



प्लाज्मा अनुसंधान संस्थान

भाट, निकट इन्दिरा पुल, गांधीनगर - ३८२४२८, गुजरात (भारत)

Institute for **Plasma Research**

Bhat, Near Indira Bridge, Gandhinagar – 382428, Gujarat (INDIA)

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Web: <http://www.ipr.res.in>



**TENDER NOTICE No. IPR/ADMN/TN-CAFÉ/1/2018 dated 21/12/2018**

**BID DOCUMENT**

**Tender for Providing Canteen Services on Rate Contract Basis at Institute for Plasma Research, Bhat, Gandhinagar- 382428.**

**Canteen services are to be provided at following locations :**

1. Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar - 382428
2. ITER - India: Block A, Sangath Skyz, Koteshwar Bhat Road, Koteshwar, Ahmedabad.
3. FCIPT: A-10/B, G.I.D.C. Electronics Estate, Sector 25, Gandhinagar, Gujarat 382016
4. Vidhata Premises: Plot No B/187 & 188, GIDC Electronics Estate, Sector – 25, Gandhinagar

**Estimated Cost: Rs. 158 Lacs (Approx.) for two years**

*Bid Validity : 90 days from the date of opening of Tender*

*Cost of Tender Document: Rs.700/- (Rupees Seven Hundred Only)*

*Earnest Money Deposit (Clause-2) – Rs. 1,58,000/-*

**IMPORTANT DATES**

Date of Release of Tender Document	22.12.2018
Date and Time of Visiting IPR to see the existing canteen facilities	02.01.2019 (09.30 am to 11.00am)
Pre – bid meeting	02.01.2019 (11.30 am)
Last date of sale of Tender Document	10.1.2019
Date of reply of clarifications (to be uploaded on website) <a href="http://www.ipr.res.in/documents/tenders.html">http://www.ipr.res.in/documents/tenders.html</a>	15.1.2019
Last Date and Time for Submission of bids	16.1.2019 (01.00 pm)
Date and Time of Opening of bids	16.1.2019 (03.30 pm)

प्लाज्मा अनुसंधान संस्थान  
**INSTITUTE FOR PLASMA RESEARCH**  
**NEAR INDIRA BRIDGE, BHAT, GANDHINAGAR - 382 428**

No. IPR/ADMN/TN-CAFÉ/1/2018

December 21, 2018

**TENDER DOCUMENT**

**1. INTRODUCTION**

The Institute for Plasma Research (here after referred as, 'IPR') is an aided Institute under the Department of Atomic Energy, Government of India engaged in theoretical and experimental studies in plasma science, including development of plasma technologies for industrial applications.

Sealed bids on behalf of Director, IPR are invited under Two Bid System, i.e., **Technical Bid and Financial Bid** from a bonafide, resourceful and reliable service providers/Contractors for providing Canteen Services on Rate Contract basis at IPR main campus (Bhat,Gandhinagar) and other IPR Extension Laboratories at Koteswar, Ahmedabad and GIDC Estate, Gandhinagar.

Interested bidders may obtain the tender document from The Chief Administrative Officer / Officer concerned up to 10.1.2019 (between 9 am to 5 pm). For this, a request letter along with a demand draft of Rs. 700/- (non-refundable), issued from a scheduled bank, drawn in favour of, "Institute for Plasma Research" Payable at Gandhinagar has to be submitted.

Tender document can also be downloaded from the IPR website <http://www.ipr.res.in/documents/tenders.html>. However, a demand draft towards the tender fee of Rs. 700/- (Rupees Seven Hundred Only) has to be submitted along with the bid, failing which the Tender/Bid received is liable for rejection.

**2. EARNEST MONEY DEPOSIT (EMD)**

1. The Tenderer shall submit, as part of their bid, interest free Earnest Money Deposit (EMD) for an amount as specified in the Tender Notice. EMD shall be submitted by way of Demand Draft from SBI/nationalized banks or any one of the scheduled banks mentioned in the bracket (Axis Bank, HDFC Bank, ICICI Bank and IDBI Bank) issued in favour of "Institute for Plasma Research" and payable at Ahmedabad.

Tender received without EMD will be rejected.

2. The EMD of unsuccessful Tenderer will be discharged/refunded after finalizing award of the Contract.

3. The successful Tenderer's EMD shall be discharged/refunded Upon the Bidder submitting the Security Deposit as specified in the contract, without any interest.

**The EMD may be forfeited:**

1. If a Tenderer withdraws or amends or modifies or impairs or derogates its bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. In case of the successful tenderer, if the tenderer fails to furnish order acceptance within 15 days of the order or fails to submit the Security Deposit within 21 days from the date of contract/order.

### 3. SECURITY DEPOSIT

The successful bidder has to deposit an amount of Rs. 15.80 Lacs (Fifteen Lacs Eighty thousand only) as a security deposit within 10 days from the date of issue of letter of intent. The deposit has to be in the form of demand draft/pay order/bank guarantee from SBI or any nationalized banks or any one of the scheduled banks such as Axis Bank, HDFC Bank, ICICI Bank and IDBI Bank . This has to be issued in favour of "*Institute for Plasma Research*" and payable at Gandhinagar. No interest shall be paid thereon. The security deposit will be refunded to the contractor after 6 months from the date of expiry of the contract after recovering the dues if any.

The whole amount of the Security Deposit is liable for forfeiture in case of noncompliance of the terms and conditions in the canteen the contract. The security deposit is also liable to appropriation against dues payable to IPR under the agreement or damage or expenses that may be sustained by IPR as a result of negligence or such acts and omissions on the part of the contractor or the persons deployed by him at IPR.

In the event of such adjustment of security deposit fully or partly, the contractor shall immediately make good the amount so appropriated from the security deposit in the form of demand draft failing which it shall be adjusted from the amount payable to the contractor.

The Security Deposit shall be held by IPR as security for the due performance of the contractor's obligations under the Contract, PROVIDED that nothing herein stated shall make it incumbent upon IPR to utilize the Security Deposit in preference to any other remedy which IPR may have, nor shall be construed as confining the claims of IPR against the contractor to the quantum of the Security Deposit.

### 4. INSTRUCTIONS FOR TWO PART TENDER

The bids are invited under two bid system, i.e., **Technical Bid and Financial Bid**. The interested bidders are advised to submit two separate sealed envelopes labelled as, "Technical Bid" (Envelop No.1) and "Financial Bid" (Envelop No.2). These two sealed envelopes should be kept in a third sealed envelope which can be labelled as "Bid for Rate Contract for Canteen Services". Submit the envelope to The Chief Administrative Officer, Institute for Plasma Research, Bhat, Gandhinagar-382428 on or before 13.00 Hrs on 16.1.2019.

#### **Technical Bid (Pre-qualification criteria)**

The pre-qualification criteria are as follows:

- 1. The bidder has to be a company/proprietor/partnership firm registered for this purpose under any Law/Act of Govt. of India. Supporting documentary evidence (Certificate of incorporation/ Registration, etc.) need to be enclosed.**
- 2. The bidder should have an office in Gandhinagar or Ahmedabad. A valid documentary proof should be enclosed along with the bid.**
- 3. The bidder should have a PF Code No./ GSTIN Reg. No./ ESI Code No./ PAN/ TAN Registration Certificate.**
- 4. The bidder should have at least 3 years of experience as on 21/12/2018 of having rendered catering services in Government/ Semi Government or reputed Organization.**

**Documentary evidence such as Purchase Orders / Agreements / Certificates, etc. need to be submitted.**

- 5. The bidder should have a running contract for providing catering services in Government/ Semi Government or reputed Organization. The party should have one single running contract of average of Rs. 30 Lacs or more per annum. Documentary evidence need to be submitted.**
- 6. The bidder should have an average annual financial turnover of Rupees Fifty Lacs or more for the last three financial years. Copy of the audited balance sheets/ Income tax returns for 2015-16, 2016-17 and 2017-18 must be submitted.**

The Bidders need to submit a technical bid along with copies of the above documents (1-6) in a sealed **Envelope No.1** sealed along with the bid EMD and tender document fees, failing which the bids will not be considered for further process.

Each page of the bid document must be duly signed and sealed by the Authorized Signatory of the firm/ company for the compliance.

## **5. FINANCIAL BID**

The bidders are required to fill and submit the **Financial Bid** as per Annexure-II of the tender document. The Financial Bid must be submitted in the sealed Envelope No -2.

### **Site Visit & Pre-Bid Meeting:**

**The bidders are requested to visit the site on 02.01.2019 between 9.30 A.M and 11.00 A.M. There will be a Pre-Bid Meeting at IPR on 02.01.2019 at 11.30 A.M.**

The following may be contacted for coordinating the site visit.

Dr. Promod Sharma, Chairperson, C&TC, Mail id – pramod@ipr.res.in ; Contact – 079 23962032  
Shri. NiranjanVaishnav, CAO, Mail id- cao.ipr@ipr.res.in; Contact No (079) 23962222  
Shri. A. E. Harvey, Admin. Officer – II; Mail id - harvey@ipr.res.in; Contact No: (079) 23962012

**It may please be noted that any clarifications required in this tender either technical or otherwise shall be clarified before submission of bid. Bidder shall not have any right to revise their price bid after the due date & time of submission of bids.**

### **General Information:**

- The envelope containing Technical Bid (Envelope No.1) will be opened first on 16/1/2019 in the presence of the authorized representatives of the bidders( please carry an authorization document for the same)
- As per pre-qualification criteria, the bidders will be shortlisted on the basis of the list of submitted documents.
- After the pre-qualification, the Financial Bids (Envelope No.2) of the shortlisted bidders will be opened in presence of their representatives (carrying authorisation).
- Any effort by a bidder or bidder's agent / consultant or representative to influence in anyway concerning scrutiny / consideration / evaluation / comparison of the bid or decision concerning award of contract shall entail rejection of their bid.

- The rates for items must be quoted in Indian Rupees and should be inclusive of all taxes but excluding GSTIN.
- The incomplete and conditional bids shall not be considered and will be rejected.
- All entries in the bid form should be legible and clearly filled. The cuttings, if any, in the Bid application must be initialled by the person authorized to sign the bid.

## 6. SCOPE OF WORK

This scope is for providing canteen services for the Staff and Guests of Institute for Plasma Research, Bhat, Gandhinagar- 382428. As a mentioned earlier, the canteen services need to be provided at the following locations:

1. Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar - 382428
2. ITER - India: Block A, Sangath Skyz, Koteswar Bhat Road, Koteswar, Ahmedabad.
3. FCIPT: A-10/B, G.I.D.C. Electronics Estate, Sector 25, Gandhinagar, Gujarat 382016
4. Vidhata Premises: Plot No B/187 & 188, GIDC Electronics Estate, Sector – 25, Gandhinagar

The Contractor is required to run the canteen for serving tea, coffee, lunch, snacks, etc to employees of IPR at IPR and other locations mentioned above. Additionally, canteen services will also have to serve the IPR guests as well as the participants of various academic and training programmes organized at the Institute’s premise. These extra services include serving Tea, Coffee, Milk, Snacks, Cold Drinks, Juices, Seasonal fruits, High tea, Lunch, Dinner, Special lunch /dinner, etc whenever and wherever required within the premises.

The approximate number of lunches consumed at each locations are given below:

AT IPR CAFETERIA (Bhat) – approx. number of Lunch – 150 / per day.\*

AT FCIPT CAFETERIA (Gandhinagar) including IPR Extension Lab at Vidhata Premises - approx. number of Lunch – 30/per day.\*

AT ITER INDIA CAFETERIA (Koteswar) - approx. number of Lunch – 40/ per day.\*

**\* The number of lunch mentioned above is indicative and no guarantee for the minimum pax.**

## 7. FACILITIES :

The following facilities are provided on-site:

### AT IPR CAFETERIA (Bhat) :

- Place for preparation of meals, beverages, snacks etc. (hereinafter referred to as “Preparation Room”) equipped with all required equipment.
- Two furnished dining halls with separate service counters.
- Fully furnished kitchen with all required equipment and working tables, cold storage room etc.
- A geyser for supply of hot water for washing the dishes.
- Water connection for drinking and washing and electrical power for electrical appliances.
- LPG commercial connections. Cooking range & hot plates.
- S.S. Plates, Glasses, Crockery & Cutleries etc.

- The Contractor shall be required to pay a token licence fee of Rs.1/- per month for the premises permitted to be used by him.

**AT FCIPT CAFETERIA (Gandhinagar) :**

- Place for preparation of meals, beverages, snacks etc. (hereinafter referred to as “Preparation Room”) and furnished dining hall. The Contractor shall be required to pay a token licence fee of Re.1/- per month for the premises permitted to be used by him.
- A water-cooler for drinking water, cupboard, Refrigerator for storage of vegetables, milk, curds, cold drinks etc.
- Water and electrical power for electrical appliances.
- S.S. Plates, Glasses, Crockery & Cutleries etc.

**AT ITER INDIA CAFETERIA (Koteshwar):**

- Place for preparation of meals, beverages, snacks etc. (hereinafter referred to as “Preparation Room”) and furnished dining hall. The Contractor shall be required to pay a token licence fee of Re.1/- per month for the premises permitted to be used by him.
- A water-cooler for drinking water, Refrigerator for storage of vegetables, milk, curds, cold drinks, etc.
- Water and electrical power for electrical appliances.
- Plates, Glasses, Crockery & Cutleries etc.

**IPR EXTENSION LAB AT VIDHATA PREMISES (Gandhinagar)**

- Place for preparation of meals, beverages, snacks etc. (hereinafter referred to as “Preparation Room”) and furnished dining hall. The Contractor shall be required to pay a token licence fee of Rs.1/- per month for the premises permitted to be used by him.
- A water-cooler for drinking water, a Refrigerator for storage of vegetables, milk, curds, cold drinks etc.
- Water and electrical power for electrical appliances.
- Plates, Glasses, Crockery & Cutleries etc.

The Contractor is responsible for the proper maintenance of the above items . All these items are required to be returned to IPR on the expiry/termination of the contract. Any loss due to damage, breakage or mishandling will have to be borne by the Contractor. The contractor is expected to take a monthly stock of these items and report to the respective administrative officers at all the three locations.

Food for Vidhata Premises, **IPR Extension Lab. (Gandhinagar)** may be prepared at FCIPT Cafeteria (Gandhinagar). However, the contractor has to arrange transport on their own. The food need to be transported in a hygienic and sanitized vessels to Vidhata premises. However, Tea / Coffee will have to be prepared at all these premises and served. IPR reserves the right to add / delete other locations as per the exigencies.

Contractor will also need to ensure appropriate heating/cooling facilities such that food served at each of the premises is sufficiently hot/cold at the time of serving as per the requirement of the item.

## **8. FUEL FOR PREPARATION:**

The contractor will be provided with 10 nos. of LPG (Commercial) cylinders at IPR only. Full cost of LPG refills including transportation and incidental charges shall be borne by the contractor. The contractor shall have to make his own alternate arrangements in case of non-availability of LPG cylinders.

## **9. AUTHORITY LETTER**

The tenderers who wish to participate in the opening of the tenders may depute their representatives to IPR on the date and time, indicated in the tender notice. They need to carry an authority letter addressing to the Chief Administrative Officer, IPR and submit to the officers who are opening the tenders for inspection. If the representative fails to produce the authority letter on behalf of the tenderer, he/she may be debarred from participation in tender opening.

If the tenderers representative reaches IPR late they may not be allowed to take part in the tender opening. Only one representative of each tenderer will be permitted to participate in the tender opening.

## **10. CONTRACT EXECUTION**

The contract shall be for a period of two years from the date of the award of contract with an initial trial period of three months. The tentative starting date is 1<sup>st</sup> March, 2019. The performance will be evaluated during the trial period of the contract. At the discretion of IPR, the trial period may be extended further for a period of three months or more, if the services are not found satisfactory. IPR reserves the exclusive right to terminate the contract without notice, during the trial period/extended trial period without assigning any reason whatsoever. The contract may further be extended for a maximum one year or part thereof on the same terms and conditions by mutual agreement between both parties.

On receipt of the Letter of Award, the contractor should submit Security deposit within two weeks from the date of receipt of Letter of Award.

After the contract is awarded, if the Bidder does not sign the agreement or fails to furnish the Security Deposit within two weeks from the date of receipt of LOI & if the operations are not started within fifteen (15) working days after submission of Security Deposit., as mentioned, IPR reserves the right to cancel the contract and apply all remedies available under the terms and conditions of this contract.

## **11. TERMS OF PAYMENT**

The Contractor shall pay all taxes, levies, work contract tax, etc., of the Government under provision of the Income Tax Act or as per the advice of the Income Tax Authority. Deduction of Income tax/Works Contract tax/any other taxes shall be made from payment due as per relevant provisions of the Income tax Act or as per the advice of the Income tax Authority/other Competent Authority.

The contractor has to submit a monthly bill (s) for canteen services provided on or before the 5<sup>th</sup> day of the subsequent month. Contractor shall raise a separate bills for the services provided to the staff on regular & subsidized basis and to the guests during meeting/ conferences. The payment will be released after receipt of the bill & its scrutiny.

GSTIN, at applicable rates, will be reimbursed on production of proof of payment as per the prevalent rates prescribed by the Government and subject to the provision for the same as amended from time to time.

No claim for interest will be entertained by IPR in respect of any payment which will be withheld with IPR due to discrepancy between IPR & Contractor or due to Administrative delay for the reasons beyond the control of IPR.

Payment may be denied for any food items supplied without permission of competent authority of IPR.

## 12. RATE ESCALATION:

The rates are primarily fixed for the period of contract i.e. two years or extended period of contract. However, the rates may be reviewed after satisfactory completion of every one year in the wake of rise in minimum wages – as per labour department notification and rise in price of food grains, depicted in the Food Price Index. The element of food grains in the rate would be considered 50% whereas element of minimum wages in the rate would be considered 30%.

The escalation clause will be applicable to all food items in the menu as detailed in Annexure -II excluding the items which are provided on MRP. The Food Price Index of the month of awarding the contract would be considered as the base price index as published by the Government of India for Ahmedabad centre i.e. for calculating escalation in 2019, base price of 2018 (date of award of contract) will be considered and for escalation in 2020, base price of 2019 will be considered.

**Example for calculating escalation:** If there is 12% increase in food price index and 15 % in minimum wages, then rise will be calculated as below:

Cost factor	% increase in index	Escalation - contemplated to be given (%)	Food item quoted rate	Rise allowed (%)	Rise allowed (Rs)	Total Price after adding food and /or wages cost (to be rounded to nearest rupee)
Food cost	12	50	20	50% of 12 = 6	1.20	22.10 i.e. 22.00
Wage cost	15	30	20	30% of 15 = 4.5	0.90	

## 13. TERMINATION OF THE CONTRACT

The contract shall stand terminated:

- On expiry of three month's trial period or the extended trial period, unless it is confirmed.
- On expiry of the contract period, if not extended further.
- In case of unsatisfactory performance ( lapse of services, unhygienic conditions, deployment of less manpower, etc.) or for any other reason, the contract can be terminated by IPR at any time during the tenure of the contract at its sole discretion by giving one month's notice to the contractor.



- d) The contract shall stand terminated in the event of filing any legal petition against IPR by the contractor or any one of his employees in regard to labour laws/rules or in case of any agitation/ strike initiated by the contractors's employees.
- e) The contract can be terminated by the Contractor, after giving three months' written notice to IPR extendable by mutual agreement till alternate arrangements are made.

#### **14. PENALTY**

**IPR reserves the right to impose a penalty ranging from Rs.1000 to Rs.5000/- per day (to be decided by the Competent authority of IPR depending on the gravity of the lapse/s) on the Contractor for any serious lapse in maintaining the quality and the services wilfully or otherwise by the Contractor or his staff or for any adulteration. If the penalty is imposed four times in a calendar month, then IPR reserves the right to terminate the contract forthwith.**

#### **QUANTITY/QUALITY OF THE FOOD MATERIAL AND SERVICES :**

- a. Complaints about the quality/quantity of the lunch/snacks/beverages etc. served in the cafeteria shall be investigated by the IPR Authorities. If on investigation it is found that any preparation is substandard in quality/quantity a penalty ranging from Rs. 1000 to Rs.5000/- will be imposed on the contractor accordingly. The decision of the CAO in this regard will be final and binding on the contractor.
- b. In case of persistent serving of substandard quality of items in the cafeteria by the contractor, the contract shall be terminable by one month's notice by the IPR. The decision of IPR in this behalf shall be final and binding on the contractor.
- c. For any reason, if the contractor does not run the canteen services and locks the premises without the permission of the IPR, the IPR Authorities shall be at liberty to break open the lock and make an inventory of the articles. Such an inventory shall be final and binding on the contractor in connection with any mutual claims. In such eventuality, the IPR shall also be at liberty to make alternative arrangements for providing canteen services at the sole risk and cost of the contractor.

#### **NO COMPENSATION FOR ALTERATION IN OR RESTRICTION OF WORK :**

If at any time from the commencement of the contract, IPR for any reason whatsoever does not require the whole or part of the services as specified in the contract, IPR Authorities shall give notice in writing of the fact to the contractor who shall have no claim to any payment of compensation whatsoever on account of any profit or advantage which he might have derived from the fulfillment of the contract in full but he did not derive in consequence of the full contract having not been carried out, nor shall he have any claim for compensation by the reason of any alterations having been made in the original contract.

#### **15. GENERAL TERMS & CONDITIONS -**

- The CONTRACTOR is fully and exclusively, liable for payment of Govt. taxes, levies, duties, comprehensive insurance, GSTIN and any other fees / taxes payable from time to time during the **pendency** of the contract. The CONTRACTOR shall produce the above referred documents along with monthly bill for verification to the IPR authorities.
- The CONTRACTOR shall have to pay minimum wages as prescribed by the State / Central Government to all his employees. The CONTRACTOR shall be responsible for fulfilling the requirements of all the statutory provisions of Contract Labour (Regulation & Abolition)

Act., Employees Provident Fund Act, Payment of Wages Act, Minimum Wages Act, Bonus Act, Gratuity Act and all other acts and enactments connected in providing the Food and services at our premises, at his own cost and risk, in respect of all staff employed by him. If due to any reason whatsoever, IPR is made liable, all such liabilities shall be recovered by IPR from any dues payable by the IPR to the CONTRACTOR and / or from the Security Deposit of the CONTRACTOR and available properties and sources of the CONTRACTOR through process of law.

- The CONTRACTOR shall strictly comply with the provisions of Employees Provident Fund Act and register themselves with RPFC before commencing work, if applicable. The CONTRACTOR shall deposit employees and employers contributions to RPFC every month and a copy of the Challan should be submitted along with the monthly bill.
- The CONTRACTOR shall maintain various registers as per the Contract Labour (R & A) Act and other applicable acts and shall produce the same for inspection as and when required.
- The CONTRACTOR shall obtain the Insurance policy in respect of the staff engaged by him. The CONTRACTOR shall indemnify IPR under the Workmen's Compensation Act, 1923 and its amendment of all liabilities like death / disablement of the staff. The CONTRACTOR shall be permitted to start the job only after obtaining adequate insurance coverage from the authorised insurance companies.
- The contractor shall have valid registrations of his firm or company to do the business and shall also have the valid registration from Food and Drug Control Administration, Gujarat State.
- The contractor shall be responsible for complying with all the relevant statutory labour regulations. The contractor shall be solely liable for the consequences arising out of non-compliance of the provisions of any of the relevant statutory regulations.
- The decision of IPR, as to whether the CONTRACTOR has adhered to the above obligations or as to whether the CONTRACTOR has committed any breach of the terms and conditions, will be final and binding on the CONTRACTOR.
- The Contractor shall be responsible for engaging experienced & qualified manpower required for providing good canteen services in IPR main campus at Bhat Village and Extension Laboratories at Koteswar, Ahmedabad and GIDC Estate, Gandhinagar.
- The contractor shall generally deploy the following category of professionally qualified staff with good experience as under -

At IPR

Sr. No.	Personnel	Minimum Numbers
1	Supervisor / Manager (Certificate/Diploma in Hotel Management)	1
2	Cook	1
3	Asst. Cook	1
4	Service Boys (During day / Lunch)	5
5	Helpers	4

6	Cleaner / Sweepers	2
	<b>Total</b>	<b>14</b>

At ITER – India –

Sr. No.	Personnel	Minimum Numbers
1	Supervisor / Manager (Certificate/Diploma in Hotel Management)	1
2	Cook	1
3	Asst. Cook	1
4	Service Boy	1
5	Helper	1
6	Cleaner / Sweeper	1
	<b>Total</b>	<b>6</b>

At FCIPT -

Sr. No.	Personnel	Minimum Numbers
1	Supervisor / Manager (Certificate/Diploma in Hotel Management)	1
2	Cook	1
3	Service Boy / Helper	1
4	Cleaner	1
	<b>Total</b>	<b>4</b>

At Vidhata Extension Lab –

Sr. No.	Personnel	Minimum Numbers
1	Supervisor / Manager (Certificate/Diploma in Hotel Management)	1
2	Cook for making Tea / Coffee	1
3	Cleaner	1
	<b>Total</b>	<b>3</b>

- The employees of the Contractor should be healthy and should be free from any diseases, especially contagious and frequently recurring diseases.
- Before starting the work at IPR, the contractor needs to provide the particulars of all the employees who will be deployed at the IPR's premises for running the Canteen. Such particulars, inter alia, should include age/date of birth, permanent address, police verification report and profile of the health status of the employees. Contractor alone shall be responsible for his employees and they would not stake any claim of employment in IPR.
- The Contractor has to ensure proper discipline among his/her workers. The workers should not indulge in any unlawful activities and this will be the sole responsibility of the contractor.

- Employment of child labour is strictly prohibited under the law. Therefore, the Contractor should not employ or deploy any child labour below 14 years of age.
- In the event of violation of any contractual or statutory obligations by the Contractor, he/she shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against IPR by any individual, agency or government authority due to acts of the Contractor, the Contractor shall be liable to make good/compensate such claims or damages to the IPR. As a result of the acts of the Contractor, if IPR is required to pay any damages to any individual, agency or government authority, the Contractor would be required to reimburse such amount to IPR or IPR reserves the right to recover such amount from the payment(s) due to the Contractor while settling his/her bills or from the amount of Security Deposit of the Contractor lying with IPR.
- The Contractor shall ensure compliance of all laws relating to cleanliness, sanitary, hygienic and health conditions and other laws in force in the environment around cooking place, dining hall and surrounding etc.
- The contractor has to provide sufficient number of uniforms and shoes to his employees and shall ensure that they wear them all the time and maintain them properly.
- The Contractor shall be personally responsible for the misconduct and behaviour of his staff and any loss or damage to IPR's moveable or immovable property due to the misconduct of the Contractor's staff shall be made good by the contractor. If it is found that the conduct or efficiency of any person employed by the Contractor is unsatisfactory, the Contractor shall have to remove the concerned person and engage a new person within 48 hours of intimation by IPR. The decision of the competent authority of IPR in this regard shall be final and binding on the Contractor.
- The Contractor shall not appoint any sub-contractor to carry out his obligations under the contract. Subcontracting will lead to immediate termination of contract. The Contractor shall keep the Canteen and its surrounding areas clean and undertake sanitation every day after the services are over. The cleaning includes cleaning of dining halls, utensils, kitchens, counters, benches, tables, chairs, etc. IPR management will have 24-hour access to inspect the canteen premises at any time for ensuring the cleanliness and hygienic conditions of the canteen's kitchen and dining halls.
- IPR reserves the right to appoint officers/officials to inspect the quality of raw material, food and other items prepared and served in the canteen. Any deficiencies pointed out by such officers/officials during their visits shall be properly attended to immediately by the Contractor.
- All work shall be carried out with due regard to the convenience of IPR. The orders of the competent authority shall be strictly observed.
- The Contractor will deploy adequate manpower for work during late hours and on Saturdays, Sundays, other holidays, according to the requirement of IPR and the guests.
- The Contractor will have to supply breakfast/lunch/dinner in the canteen at IPR main campus at Bhat Village and other buildings at our campuses at Koteshwar, Ahmedabad and GIDC Estate, Gandhinagar as per requirement and schedule drawn for the purpose by the concerned authorities of the IPR.

- No minimum guarantee will be furnished to the Contractor towards consumption of food items. He/she is advised to maintain the highest quality so as to attract maximum number of IPR employees to avail canteen services.
- In case of any dispute arising out of the interpretation of the terms and conditions of the contract, the decision of the Director, IPR will be final and binding.
- The food has to be cooked, stored and served under hygienic conditions. The contractor shall ensure that only freshly cooked food is served and the stale food is not recycled. Stale food shall be removed from Canteen premises as soon as possible and latest within 10 hrs of its preparation. Un-refrigerated cooked food, not consumed within six hours in summer months and ten hours in winter months, shall be deemed to be stale and unfit for consumption.
- The food shall be neither too spicy nor too oily. The food preparation shall be wholesome and shall generally cater to the taste of the employees/students.
- The oil that remains from deep frying at the end of the day shall have to be destroyed and shall not be allowed to be recycled for the purpose of cooking again.
- The food shall be cooked and served in clean utensils and no laxity shall be permitted in this regard. The utensils shall have to be maintained sparkling clean at all time. Trays shall be sterilized each morning before serving of any items.
- The contractor shall pay special attention to maintain the Canteen in a neat and tidy condition at all times. For this purpose, the Canteen has to be cleaned thoroughly after each meal regularly.
- The contractor need to ensure that only hot food is served. Complaint, if any, in this regard shall be dealt severely.
- Coffee Vending machine of the Café coffee day (or any other make if decided otherwise by the Institute) should be maintained by the Contractor at all the premises of IPR, Institute will bear the monthly rental charges. The difference of rates in tea, if any, should be borne by the concerned staff members using the said facility at all the premises of IPR.
- Service boys should bring water and serve tea/coffee and Contractor should arrange to collect soiled mugs immediately after the meeting.
- Daily menu of lunch, breakfast and snacks should be adhered to as per the menu fixed by the Administration / Canteen Committee and the contractor should display the same in the Canteen.
- Contractor should keep the following articles available in the Canteen – Biscuits, food packets, namkeens, mineral water bottle, cool drinks etc.
- Contractor should report daily for attendance and quality check to the Officer In charge / Admin Staff.
- Any responsibility / any damage caused to the Institute should be borne by the Contractor, like gutter overflowing and any civil / maintenance work due to lapse of the contractor.

- Contractor shall be responsible for keeping the canteen neat and clean and in most hygienic conditions including pesticides and monthly upkeepment.
- Sugar free to be provided free of cost.
- Tea / Coffee / Snacks / Meal should be made available round the clock particularly during shift hours.
- The bidders should quote for all the items.

### **PAST PERFORMANCE**

In case the past performance of the bidder is not found to be satisfactory with regard to quality, services, and non -fulfilment of terms and conditions of the contract, their offer is liable to be rejected.

**Selection of Contractor:** Selection of L1 party will be based on rates as given in the Annexure-II-(G) of the Tender document.

### **STATUTORY OBLIGATIONS -**

#### **16. LAW GOVERNING THE CONTRACT:**

This Contract will be governed by the laws of Government of India from time to time.

#### **17. JURISDICTION:**

The Courts within the local limits (i.e. Gandhinagar) of whose jurisdiction where this contract is signed shall, subject to Arbitration Clause, have jurisdiction to deal with and decide any matter out of this Contract.

#### **18. SETTLEMENT OF DISPUTES:**

IPR and the Contractor shall make every effort to resolve the disagreements or disputes arising between them under or in connection with the contract, amicably by direct informal negotiation.

If the parties have failed to resolve their dispute or differences by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or differences in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract.

#### **19. ARBITRATION:**

In the event of any dispute or differences arising out of in connection with any of the terms and conditions of the Contract, the matter shall be referred to the Director, IPR for settlement. In case the parties to the contract are not in a position to settle the dispute mutually, the matter shall be referred to a Sole Arbitrator to be appointed in accordance with the Arbitration & Reconciliation Act, 1996 & Arbitration and Conciliation (Amendment) Act, 2015 as amended from time to time.

## **20. AMENDMENT OF BID DOCUMENT**

At any time prior to the deadline for submission of proposals, IPR reserves the right to add/modify/delete any portion of this document by issuance of a Corrigendum, which would be published on the website and will also be made available to all the Bidders who have been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents.

## **21. MODIFICATION AND WITHDRAWAL OF BIDS**

The bidders may modify or withdraw their bids after submission, if written notice of the modification or withdrawal is received by IPR before the deadline prescribed for bid submission. The modified bid shall be prepared, sealed, marked and dispatched as follows:

The bidders has to provide in original of any modification to its bid, clearly identified as such, in separate envelope duly marked Bid Modification. Other provisions concerning the marking and dispatch of bid modification shall be in accordance with the bid.

A bidder wishing to withdraw its bid shall notify IPR in writing prior to the deadline prescribed for the bid submission.

A withdrawal notice may be sent by post or fax followed by post confirmation but not later than the deadline for submission of bids. The notice of withdrawal with Tender Number shall be addressed to Chief Administrative Officer, IPR at the address as mentioned in the document and with the words Bid Withdrawal Notice. Bid Withdrawal Notice received after the bid submission deadline will be ignored and the submitted bid will be deemed to be a Valid bid. No bid may be withdrawn in the interval between the bid submission deadline and the expiration of the bid validity period. Withdrawal of the bid during this interval may result in the bidder's forfeiture of its EMD.

## **22. INDEMNITY**

The Contractor shall keep IPR and all its officials indemnified from and against all suits, losses, claims, demands, proceedings, and liability of any nature brought or instituted against them by any of contractors' employees or any other third party in connection with, relating to or arising out of the performance of the services or non-compliance, deficiency, non-implementation of various provisions of statutory requirements.

## **23. FORCE MAJEURE**

Neither party shall be in breach of any obligation under this contract if it is unable to perform that obligation in whole or part by reason of Force Majeure. If either party seeks to rely on this clause, it shall immediately give notice to the other with full particulars of the matter claimed as a Force Majeure event. The parties so affected shall take all reasonable steps to remedy the failure to perform and to keep the other party informed of the steps being taken to mitigate the effects of Force Majeure.

In the event of Force Majeure lasting for more than three months, either party may, following consultation with the other, give a notice of termination.

## 24. PERMISSIBLE BRANDS OF CONSUMABLES

Sr. No	ITEM	SUGGESTED BRANDS
1.	Salt	Iodised salt such as Tata, Annapurna, Nature Fresh
2.	Sugar	Sulpher free standard make( Madhur/Reliance/Tata etc )
3.	Spices	MDH, Everest/ Ramdev
4.	Oil	Refined Sunflower/ Ground nut oil – Sundrop/Fortune/ Tirupati/ Nature Fresh
5.	Ghee	Amul ( Sagar)/Govardhan/Patanjali/Dynamix
6.	Pickle	Mother's, Nilon or equivalent quality brands
7.	Wheat	Premium quality ( MP Sharbati/Sharbati/Lokwan)
8.	Butter	Amul
9.	Bread	Super/ Modern/ Harvest / Britannia Make or equivalent quality brands
10.	Jam	Kissan or equivalent quality brand
11.	Milk	Amul Gold/ Uttam Gold
12.	Paneer	Amul
13.	Tea	Brooke Bond Red Label Tea, Tata Tea Agni Leaf
14.	Coffee	Nescafe, Bru
15.	Ice Cream, Curd/ Butter Milk	Amul Gold/ Uttam Gold
16.	Besan, Dal	Laxmi / Tata /Angur/ Rajdhani/ Ramdev/Patanjali or equivalent premium quality brands
17.	Rice	Basmati – Dubar/Tibar (Dawat/ India-gate/ Fortune or equivalent quality brands
18.	Cleaning	Only utensil cleaner like vimbar / Pril/ Patanjali other standard brands

The Canteen committee, IPR shall have the right to change any brand of material used for cooking, provided the cost of the same does not exceed the cost of specified brand. The Institute may fix the brand for any other items during the tenure of the contract. The Contractor may use any other brand after obtaining prior approval from IPR.

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_



**INSTITUTE FOR PLASMA RESEARCH  
BHAT, GANDHINAGAR- 382428**

**Annexure-I**

**Bidders Details**

S.No.	Particulars	
1.	Name of Firm/ Company	
2.	Is the firm/ Company registered? If yes, submit copy of documentary proof.	
3.	Registered Office Address	
4.	Contact No. / Fax/ Email	
5.	Name of the Contact Person and Address/ Mobile Number/ Fax No./ Email	
6.	List of major clients with whom the bidder has been / is currently associated. Give details.	
7.	Have you ever not completed any work awarded to you? If so, give name of the project and reason for not completing the work.	
8.	PF Code No./Good and Service Tax Code No. /ESI Code No./ PAN/ TAN Registration Certificate (Submit documentary proof).	
9.	Total work experience under the present name of your company/ firm.	

10.	Name & Address of the present organization where you are providing canteen services.	
11.	Copy of audited balance sheets/ Income tax returns for 2015-16, 2016-17 and 2017-18.	

Authorized Signatory (signature in full): \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

**BID FORM**

To,  
The Chief Admin. Officer  
Institute for Plasma Research  
Bhat, Gandhinagar- 382428

**Sub: Rate Contract for Providing Canteen services at IPR main campus at Bhat Village and other premises at our campuses at Koteswar, Ahmedabad and GIDC Estate, Gandhinagar**

Dear Sir,

We the undersigned bidder, having read and examined in details the specifications and other documents of the subject Tender No. IPR/ADMN/TN-CAFE/1/2018 dated 21/12/2018, do hereby propose to execute the job as per specification as set forth in your Tender documents.

We undertake that our rates in the Rate Schedule have been submitted after reading and fully understanding terms and conditions mentioned in the tender document and more specifically the tender evaluation method and criteria. I/We have visited all the premises and verified the available facilities.

We agree that Institute for Plasma Research reserves the right to accept in full/part or reject any or all the bids received or split order within successful bidders without any explanation to bidders and its decision on the subject will be final and binding on Bidder.

Dated, this .....day of .....2019

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

**INSTITUTE FOR PLASMA RESEARCH  
BHAT, GANDHINAGAR**

Annexure –II (A to G)

**FINANCIAL BID**

**Rate Schedule**

**(Subsidized Items for which bills may be submitted periodically)**

Annexure – II-A

**Meals/Full thali : (Lunch/ Dinner- All working days )**

**RATE SCHEDULE**

(Subsidized Items)

Item	Unit	IPR, ITER India, FCIPT, IPR Lab Bldg. rates/ unit in Rupees
<b>a) MEALS / FULL THALI :</b>		
The full thali should consist of the following items –		
(i) 4 nos. of Chapatis (each weighing 35 gms) / 4 nos of Puris each weighing 30 gms /2 nos of Parathas each weighing 50 gms.	One Thali	
(ii) Green Vegetable – Dry – 100 gms		
(iii) Vegetable - / beans Gravy - 100 gms		
(iv) Dal / Sambar / Kadi – 100 gms		
(v) Rice – 100 gms		
(vi) Curd – 100 gms		
(vii) Pickle/Papad/ Salad – any one		
<b>Note</b> – Generally Chapaties to be served three days in week and Puri / Parathas once a week each.		
<b>b) TEA / COFFEE : OPTIONS of Café Coffee Day and the Regular prepared should be available</b> Tea / Coffee opted may be either regular or any of the variety offered by Café Coffee day machine. Rates need to common.		
Tea	120 ml.	
Coffee	120 ml.	
Room Service Tea	120 ml.	
Room Service Coffee	120 ml.	

- Please write amount in words as well as figures.
- The Institute reserves the right to change the combination of meals.
- Sweet item and soup may be made available every day during lunch time.
- Alternate lunch like Salad Platter, Fruit Plate, Sandwiches etc. may be available everyday along with regular lunch.

**Morning/ Evening Breakfast/ Miscellaneous Items on cash payment basis**

Sr.No	Particulars	Quantity	Rate (Rs.)	Remarks, if any
1.	Curd	100 gms		
2.	Sandwich Bread Slice -Plain	2 nos		
3.	Sandwich Bread slice- Toasted	2 nos		
4.	Sandwich Bread with butter	2 nos		
5.	Cheese Sandwich	1 no		
6.	Cheese/Vegetable Sandwich	1 no		
7.	Club Sandwich- Vegetable	1 no		
8.	Grill Sandwich- Vegetable/ Cheese/ Alu Muttar	1 no		
9.	Omlette (Single)	One egg		
10.	Omlette (Double)	Two eggs		
11.	Boiled egg	One egg		
12.	Plain Noodles – Maggi	100 gms		
13.	French fries*	100 gms		
14.	Veg Puff *	1 no / 100 gms		
15.	Alu / Gobhi Paratha*	125 gms		
16.	Alu tikki*	100 gms		
17.	Bataka Poha	125 gms		
18.	Batawada*	125 gms		
19.	Bread Pakoda*	150 gms		
20.	Burger Veg Allu Tikki*	150 gms		
21.	Idli*	2 nos / 100 gms		
22.	Medu Vada*	2 nos /100 gms		
23.	Seasonal Stuffed Paratha*	125 gms		
24.	Upma*	125 gms		
25.	Uttapam*	125 gms		
26.	Vada Pav*	125 gms		
27.	Veg Cutlets*	2 nos /150 gms		
28.	Boiled Milk	200 ml		
29.	Dalwada*	125 gms		
30.	Dhokla*	125 gms		
31.	Dal Kachori*	150 gms		
32.	Pyaj Kachori*	150 gms		
33.	Methi Gota*	125 gms		
34.	Mix Pakora* (Bhajia)	125 gms		
35.	One Gobhi/Alu/Paneer Pakora*	125 gms		
36.	Pharsi Puri*	125 gm		
37.	Punjabi Samosa*	2 nos / 250 gms		
38.	Sandwich Dhokla*	125 gms		
39.	Spring Roll*	2 nos /125 gms		
40.	Fresh Fruit Juice	150 ml		

	(Orange/apple/pineapple/ carrot/ Beat)			
41.	Seasonal Mix Fruit salad	200 gms		
42.	Dahi Wada*	150 gms		
43.	Carrot /Dudhi Halwa (Seasonal)	100 gms		
44.	Srikhand	100 gms		
45.	Fruit Custurd	100 gms		
46.	GulabJamun	2 nos / 100 gms		
47.	Jalebi	100 gms		
48.	Kala Jamun	2 nos / 100 gms		
49.	Mohanthal	100 gms		
50.	Soup- Tomato /Veg. Soup /Sweet corn / Sweet Corn veg./ Manchurian Soup/ Mushroom Soup / Palak Soup, Seasonal Mix Soup.	100 ml		
51.	Egg Curry ( 1 katori)	2 Eggs		
52.	Chicken Curry	200 gms		
	<b>AVERAGE AMOUNT (Amount in words)</b>			

**\* Chatni / Sambhar / Curd / Onion / Chilli / Ketch up/ Kadhi / etc. has to be served additionally as per the requirement of the dish, at no extra cost, in appropriate quantity.**

NOTE - Pl quote for all the above 52 items.

**Annexure – II-C**

***Meals – Lunch/ Dinner for Official Meetings/ Conferences (Per Plate) –Unlimited  
(Minimum 10 plates) (Menu to be decided from the combination of below items)***

Sr.No	Particulars	Rate (Rs.)
1.	Tomato /Veg. Soup /Sweet corn / Sweet Corn veg./ Manchurian Soup/ Mushroom Soup / Palak Soup. <i>(Any one type of the above)</i>	
2.	Mutter Paneer, Malai-Kofta, Dum Aloo / Bhindi Masala/ Baigan masala / Chana masala/ Navratankurma/ Steam Veg/ Jaipuri Veg/ Veg Kofta/ Mushroom Butter Masala/ Kaju Curry masala/ Kaju Curry/ KajuMuttur/ Stuffed Gobhi/ Palak Masala/ AlooPalak/ Aloo- Gobhi- Simla/ Paneer butter masala, Seasonal mix veg <i>( Any two types of the above).</i>	
3.	Dal Makhania /Channa Dal Tadka /Tur Dal Tadka / Mix Dal Fry <i>( Any one type of the above).</i>	
4.	Sahi-Pulav/ Jeera Fried Rice/ Veg Pulav / Veg Biryani/ Plain Steam Rice <i>( Any one type of the above).</i>	
5.	Plain Puri / methi / palak/ ajwainPuri/ or combination of all.	

6.	Plain tawa Rotti	
7.	Tandoori Roti	
8.	Bundi Raita /Veg. Raita /Pineapple Raita/ plain curd ( Any one type of the above).	
9.	Green and seasonal Salad- Cucumber/ Carrot/ Radish/ Beat Root/Tomato (Combination of two)	
10.	Mango/Lemon/Mix pickle.	
11.	Roasted/Fried in consultation with Competent authority.	
12.	Rasmalai / Chamcham/ Sahimoong Dal Halwa / Sahi Gajar ka Halwa ( Any one type of the above).	
13.	<b>Ice Cream-</b> Kesar Pista/ Butter scotch/ Vanilla/Strawberry (Branded) ( Any one type of the above).	
	<b>Total (Amount in words) =</b>	
14.	<b>Chicken Curry- Special</b>	
15.	<b>Mutton Rogan Josh- Special</b>	

NOTE - Pl quote for all the above 15 items.

#### Annexure – II-D

#### **High Tea / Snacks –for Official meetings / Conferences/Seminars, etc.**

Sr.No.	Particulars	Quantity	Rate (Rs.)
1.	Special tea / Coffee	125 ml	
2.	Fry Dal Kachori/ Samosa- 2 Nos.	70 gm	
3.	Biscuits Cream Biscuits/ Cokkies (*Branded)	2 Nos	
4.	Good quality *Branded Namkeen	50 gms	
5.	Good Quality *branded Wafers.	20 gms	
6.	Sweet (Rasmalai / Chamcham) – 01 Nos.	70 gms	
7.	Mix bhajia / cutlets-2 to 3 pieces / pakoda	100 gms	
	(In consultation with CAO, IPR).		
	Total (Sr.No.1 to 7)		

#### Annexure – II-E

#### **Regular Snacks for Official meetings (Per Plate)**

Sr.No.	Particulars	Quantity	Rate (Rs.) Per plate
1.	Salted biscuits (*Branded)	02Nos	
2.	Biscuits Cream Biscuits/ Cokkies	02 Nos	

	(* Branded)/		
3.	Good quality Namkeen (*Branded)	50 gms	
4.	Good Quality Wafers (*Branded).	20 gms	
	(* In consultation with CAO, IPR).		<b>Total=</b>

**Annexure – II-F**

**Miscellaneous Items**

Sr. No.	<i>List of items which may be provided based on agreed % discount on MRP</i>	Weight	% Discount provided on MRP	Remark, if any.
1.	Pizza- Mashroom Cheese Pizza- (Baked)	150 gms		
2.	Pizza -Onion Cap Pizza- (Baked)	150 gms		
3.	Pizza Veg Cheese- (Baked)	150 gms		
4.	Plain Cheese Pizza – (Baked)	150 gms		
5.	Packed Biscuits	*		
6.	Cold drinks-	*		
7.	Packed Wafers / Chips	*		
8.	Branded Packed Namkeens	*		
9.	Packed Fruit Juice	*		
10.	Ice-cream (Branded)	*		
11.	Amul Chocolates	*		
12.	Cadbury Dairy Milk chocolates	*		
13.	Amul Masti Curd	*		
14.	Amul Butter Milk	*		

\* MRP

Any other items may be included in the above list in consultation with IPR competent Authority and Contractor.

Authorized Signatory (Signature In full): \_\_\_\_\_



**Selection Criteria:**

Sr. No.	Category	% weightage factor (a)	Total (Weightage on Unit price) (b)	Net (c)= b * a/100
1.	Full Thali (Annexure-II-A of the Price Bid)	58	x	x
2.	Tea (Annexure-II-A of the Price Bid)	20	x	x
3.	Coffee (Annexure-II-A of the Price Bid)	4	x	x
4.	Service Tea (Annexure-II-A of the Price Bid)	2	x	x
5.	Service Coffee (Annexure-II-A of the Price Bid)	2	x	x
6.	Breakfast Average amount of the 52 items. (Annexure-II-B of the Price Bid)	10	x	x
7.	Official Lunch and Dinner (Annexure-II-C of the Price Bid)	4	x	x
		100	x	x
		<b>Total of C =</b>		x

Total of rates quoted by the bidder under the Annexure-II(A) to Annexure-II(F) will be converted to a Number on the basis of weightage factor and added as shown in Annexure-II(G)

L1 party will be selected subject to other terms and conditions as mentioned in the Tender document.

IPR has calculated base price for the lunch with the help of other institution which is approved by the Govt. of India and kept in a sealed envelope and it will be opened in front of all bidders before opening of the financial bid. If quoted price of **Meal/full thali** of any bidder is found below the base price than their entire bid will be rejected.

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

DECLARATION

I, \_\_\_\_\_ Son/Daughter/Wife of

\_\_\_\_\_ Resident

of \_\_\_\_\_

\_\_\_\_\_  
Proprietor / Director / Authorized Signatory of the Company / Firm, mentioned above, is competent to sign this declaration and execute this tender document.

I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.

The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_