



प्लाज़्मा अनुसंधान संस्थान

Institute for Plasma Research

भाट, इन्दिरा पुल के निकट, गांधीनगर-382 428 ( भारत )

Bhat, Near Indira Bridge, Gandhinagar-382 428. Gujarat (India)

Tel : +91-79-23962000 Fax : +91-7923962277 Web : www.ipr.res.in



Ref: No. IPR/ADMIN-4/TN/06/2021

9<sup>th</sup> February 2021

To,

«Name»

«Address»

**Sub: Tender for Mechanized Cleaning of Septic Tanks and Manholes at IPR campus.**

**Ref: Tender Notice No.IPR/Admin-4/TN/06/2021 dated 9<sup>th</sup> February 2021**

Dear Sir,

The tenders on limited basis are invited, on behalf of Director, Institute for Plasma Research for Mechanized Cleaning of Septic Tanks and Manholes at IPR campus. The scope of work along with schedule of quantity, general terms and conditions etc. are given in the enclosed tender document.

The completed tender in sealed envelope super scribing “*Tender for Mechanized Cleaning of Septic Tanks and Manholes at IPR campus*” with Tender Notice number may be submitted to the Chief Administrative Officer, IPR on or before 2<sup>nd</sup> March 2021 up to 13:00 hours.

Please quote the tender notice no. and due date on the top of the envelope without fail.

Thanking you,

Yours faithfully,

(Niranjan Vaishnav)

Chief Administrative Officer

Encl: as above

(This need to be printed in Bidders letter head)

NAME OF PARTY: \_\_\_\_\_

ENQUIRY NO: \_\_\_\_\_ DUE ON: \_\_\_\_\_

QUOTATION No. & DATE: \_\_\_\_\_

NAME OF WORK: Mechanized Cleaning of Septic Tanks and Manholes

Sr. No.	Item Description	Tank Size	Nos.	Frequency of cleaning	Unit Rate (Basic)	Applicable GST	Rate (incl. GST)	Total Value
					(a)	(b)	(c)=(a+b)	
1.	Labour charges for mechanized cleaning of septic tanks with heavy duty vacuum machine. The work includes removal of silt / sludge from the bottom & cover slabs, through sludge pump, manual / mechanical scrubbing for removal of dirt, sediments and fungus, vacuum cleaning of the floors and walls using heavy duty industrial vacuum cleaners to ensure dirt/sludge is sucked out and finally disposed-off through the tanker at designated place as per guidelines of local government authorities complete at different levels and depth and all as instructed including required equipments i.e. buckets, mugs, rough clothes, plastic scrubber, rubber gloves, heavy duty vacuum machine, tanker, labour & transportation.	10.00x3.00x2.50 mtr.	3	Yearly				
		5.70x2.10x2.00 mtr.	1	Yearly				
		5.00x1.60x2.00 mtr.	1	Yearly				

Place:

Signature of Authorized Signatory

Date:

Company's Rubber Seal



# प्लाज़्मा अनुसंधान संस्थान

भाट, इन्दीरा पुल के पास, गांधीनगर – 382428 गुजरात (भारत)

## Institute for Plasma Research

Bhat, Near Indira Bridge, Gandhinagar – 382428, Gujarat (INDIA)



Phone: +91-79-23962021 to 23962028; Fax: +91-79-23962277 Website: [www.ipr.res.in](http://www.ipr.res.in)

### INSTRUCTIONS TO BIDDERS AND GENERAL TERMS & CONDITIONS

1. The Quotation and any order resulting from this enquiry shall be governed by our Conditions of Contract/Work Order and contractor quoting this enquiry shall be deemed to have read and understood the same in toto.
2. Where counter terms and conditions have been offered by the Tenderer, the same shall not be deemed to have been accepted by IPR unless our specific written acceptance thereof is obtained.
3. **Quotation:** Quotation should be submitted in the prescribed QUOTATION FORMAT attached with this Enquiry and the same should be submitted to the Chief Administrative Officer, IPR in a sealed envelope super scribing the same with our enquiry No., date, due date and brief description of item on or before the due date. Late/delayed/incomplete/unsigned quotations will not be considered. Envelopes received without Enquiry number, date, due date and brief description of item may be rejected. The quoted prices should be firm for a period of 90 days from due date for placing order. IPR is not bound to accept lowest rate/s. IPR reserves the right to place order on one or more parties. The scope of work includes insurance by the Contractor.
4. Prices are required to be quoted according to the units indicated in the tender form/Enquiry. When Quotations are given in terms of units other than those specified in the tender form, relationship between the two sets of units must be furnished
5. Tender should be free from Correction and Erasures. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail. Unsigned quotations will summarily be rejected. If there is a discrepancy between the unit price and total price, unit price shall prevail.
6. IPR shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered and the tenderers shall provide the same at the rate quoted.
7. **Goods & Services Tax (GST):** The details of Taxes/GST and other levies legally leviable and intended to be claimed should be clearly indicated in the tender. Where this is not done, no claim on these accounts would be admissible later.
8. **Earnest Money Deposit (EMD):** Tenderer should furnish Bid-security declaration in the prescribed format.
9. **Payment:** Payment will be arranged within 30 days from the date of receipt of bill at IPR and bills in our accounts section, completed in all respects.
10. The Director, IPR reserves the right to accept or reject any quotation fully or partly or to cancel the enquiry without assigning any reason.
11. **Jurisdiction:** The contract shall be governed by the Laws of India for the time being in force. The Courts of Gandhinagar only shall have jurisdiction to deal with and decide any legal or dispute arising out of this Contract/Work Order.

*(To be printed in letter head)*

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**BID SECURITY DECLARATION**  
**IN LIEU OF SUBMISSION OF EARNEST MONEY DEPOSIT (EMD)**

**Ref: (1) Our Offer No.....dated.....**

**(2) Your Tender No.....dated.....**

In the event of withdrawing or modifying our offer within the validity or extended validity period, we hereby accept the suspension of our company for a period of two years from the date publication of this tender for your future requirement.

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**Signature with date:**

**Name:**

**Designation:**

**Official Seal**