



प्लाज़्मा अनुसंधान संस्थान

Institute for Plasma Research

भाट, इन्दिरा पुल के निकट, गांधीनगर - ३८२ ४२८ (भारत)

Bhat, Near Indira Bridge, Gandhinagar - 382 428 (India)

Web: www.ipr.res.in



ADVT NO. 07/2019 (1)

The Institute for Plasma Research is a premier scientific institute under the Department of Atomic Energy, Govt. of India devoted to research and development activities in the areas of Basic Plasma Physics, Magnetic Confinement Fusion and Industrial and Societal applications of plasmas. IPR is located in Bhat Village and also has extensions of its Laboratories at GIDC, Sector – 25, Gandhinagar and has a Centre at Guwahati.

Online applications are invited from eligible candidates for the following positions on Direct Recruitment basis:

1	Name of the Post	Clerk - A
2	No. of the Post(s)	01-OBC, 02-ST
3	Pay Level	Level 2 of Pay Matrix and Initial basic Pay ₹ 19,900/- p.m.
4	Age Limit	For ST candidates age not exceeding 30 years (Including age relaxation). For OBC candidates age not exceeding 28 years (Including age relaxation).
5	Essential qualifications and experience	1. Graduate from a recognised University; and 2. Certified course in Computer with one year relevant experience.
6	Job Description	The selected candidate will be required to do routine duties related to General Administration, Establishment, Accounts and Stores & Purchase Section.

Scheme of Examination: The examination shall consist of two parts.

Part – I: Written Examination

Written Examination shall be applicable to all the shortlisted candidates.

The subjects of written examination shall be as follows:

S. No.	Subjects
1	General Knowledge / Awareness
2	General English
3	Elementary Maths / Numerical
4	Computer & Reasoning

Examination mentioned below as Part-II shall be applicable to those candidates who attain such minimum standards in the written examination (Part-I) as may be fixed by the Institute at its discretion.

Part – II: Skill Test

It shall include Letter writing and Typing test on computer.

Based on the Part-II examination, candidates shall be selected on merit basis.

GENERAL INFORMATION

1. Only Indian Nationals need to apply. The persons with disabilities can also apply against the unreserved quota.
2. Candidates are advised to submit only one application for a post. Submission of multiple applications for the same post may result in cancellation of applications altogether.
3. Candidates are advised in their own interest to submit online applications before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the Institute's website.
4. All the qualifications must be from recognized Indian Universities / Boards / Institutions only. Applicants having qualifications from any other countries shall submit equivalency certificate from UGC / AIU.
5. Fulfilling minimum qualification & filing online application does not entail a call for Written Test / Skill Test. The authorities reserve all rights, not to call an applicant for Written Test / Skill Test, without assigning any reason. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
6. The applications received in response to the advertisement shall be scrutinized and only candidates shortlisted from valid applicants on the basis of all criteria like age, educational qualification, experience, category etc. shall be called for Written Test / Skill Test.
7. The Date of Birth as recorded in the Birth Certificate / Secondary School Leaving Certificate (SSLC)/ Matriculation Certificate shall be the only acceptable document in support of proof of age.
8. While applying the candidates should mention their full name as it appears on the Matriculation / Secondary School Certificate. If a candidate has changed his/her name or dropped or added part of his/her name after Matriculation / Secondary School they will have to submit an attested copy of Gazette Notification to this effect.
9. Candidates employed in Govt. / Quasi Govt. / Public Sector Undertakings should forward their applications through proper channel or bring NOC if called for Written Test / Skill Test. The Institute reserves the right to reject any application without assigning any reason. Incomplete applications are liable to be summarily rejected. No interim correspondence will be entertained.
10. Sleeper Class / Second Class to and fro Rail/ State Transport bus fare by direct and shortest route will be reimbursed to outstation candidates who qualifies for Part-II examination (Skill Test) on production of ticket or proof of journey such as Railway / Bus ticket or ticket number.
11. In addition to pay and allowances, Medical Scheme, Free Transport, Subsidized Canteen facilities, LTC, New Pension Scheme are admissible as per IPR rules.
12. Experience shall be counted only after the date of possessing the essential educational qualifications. The eligibility criteria with regard to age, qualification, experience etc. shall be determined as on 30/09/2019.

13. IPR will carry out all correspondence regarding call for Written Test / Skill Test through email only and no postal correspondence will be sent.
14. Candidates are advised to regularly visit the Institute's website for getting the information about date of Written Test / Skill Test etc.
15. Addendum / deletion/ corrigendum (*If any*) shall be posted on the Institute's website only i.e. <http://www.ipr.res.in/advertisements.html>
16. Any dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts/Tribunals situated at Gandhinagar / Ahmedabad only.

Chief Administrative Officer

HOW TO APPLY

Interested candidates are requested to apply online at Institute's website <http://www.ipr.res.in/advertisements.html> by **30/09/2019** till 5.00 pm. Applicants are required to send signed hard copy of the duly filled submitted online application form along with self-attested copies of supporting documents such as proof of age, mark sheets, degrees, experience, certificate of Category /caste/community/class in prescribed format of Govt. of India and other relevant testimonials etc. with one recent passport size photograph duly affixed on the left hand top corner of the printed online application to below mentioned address which should reach on or before **07/10/2019** till 05.00 pm, failing which their candidature will not be considered and Institute will not be responsible for any delay or non-receipt of hardcopy within stipulated period.

**Chief Administrative Officer
Institute for Plasma Research
Near Indira Bridge, Bhat Village
Gandhinagar - 382 428 Gujarat (India)**

The envelope should be strictly superscribed with Advt. No. 07/2019 (1) and ***Application for the post of "Clerk-A"***

In case of any issue in filing online application, kindly contact – recruitment@ipr.res.in

Institute strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.