS Excel, PowerPoint, Tableau, and Google Analytics. d. Hands-on experience in managing and growth through social media platforms, like – Instagram, Facebook, and LinkedIn. e. Ability to synthesize complex information and generate meaningful insights. f. Ability to thrive in a fast-paced, dynamic environment and adapt quickly to changing priorities and challenges.
Nature of post	The vacancy is to be filled up purely on a fixed term basis initially for two years, however, it is extendable further subject to satisfactory performance and requirement at the AIC Plasmatech for 2 (two) years at a time.
Age limit	Not more than 28 years (male candidates)/ 30 years (female candidates) as of the last date of submission of application.
Remuneration	Rs. 60,000/- per month (consolidated). Any performance-based annual increment (if decided by the Board of Directors) shall be in addition to this.

Job description and responsibilities

The Associate Manager (Innovation) will be reporting to the CEO, AIC Plasmatech and will work under the CEO with the guidance of Director/Head, AIC Plasmatech to execute the vision, mission, and goals of operating a world-class incubator. The broad responsibilities of the Associate Manager-Innovation would include:

- a) Develop an innovation agenda for translation of IPR-developed technology, know-how, and expertise to industries and startups by identifying the problem statements, drafting calls for proposals/expressions, and participating in the identification of suitable incubatee etc.
- b) Provide hands-on support to incubatee offering guidance on business development, product strategy, market research, and funding opportunities;
- c) Support incubatee by offering expertise and insight across various domains including technology, business, and entrepreneurship.
- d) Assist in the day-to-day operations of AIC Plasmatech including managing facilities & equipment, establishing new AIC infrastructure & equipment, coordinating events and workshops, and maintaining relationships with stakeholders.
- e) Develop and maintain partnerships with industry experts, investors, academic institutions, government agencies, and other key stakeholders to enhance the support network.
- f) Track and analyze key performance metrics for incubatee, monitoring progress, identifying areas for improvement, and providing actionable feedback.
- g) Support existing channels and develop effective communication structures to maximize the viability of incubation/ startups; report the progress of start-ups to stakeholders and management; and develop professional relationships with the technology development team and external stakeholders.
- h) Support the productization of developed technology through a transition of technologies to larger and/or market-ready companies.
- i) Contribute to the design and implementation of AIC Plasmatech programs, workshops, and events aimed at fostering innovation, entrepreneurship, and business growth.
- j) Contribute to building a technical brand for AIC Plasmatech and build value by driving patenting efforts wherever possible.
- k) To create documents related to technologies, patents and other knowhow for preparation of technology documents, website, leaflets/brochures etc.
- l) Any other task assigned by the CEO / Top management of AIC Plasmatech.

General Information:

1. The AIC – IPR Plasmatech Innovation Foundation (AIC Plasmatech) is established by IPR as a section 8 company of DAE under the Atal Innovation Mission (AIM) and will be financially supported by AIM, NITI Aayog. Therefore, the advertised positions are therefore subject to realization of the grant from AIM, NITI Aayog. The AIC Plasmatech shall be responsible for incubating & accelerating start-ups using technological expertise available with IPR, translate IPR's technologies to higher TRLs and commercialize and transfer the technologies to industries & start-ups. The AIC team including CEO and staff shall be responsible to cater to the expertise from all campuses of IPR including ITER India, FCIPT Gandhinagar, and CPP-IPR Sonapur Assam.
2. The advertised positions are for the AIC Plasmatech only and NOT for Institute for Plasma Research (IPR).
3. The advertised posts are contractual in nature and subject to the conditions & availability of the grant to be sanctioned by AIM, NITI Aayog.
4. Eligible candidates may apply online on https://www.ipr.res.in/documents/jobs_career.html along with relevant documents as required on the portal. Subsequent to the application and appropriate scrutiny, the selected candidates may be called for a personal interview. The selection will be in consultation with AIM – NITI Aayog. It may be noted that IPR is only facilitating this advertisement and the advertised position is nowhere linked with any position of IPR.
5. Only Indian nationals are eligible to apply.
6. Age limit restrictions as indicated in the advertisements shall apply.
7. The contractual appointment will be paid remuneration as consolidated pay. No other allowances are applicable. A performance based annual increment may be considered based on the review and approval of the Board of Directors or as per the policy. The remuneration is based on the grant of AIM NITI Aayog and all conditions of the grant shall be applicable.
8. Since the workplace of the AIC Plasmatech staff including CEO shall be within IPR premises, all ethical codes of conduct shall apply as bound by the agreement between IPR & AIC Plasmatech.
9. AIC – IPR Plasmatech Innovation Foundation has the right to reject any and all applications if found not suitable.
10. To facilitate this advertisement, the Institute for Plasma Research (IPR) has published this advertisement on its website https://www.ipr.res.in/documents/jobs_career.html. Eligible candidates may apply online on <https://erecruit.ipr.res.in> on or before 05-August-2024, 5.30 PM (closing date & time of application) along with relevant documents as required on the portal. Only online applications shall be accepted. Before filling up the Online Recruitment Application, the candidates must go through the detailed Advertisement. Please proceed to fill the online application only if you are

satisfied that you possess the minimum Essential Qualifications and Experience stipulated for the post.

11. Shortlisted candidates may be called for an interview on the basis of information filled-in by them in their online application form. In case it is found at later stage that the information furnished by the applicant is false or an applicant does not fulfil any of the eligibility conditions, the candidature of such applicants would be cancelled and no correspondence in this regard would be entertained. Decision of the Chairman – AIC Plasmatech shall be final and binding.
12. The interviews shall be conducted at AIC Plasmatech registered office, IPR, Bhat, Gandhinagar – 382428 (Gujarat). The final selection of the CEO shall be based on the consent from AIM, NITI Aayog.
13. The selected candidate joining AIC Plasmatech will not have access to schemes of IPR (e.g. CHSS, Conveyance etc.). AIC Plasmatech may have its own rules and procedures which the selected candidates will have to abide by.
14. In any and all cases, the decision of Chairman – AIC IPR Plasmatech Innovation Foundation shall be final and binding.