



प्लाज्मा अनुसंधान संस्थान  
Institute for **Plasma Research**

**INSTITUTE FOR PLASMA RESEARCH**  
Bhat, Nr Indira Bridge,  
Gandhinagar - 382 428. GUJARAT  
(INDIA)  
Tel. : + 91 - 23962000  
Fax : + 91 - 23962277

## **Name of work**

**Tender for False ceiling / interior development and renovation work at first floor offices at Institute for Plasma Research (IPR), Bhat, Gandhinagar.**

**Tender Notice No : IPR/TN/CIVIL/03/2017 dated: 28.5.2017**

## **Two Bid System**

**Address of Tender  
Inviting Authority**

**: Division Head, Civil Maintenance Group  
INSTITUTE FOR PLASMA RESEARCH  
Near Indira Bridge,  
Bhat - Gandhinagar - Gujarat - 382428  
Telephone No. -079-23964023  
Fax No. -079 -23962277**



प्लाज्मा अनुसंधान संस्थान

भाट, निकट इन्दिरा पुल, गांधीनगर - ३८२४२८, गुजरात (भारत)

Institute for **Plasma Research**

Bhat, Near Indira Bridge, Gandhinagar - 382428, Gujarat (INDIA)

Phone : +91-79-23962000, Fax: +91-79-23962277,

Web: <http://www.ipr.res.in>

## SECTION - 1 (i) Tender Notice (Newspaper Advertisement)

**INSTITUTE FOR PLASMA RESEARCH**  
Nr. Indira Bridge, Bhat, Gandhinagar - 382 428  
Phone: 079-23964023/4104, Fax: 079-23962277

**Tender Notice No: IPR/TN/CIVIL/03/2017 (Two Bid System) dated 28.5.2017:**

Online item rate tenders are invited through e-tendering mode by the Division Head, Civil Maintenance Group, on behalf of Director, Institute for Plasma Research, Nr. Indira Bridge, Bhat, Gandhinagar - Gujarat - 382 428, in two bids, from eligible contractors for the following works.

Name of Work:	False ceiling / interior development and renovation work at first floor offices at Institute for Plasma Research (IPR), Bhat, Gandhinagar.
Approx. Estimated Cost (₹)	46,70,000/-
Completion Period	120 Days (Including monsoon period, if any)
Tender Processing Fee	₹ 2685/- should be paid only by e-payment through electronic mode to M/S ITI Limited.
EMD (₹)	93,400/-
Tender document available for view and downloading on website	29.5.2017 to 19.6.2017
Clarifications regarding Tender document	23.6.2017 at 16:00 Hours
Closing of online submission of tenders	up to 13:00 Hours on 5.7.2017
Time and Date of online Opening of Technical Bid	5.7.2017 at 14:30 Hours

Detailed tender notice along with Eligibility criteria and Tender Document is available on website [www.tenderwizard.com/DAE](http://www.tenderwizard.com/DAE) for free view and downloading. To participate in e-tendering process, it is mandatory to get registered on the above e-tender portal. The interested agencies are required to scan/fill in and upload the specified documents along with processing fees and Earnest money deposit on or before the closing date.

Financial Bids of only qualified bidders will be opened at a later date to be notified separately.

The Director, IPR reserves the right to accept or reject tender in full or part of any or all tenderers or to cancel the tender in Toto without assigning any reason thereof.

Detailed NIT & Tender Document are also available on the Institute's website <http://www.ipr.res.in/documents/tenders.html> for reference purpose only.

Division Head, Civil Maintenance Group, IPR



प्लाज्मा अनुसंधान संस्थान

भाट, निकट इन्दिरा पुल, गांधीनगर - ३८२४२८, गुजरात (भारत)

Institute for **Plasma Research**

Bhat, Near Indira Bridge, Gandhinagar - 382428, Gujarat (INDIA)

Phone : +91-79-23962000, Fax: +91-79-23962277,

Web: <http://www.ipr.res.in>

## SECTION - 1 (ii) Detailed Tender Notice

**Tender Notice No: IPR/TN/CIVIL/03/2017 (Two Bid System) dated 28.5.2017:**

**Tender notice for False ceiling / interior development and renovation at first floor offices at IPR-Bhat, Gandhinagar.**

Online item rate tenders are invited through e-tendering mode by the Division Head, Civil Maintenance Group, on behalf of Director, Institute for Plasma Research, **Nr. Indira Bridge, Bhat, Gandhinagar - Gujarat - 382 428**, in two bids, from eligible contractors for the following works.

### **PART-A: INSTRUCTION FOR ONLINE SUBMISSION**

#### **1 Steps for downloading, uploading and free view-**

Prospective bidders or General public can see and download free of cost **PDF format** of the tender documents from website [www.tenderwizard.com/DAE](http://www.tenderwizard.com/DAE) >**Tender Of DAE > Institute for plasma research, Gandhinagar**

To participate in the tender, Prospective Bidder are requested to download the Excel formats, after login in the Home page of the website [www.tenderwizard.com/DAE](http://www.tenderwizard.com/DAE) with **User id/ Password /Class III Digital Signature Certificate**. The services for e-tendering in IPR/DAE is provided by M/s ITI Ltd., Tender wizard Help Desk Centre, # 24, 1st Floor, Sudha Complex, Near Havanoor Circle, 3rd Stage, 4th Block, Basaveshwaranagar, Bangalore - 560 079, Ph:91-80-40482000, Telefax: 91-80-40482114, Email: daehelpdesk@gmail.com.

Steps to Download the excel formats of particular tender:

- a: Click on **UNAPPLIED** button
  - b: *Click on REQUEST button*
  - c: *Pay Tender Processing fee online via e-payment through electronic mode*
  - d: *Click on SUBMIT button,*
  - e: Click on **INPROGRESS** button (In status column bidder will find the tender as **RECEIVED**)
  - f: Bidder will be able to download required Tender Documents by clicking **EDIT attachment** button for any number of times till last date of submission.
- 1 Prospective Bidder has to fill Excel Documents and upload the same without renaming it. Please refer Help Manual for Tender submission or contact ITI Helpdesk.

2. The intending bidder must read the terms and conditions in the notice inviting tender & prequalification criteria carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
3. Submission of bid shall mean acceptance of undertaking to be furnished online by bidder as per format enclosed as Form – “I”.
4. Information and Instructions for bidders posted on website shall form part of tender document. The tender is to be downloaded and uploaded only on [www.tenderwizard.com/DAE](http://www.tenderwizard.com/DAE) after paying requisite processing fee.
5. The bid can only be submitted after uploading the mandatory scanned documents, payment of processing fee in favour of “ITI LIMITED, NEW DELHI”, Earnest Money Deposit in favour of IPR and other documents as specified. Processing fee shall not be refunded in any case.
6. After submitting bids the contractor can re-submit revised bid any number of times but before stipulated closing time and date of online submission of bid as notified. The bidder can withdraw the bid before stipulated closing date and time of online submission. But, once the bidder withdraws the bid, it cannot be resubmitted.

Submission of the tender document after the due date and time shall not be permitted. Time being displayed on e-tendering portal shall be final and binding on the Bidder.

7. The contractors, who are not enrolled on [www.tenderwizard.com/DAE](http://www.tenderwizard.com/DAE) website, are required to get enrolled.
8. The intending bidder must have valid class-III digital signature to submit the bid.
9. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in **YELLOW** colour and the moment rate is entered, it turns **SKY BLUE**. In addition to this, while selecting any of the cells a warning appears that **if any cell is left blank the same shall be treated as “0”**. Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as “0” (ZERO). The bidder shall be required to execute such items at his quoted rate of zero as per specifications, bill of quantity and GCC provisions.
10. On successful e-payment of tender processing fees, the Bidders can download the tender document (including Excel sheets, if any) from the e-tendering portal. The Bidders have to upload the details of e-payment towards processing fees, before the last date & time and download the tender documents (including Excel sheets, if any) from the e-tendering portal only, otherwise, it will not be possible for them to upload the e-tender documents on the e-tendering portal.

Note: Downloading the tender documents (including Excel sheets, if any) without confirmation of payment details on above e-tendering portal shall not be valid and rejected summarily.

Bidders are advised to upload their documents well in time, to avoid last minutes rush on the server or complications in uploading. IPR, in any case, will not be responsible for any type of problem in uploading the documents.

11. The bidders are solely responsible to keep their email and bank account active and to update their profile in case of change. This is essential as communication shall preferably be done by

e-mail by Institute. Moreover, all the auto generated mail by e-tendering portal shall be sent on this e-mail address.

12. Contractor can upload documents in the form of JPG format and PDF format.
13. Bidders are advised to open bank account with core banking solution branch (with NEFT / RTGS) in order to facilitate online payment of tender processing fee for their own benefit.
14. The detailed NIT and Technical bid shall be part of agreement. If the bidder at any stage refuses to accept the same, the bid shall be rejected and Earnest Money Deposit shall be forfeited. Further disciplinary action is liable to be taken including.
15. In case of any problem with the submission of the tender document, the Bidder may have the assistance of help desk or use the help manual given on the said website or mobile and e-mail mentioned elsewhere.

## PART-B: TENDER NOTICE DETAILS

1	NIT No.	<b>IPR/TN/CIVIL/03/2017 dated 28.5.2017</b>
2	Name of work	<b>False ceiling / interior development and renovation at first floor offices at Institute for Plasma Research (IPR), Bhat, Gandhinagar.</b>
3	Scope of Work	Supplying and Erecting of False ceiling / interior development and renovation including Phenotherm insulation, removing and refixing of the electrical fittings, covering of the furniture etc at IPR, BHAT, Gandhinagar
3	Estimated cost	<b>₹ 46,70,000/- (Approximately) (Excluding GST/service tax)</b>
4	Earnest Money Deposit	<b>₹ 93,400/-, to be submitted</b> in the form of demand draft or Pay order of Nationalized Bank/ICICI /IDBI/AxisBank /HDFCBank in favour of INSTITUTE FOR PLASMA RESEARCH, Bhat, Gandhinagar, Gujarat. The bid can only be submitted after uploading the scanned copy of DD etc and original should be deposited in office of Tender Inviting Authority within the period of bid submission.
4	Completion period	<b>120 Days (Including monsoon period, if any)</b>
5	Tender document cost	<b>NIL</b>
6	Tender processing fees in favour of service provider.	<b>₹ 2685/-</b> , by e-payment through electronic mode to M/s ITI Limited
7	Availability of tender documents for view and download after Paying of processing fee	<b>from 29.5.2017 (9.00 Hours) to 19.6.2017 (17:00 Hours) on website <a href="http://www.tenderwizard.com/DAE">www.tenderwizard.com/DAE</a></b> The tender document is also available on the website: <a href="http://www.ipr.res.in/documents/tenders.html">http://www.ipr.res.in/documents/tenders.html</a> (for reference only and not for online submission)
8	Seeking clarification on Tender document, if any	The Bidder can seek clarifications regarding tender document up to <b>23.6.2017 (16:00 Hours)</b> by uploading their queries on website <a href="http://www.tenderwizard.com/DAE">www.tenderwizard.com/DAE</a> . The clarifications will be uploaded on the same web portal by <b>27.6.2017 (17:00 Hours)</b> .
9	Help Desk for e-tendering related queries /services	a) Representative of M/s ITI Shri Sunil K Patel Mobile No. 09624981992 e-mail : <a href="mailto:twhelpdesk426@gmail.com">twhelpdesk426@gmail.com</a> , <a href="mailto:daehelpdesk@tenderwizard.co.in">daehelpdesk@tenderwizard.co.in</a> , <a href="mailto:nodalofficer.et@ipr.res.in">nodalofficer.et@ipr.res.in</a> b) All India Help line No: 91-80-40482000, 18004255048

		e-mail: <a href="mailto:daehelpdesk@tenderwizard.co.in">daehelpdesk@tenderwizard.co.in</a> From 10.00 AM to 6.00 PM on all working days.
10	Address for site visit, if any	Site visit by Agencies (if any) - Up to <b>23.6.2017 (16:00 Hours)</b> Contact office of Division Head, Civil Maintenance Group at Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar -382428 Phone no.: 079 23964023/4104 Fax: 079 23962277 e-mail : <a href="mailto:smpatel@ipr.res.in">smpatel@ipr.res.in</a>
11	Last date and time of closing of online submission of tenders	<b>5.7.2017 (13:00 Hours)</b>
12	Date and time of online opening of technical bid.	<b>5.7.2017 (14:30 Hours)</b> in the Division Head, Civil Maintenance Group at IPR division, Institute for Plasma Research, Near Indira Bridge, Bhat, Gandhinagar -382428
<b>Note: Director, IPR reserves the right to accept or reject any application(s), without assigning any reason thereof. The applications with any condition shall be rejected forthwith.</b>		
<b>The time allowed for carrying out the work will be 120 Days (including Monsoon period from the 15<sup>th</sup> day after the date of written orders / LOI to commence the work or from the first day of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the tender documents.</b>		

## PART-C: REQUIREMENTS AND ELIGIBILITY CRITERIA

The Bidders, who fulfill the following requirements on their own, shall only be eligible to apply. Joint ventures are not accepted.

1.	<p>Should have satisfactorily completed False ceiling / interior development and renovation work as mentioned below during the last five years ending on 31<sup>st</sup> May, 2017</p> <p>(i) Three works each costing not less than ₹ 18 Lacs or (ii) Two works each costing not less than ₹. 28 Lacs or (iii) One work costing not less than ₹. 37 Lacs</p> <p>Note: A certificate for qualifying completed work(s) issued by Engineer in Charge or Owner or Consultant/Architect duly certified by the owner should be attached as per prescribed format.</p>
2.	Should have minimum of five years of experience in False ceiling / interior development and renovation / building construction as on 31 <sup>st</sup> May, 2017.
3.	Should have valid minimum bank solvency of a Nationalized Bank/Scheduled Bank of ₹ 18 Lacs.
4.	Should have had minimum average annual turnover of ₹ 115 lacs during the last three years ending 31 <sup>st</sup> March, 2017.
5.	Should not have incurred any loss in more than two years during the last five years ending on 31 <sup>st</sup> March, 2017.
6.	Proof of registration with Government / Semi Government organizations / Statutory Bodies / reputed organization like CPWD, MES, BSNL, Railways, State PWDs etc. in appropriate class OR having experience in execution of similar nature of works.
7.	<p>The <b>bidding capacity</b> of the Bidder should be equal to or more than the cost of the work. The bidding capacity shall be worked out by the following formula:</p> <p><b>Bidding Capacity = (A x N x 2) - B</b></p> <p>Where, <b>A</b>= Maximum value of construction works executed in any one year during the last five years taking into account the completed as well as works in progress. <b>The works considered for evaluating this value shall be detailed in Form -“C”.</b></p> <p><b>N</b>= Number of years prescribed for completion of work for which tender application has been invited.</p> <p><b>B</b> = Value of existing commitments and ongoing works to be completed during the period of completion of work for which tender has been invited. <b>The works considered for evaluating this value shall be detailed in Form -“D”.</b></p> <p><b>The Bidder shall workout the bidding capacity as per above procedure and upload the same.</b></p>

**In addition to the supporting documents for eligibility criteria, information for the following to be submitted:**

1.	<b>List of Completed works during last 5 years ending on 31<sup>st</sup> May, 2017</b> (As per Form "C")
2.	<b>List of all ongoing Works.</b> All works of any nature in hand must be furnished. No works shall be left out. (As per Form "D")
3.	<b>List of construction plant, machinery, equipments, accessories &amp; infrastructure facilities</b> possessed by the Bidder and that proposed to complete the work in time. (As per Form "H")
4.	<b>List of Administrative &amp; Technical staff</b> available with the Bidder and that proposed to be deployed to complete this work in time. (As per Form "G")
5	<b>DOCUMETNS :</b> (Scanned copy of original certificates to be uploaded)
	<b>i) PAN (Permanent Account Number) Registration</b>

**Undertaking to be submitted :**

<b>Undertaking as per Form "I" of Tender document should be submitted.</b>
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<p>The Bidder may furnish any additional information, which they think necessary to establish their capabilities to successfully complete the envisaged work. No information shall be entertained after last date of online submission of tenders unless it is called by the competent authority.</p> <p><b>Short listing of the agencies shall be subject to thorough verification of their credentials and inspection of works carried out by them (if required), through a Technical Evaluation Committee, constituted by IPR.</b> After evaluation of applications, a list of qualified tenderers shall be prepared for further opening of financial bid.</p> <p>If any information furnished by the Bidder is found incorrect at a later stage, they shall be liable to be debarred from tendering /taking up of work in IPR. IPR reserves the right to verify the particulars furnished by the Bidder independently and reject any application without assigning any reason.</p>
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**NOTE: prospective agencies shall satisfy themselves of fulfilling all the NIT criteria before submission of tender. The Institute reserves the right to not consider the tender documents of the agencies not fulfilling the stipulated criteria.**



## PART- D: DOCUMENTS TO BE SCANNED & UPLOADED

Prospective Bidders shall satisfy themselves of fulfilling all the eligibility criteria and in possession of all the documents required before submission of online tender document. The interested agencies are required to scan / fill in and upload the documents as per following lists within the period of bid submission:

**Note: The Bidders are requested to fill up the facts & figure in the prescribed format. Simply filling like Yes or No shall not be accepted.**

1	<b>Form "A": Financial information:</b> Financial Turn Over on construction works certified by CA & Profit & Loss statement certified by CA. <b>Note: Supporting other Financial documents may be uploaded. Entire Balance sheet need not be uploaded.</b>
2	<b>Form "B"- Solvency certificate</b>
3	<b>Form "C":</b> List of Completed works during last 5 years ending on <b>31<sup>st</sup> May, 2017</b>
4	<b>Form "D":</b> List of all ongoing Works. All works of any nature in hand must be furnished. Any ongoing works left out shall be viewed seriously, leading to rejection of application. No works shall be left out.
5	<b>Form "E"- Performance report of works referred to in form "C" &amp; "D"</b>
6	<b>Form "F"- Structure &amp; organization</b>
7	<b>Form "G"- List of Administrative &amp; Technical staff</b> available with the Bidder and that proposed to be deployed to complete this work in time
8	<b>Form "H"- List of construction plant, machinery, equipments, accessories &amp; infrastructure facilities</b> possessed by the Bidder and that proposed to complete the work in time
9	<b>Form "I"- Undertaking</b> that the list submitted towards eligible similar work(s) have not been executed through another contractor on back to back basis.
10	Proof of registration with Government / Semi Government organizations / Statutory Bodies / reputed organization like CPWD, MES, BSNL, Railways, State PWDs etc. in appropriate class OR having experience in execution of similar nature of works.
11	<b>Form-"J" - Letter of transmittal</b> (To be up-loaded on their letter head)
12	E-payment towards <b>tender processing fees</b> in favour of M/s. ITI Ltd , New Delhi.
13	<b>PAN registration</b>
14	Power of attorney of the signatory of bid as per relevant clause of NIT
15	<b>Additional information</b> if any to meet the eligibility criteria of pre-qualification
<b>Note : Scanned copy of original certificates to be uploaded</b>	

Note: It is binding on the bidder to fill the data required for assessment of eligibility criteria in the excel sheet uploaded for the purpose. The technical evaluation shall be done based on the data provided in excel sheet and the relevant document uploaded to support the same. In case where the relevant information is not filled in the uploaded excel sheets while commensurate supporting documents are uploaded, the supporting documents shall not be considered in evaluation as the technical evaluation sheet is auto generated by system. Therefore the bidders in their own interest shall fill all the relevant information in excel sheets and upload commensurate supporting documents. The IPR shall not accept any new document for prequalification after bid opening. IPR may ask for clarification and submission of documents in support of documents/information already submitted.

**PART - E: STANDARD FORMATS FOR ELIGIBILITY CRITERIA TO BE  
UPLOADED**

**FORM "J": LETTER OF TRANSMITTAL**

**From:**

To  
Director,  
Institute for Plasma Research,  
Bhat, Gandhinagar - 382006

**Subject:** Submission of bids for the work False ceiling / interior development and renovation work at first floor offices at IPR-Bhat, Gandhinagar

Sir,

Having examined the details given in press notice and bid document for the above work, I/We hereby submit the bid document and other relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed Forms "A" to "I" and accompanying statements are true and correct.
2. I/We have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/We submit the requisite certified solvency certificate and authorize IPR to approach the Bank issuing the solvency certificate to confirm the correctness thereof. I/We also authorise IPR officials to approach individuals, employers, firms and Institute to verify our competence and general reputation.
4. I/We submit the following certificates in support of our suitability, technical know how and capability for having successfully completed the following works:

S. No.	Name of work	Certified by/from

Enclosures.   1.  
                  2.  
                  3.

Date of submission:

Seal and signature of bidder

**FORM "A": FINANCIAL INFORMATION**

**I. Financial Analysis** - Details to be furnished duly supported by figures in balance sheet/ profit and loss account for the last five years duly certified by the Chartered Accountant, as submitted by the Bidder to the Income Tax Department (copies to be scanned & uploaded).

Particulars	Financial Year				
	2012-13	2013-14	2014-15	2015-16	2016-17
i) Gross Annual turnover on construction work					
ii) Profit/Loss					
iii) Certified by					

**Signature of Chartered Accountant with seal**

**FORM "B": FORM OF BANKER'S CERTIFICATE FROM  
SCHEDULED BANK**

This is to certify that to the best of our knowledge and information that  
M/s. \_\_\_\_\_ ( with address ) a customer of our bank are / is  
respectable and can be treated as good for any engagement upto a limit of \_\_\_\_\_ Rs.  
\_\_\_\_\_ (Rupees \_\_\_\_\_).

This certificate is issued without any guarantee or responsibility on the bank or any of the  
officers.

(Signature)  
For the Bank

NOTE: (1) Bankers certificates should be on letter head of the Bank.  
(2) In case of partnership firm, certificate should include names of all partners as  
recorded with the Bank.

**FORM "C": PRESCRIBED FORMATS: DETAILS TO BE FURNISHED FOR COMPLETED WORKS DURING LAST FIVE YEARS ENDING ON 31st May 2017**

Details	Work -1	Work -2	Work- 3
Project name & Location:			
Owner or client: (Name and Address, contact Number of Officer to whom reference can be made)			
Project description:			
1. Type of Building:			
2. Type/nature of works details.			
Whether For Government/Semi Government/ Government undertaking/ Government autonomous bodies:			
Tendered Project Cost:			
Actual Project Cost:			
Project duration (as per contract): (in months)			
Start date (dd/mm/yy):			
Actual date of Completion (dd/mm/yy):			
Actual duration (Months):			
Reasons for delay (if any):			
Any penalty/ Bonus:			
Any Litigation/ Arbitration/claim/Dispute pending (with details of claim and award if any):			
Copy of Completion certificate & Work order received from client to be attached			

**Note:**

- 1) For similar completed works ,Original or attested scanned copies of initial work order and final completion certificate from client have to be uploaded.
- 2) The final completion certificate shall mention Name of work, Work order value, Completion value, duration, Client name & Address, Location of work, Stipulated start and completion date, Actual Start and Completion date, Reasons for Delay (if any), Nature of Work etc.
- 3) Bidder should submit separate form for giving details of work completed for each year, separate sheets if any shall be numbered in sequence.
- 4) Certified that the above list of work complete and no work has been left-out and the information given is correct to knowledge and belief.

## **FORM "D": INFORMATION ABOUT ALL ONGOING WORKS:**

<b>Details</b>	<b>Work -1</b>	<b>Work -2</b>	<b>Work- 3</b>
a) Project name & Location :			
b) Owner or client: (Name and Address, contact Number of Officer to whom reference can be made):			
c) Project details in brief:			
d) Stipulated start date :			
e) Actual Start date :			
f) Time period :			
g) Stipulated completion date :			
h) Present Status of work in Percentage completion:			
i) Work Order Value (in lakhs) :			
j) Work done value (RA bill) of work (in lakhs):			
k) Type/nature of works details.			
l) slow progress if any and Reasons for Delay, if any:			
m) Copy of Work order received from client to be attached			

Note:

- 1) Original or attested scanned copies as well as hardcopies of initial work order from client have to be uploaded.
- 2) The certificate shall mention Name of work, Work order value, duration, Client name & Address, Location of work, Stipulated start and completion date, Actual Start and Completion date, Reasons for Delay (if any) , Nature of Work etc.
- 3) Certified that the above list of work is complete and no work has been left-out and the information given is correct to knowledge and belief.

**FORM "E": PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM "C" & "D":**

**(Separate certificate for each work/ Project)**

1	Name of work/Project & Location	
2	Client / Owner Name and Address	
3	Agreement No.	
4	Estimated cost	
5	Tender cost (work order value)	
6	Stipulated start date	
7	Actual date of start	
8	Date of completion	
(i)	Stipulated date of completion	
(ii)	Actual date of completion	
(iii)	Present position of work, if in progress	
9	Completion Value / Work done value till date:	
10	Amount of compensation levied for delayed completion, if any.	
11	Amount of reduced rate items, if any.	
12	Performance Report.	
(1)	Quality of work	Very Good/Good/Fair/Poor
(2)	Financial soundness	Very Good/Good/Fair/Poor
(3)	Technical Proficiency	Very Good/Good/Fair/Poor
(4)	Resourcefulness	Very Good/Good/Fair/Poor
(5)	General behavior	Very Good/Good/Fair/Poor
(6)	Time Consciousness	Very Good/Good/Fair/Poor

Dated:

Owner or Executive Engineer or equivalent

Signature with Seal

**FORM "F" INFORMATION ABOUT ORGANISATION STRUCTURE:**

Sr. No.	Particulars	Details to be filled
1	Name of Firm	
2	Postal Address	
3	Contact Nos.	
	Office	
	Residence	
	Mobile	
4	Fax No.	
5	Name of Contact Person	
6	E - mail Address	
7	Legal status of Bidder : (Please tick and attach attasted copies of original document defining the legal status)	
	(1) An Individual	
	(2) A Proprietary firm	
	(3) A Partnership firm	
	(4) A Pvt. Ltd. Company	
	(5) A Public ltd. Company or Corporation	
8	Particulars of registration with various Government bodies (scanned & uploaded photocopy)	
	<b>Dept./Organisation &amp; Place of registration, Registration No.</b>	
9	Any other information considered necessary but not included above.	

**Note:** Bidder should attach separate sheets if required and if space given in the formats is not sufficient but strictly as per above formats only.



**FORM "G": INFORMATION ABOUT ADMINISTRATIVE & TECHNICAL STAFF AVAILABLE WITH THE BIDDER AND THAT PROPOSED TO BE DEPLOYED TO COMPLETE THIS WORK IN TIME:**

1.0 The bidders should submit list of technical and administrative employees for proper execution of project. The bidder should submit a list of these employees stating how these would be involved in the project.

Sr. No.	Name	Qualification	Designation	Total Experience (In years)	Remarks

Note: 1 - The bidders should submit list of technical and administrative employees for proper execution of project. The bidder should submit a list of these employees stating how these would be involved in the project.

2. Bidder should attach separate sheet if required and if space given in the formats is not sufficient but strictly as per above formats only.

**FORM "H": INFORMATION ABOUT CONSTRUCTION PLANT, MACHINERY, EQUIPMENT, ACCESSORIES, INFRASTRUCTURE FACILITY POSSESSED BY THE BIDDER AND THAT PROPOSED TO BE DEPLOYED TO COMPLETE THIS WORK IN TIME**

Nos	Name	No of Units	Type & Make	Capacity	Owned / Leased	Health Certificate attached Yes/No.
1	Excavator					
2	Front End Loader					
3	Vibratory Roller					
4	Water tanker/sprinkler					
5	Dumper					
6	Plate compactor					
7	Concrete mixer					
8	Digital weight batcher					
9	Vibrator					
10	Generator					
11	Air compressor					
12	Concrete breaker					
13	Welding machine					
14	Surveying Equipments					
15	Shuttering Plates/System (sq.mts)					
16	H frames / MS Props support					
17	Construction Tower Cranes					
18	Batching Plant					
19	Concrete Pump					
20	Bar Bending and Cutting machines					
21	Construction Lift					
22	Soil Compactor					
23	List of site Laboratory Testing Machines (Attach Separate List)					
24						
25						
26						

**FORM "I": UNDERTAKING TO BE FURNISHED ONLINE BY THE BIDDER** - TO BE UPLOADED BY THE BIDDER ON THEIR LETTER HEAD AFTER SIGNING THIS TEMPLATE (UNDERTAKING)

Name of Work: False ceiling / interior development and renovation of first floor offices at IPR-Bhat, Gandhinagar

Tender number: IPR/TN/CIVIL/03/2017 dated 28.5.2017 (Two Bid System):

**I DO HEREBY UNDERTAKE**

- 1 That all the information being submitted by me is genuine, authentic, true and valid on the date of submission of tender and if any formation is found to be false at any stage of tendering or contract period I will be liable to the penal actions as prescribed in NIT.
- 2 That I accept all terms and conditions of NIT, including general terms and condition, special / additional terms and conditions, addendum, corrigendum, clarifications as stated there in the tender document as available on the website.
- 3 That I am giving my consent for e-payment.
- 4 That I do authorize IPR for seeking information / clarification from by bankers, clients having reference in this bid.
- 5 That I have uploaded photo copies of all relevant documents as prescribed in the tender document in support of the information and data furnished by me online.
- 6 That I accept all the undertakings as specified elsewhere in the tender document.
- 7 That this online agreement will be a part of my bid and if the work is awarded to me / us, this will be a part of our agreement with orporation.
- 8 That I hereby forward Earnest Money Deposit in demand draft or Pay order of Nationalized Bank/ ICICI/IDBI/Axis Bank / HDFC bank. If I/we, fail to furnish the prescribed performance guarantee within prescribed period, I/we agree that the said Director, IPR or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, it I/we fail to commence work as specified, I/we agree that Director, IPR or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form. Further, I/We agree that in case of forfeiture of Earnest money & Performance Guarantee as aforesaid. I/We shall be debarred for participation in the re-tendering process of the work.
- 9 I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to notice of Department, then I/We shall be debarred for tendering in The Institute in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

Signature of Bidder  
with seal

## SECTION - 1 (iii) BRIEF PARTICULARS OF THE WORK

The proposed site is located at IPR-Bhat, Gandhinagar, Gujarat.

The tenderer is advised to visit the site of work with prior permission of Division Head, Civil Maintenance Group, Institute for Plasma Research to acquaint himself with access to sites location for stacking the materials probable tapping points for construction water and electric power. The contractor carrying out this work will strictly abide by security regulation of the Institute and also local statutory regulations imposed by the Institute / Police authorities regarding transshipment of any equipment, operation, drainage, security etc., wherever applicable.

### TENTATIVE SCOPE OF WORK:

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False ceiling / interior development and renovation work at first floor offices - including metallic false ceiling with grid work etc as per manufacturer's specifications, insulation, removing and refixing of the electrical fittings at IPR, BHAT, Gandhinagar