

**TENDER DOCUMENTS FOR AMC FOR UTILITY ELECTRICAL  
INSTALLATIONS AT IPR/FCIPT/IPR EXTENSIONS LABORATORY/ITER-  
INDIA/HOSTEL/GUESTHOUSE CAMPUSES.**

**TENDER NO. IPR/ST/TN-AMC/03/17-18 Dated 30.06.2017**

**Due Date : 02.08.2017 at 1300 Hrs.**

**Opening on : 02.08.2017 at 1530 Hrs.**

---

# **TENDER DOCUMENT**

---



**प्लाज़्मा अनुसंधान संस्थान**

**INSTITUTE FOR PLASMA RESEARCH**

**भाट, निकट इन्दिरा पुल, गांधीनगर - ३८२ ४२८ (भारत)**

**Bhat, Near Indira Bridge, Gandhinagar 382 428, Gujarat (India)**

**TELEPHONE : (079) 2396-2260; 2262, 2263 FAX : (079) 2396-2277**

**E-mail : [stores@ipr.res.in](mailto:stores@ipr.res.in)**



प्लाज़्मा अनुसंधान संस्थान

Institute for Plasma Research

भाट, निकट इन्दिरा पुल, गांधीनगर - ३८२ ४२८ (भारत)

Bhat, Near Indira Bridge, Gandhinagar 382 428, Gujarat (India)

दूरभाष / TELEPHONE : (079) 2396-2260; 2262, 2263

फैक्स / FAX : (079) 2396-2277

[stores@ipr.res.in](mailto:stores@ipr.res.in)

## INDEX

Sr. No.	Particulars	Page No.
1.	Covering Page	01
2.	Index	02
3.	Tender Notice	03-04
4.	Scope of Work and other Terms and Conditions	05 – 10
5.	Instructions to Bidders and Other Temrs Conditions	11 – 14
6.	Annexure – I	15



प्लाज़्मा अनुसंधान संस्थान

Institute for Plasma Research

भाट, निकट इन्दिरा पुल, गांधीनगर - ३८२ ४२८ (भारत)

Bhat, Near Indira Bridge, Gandhinagar 382 428, Gujarat (India)

दूरभाष / TELEPHONE : (079) 23962260; 2262, 2263

फैक्स / FAX : (079) 23962277

[stores@ipr.res.in](mailto:stores@ipr.res.in)

**TENDER NOTICE No.IPR/ST/TN-AMC/03/17-18 DATED 30.06.2017**

Sealed Tenders are invited from reputed service providers for providing Maintenance utility systems at IPR/FCIPT/IPR Extension Laboratory/ITER-INDIA/Hostel/Guesthouse campuses. Eligibility criteria for the issue of the Tender document are as under :-

Eligibility Criteria :-

1. Bidders having similar work experience & should have carried out at least single work similar in nature (AMC), worth not less than ₹12 lakhs or two works of ₹9 lakhs or three works of 6 lakhs per annum preferably from Central or State Govt. organization within last 3 year must furnish documentary proof in respect of the same is to be submitted while making request for tender documents.
2. Bidder should have valid registration in appropriate class in CPWD, MES, Railways, state PWDs with appropriate class or value of work. Documentary Proof is to be submitted.
3. Bidder should submit valid and latest bank solvency of minimum Rs.6 Lakhs
4. Bidder should submit the valid Electrical Contractor's License
5. Bidder should have service facilities and office set up in Ahmedabad/Gandhinagar. Documentary proof of the same is to be submitted.

Tender No. and date	Tender Fee in ₹	EMD in ₹	Date for		Date / Time of Opening of Tender.
			Receiving Request and Issue of Tender Document upto	Tender Due Date / Time	
IPR/ST/TN-AMC/03/17-18 Dated 30.06.2017	300.00	32,000.00	12.07.2017	02.08.2017 at 1300 Hrs.	02.08.2017 at 1530 Hrs.

Vendor who meet the Eligibility criteria as specified above at (1) to (5), may at their option, download the tender documents from the website or arrange to collect the tender documents from the Assistant Stores Officer by 12.07.2017 with a written request and documentary evidence/supporting proof and tender fee of ₹300/- (Non refundable) by Demand Draft/Pay Order/Banker's Cheque in favour of "Institute for Plasma Research" payable at Ahmedabad. Issue of Tender Documents does not mean that vendor is prequalified.

Sealed Envelope, superscribing Tender No. Date, Due date and Brief Description of tendered item, "Maintenance of Electrical utility systems at IPR/FCIPT/IPR Extension Laboratory/ITER-INDIA/Hostel/Guesthouse campuses" along with Tender Fee and EMD, should be submitted to the Assistant Stores Officer at the above address by **1300 hrs. on 02.08.2017** which will be opened on the same day at **15.30 hrs** in the presence of attending tenderers.

Those who have submitted the tender and want to attend the tender opening process must carry authorization letter for permitting him/her to attend the tender opening process. Without such letter he/she

or representative will not be allowed to attend the Tender Opening process. Only one representative will be allowed to attend Tender Opening process.

Tender received without Tender Fee, EMD & Proof against eligibility criteria will be rejected.

The Director, IPR reserves the right to accept or reject the tenders in full or part thereof without assigning any reasons. For details please visit our website <http://ipr.res.in/documents/tenders.html>

	<p><b>प्लाज़्मा अनुसंधान संस्थान</b> <b>Institute for Plasma Research</b> भाट, निकट इन्दिरा पुल, गांधीनगर - ३८२ ४२८ (भारत) Bhat, Near Indira Bridge, Gandhinagar 382 428, Gujarat (India) दूरभाष / TELEPHONE : (079) 2396-2260; 2262, 2263 फैक्स / FAX : (079) 2396-2277 <a href="mailto:stores@ipr.res.in">stores@ipr.res.in</a></p>
---	---

## ELIGIBILITY CRITERIA AND TECHNICAL EQUIREMENTS / SPECIFICATIONS

### 1. SCOPE

MAINTENANCE OF ELECTRICAL INSTALLATIONS AT INSTITUTE FOR PLASMA RESEARCH (IPR), GANDHINAGAR AS DETAILED BELOW

1. **The Vendor should be responsible to keep 100% Availability and Healthiness of various Electrical utility systems at IPR/FCIPT/IPR Extension Laboratory/ITER-INDIA/Hostel/Guesthouse campuses.**
2. Electrical maintenance of offices, Bore well pump motors, Street lighting and compound wall/periphery lighting inside IPR, FCIPT, ITER-INDIA and IPR Extension Laboratory campuses.
3. Electrical maintenance of non-operational area in side IPR like meeting rooms, canteen, library, Guest house, corridors, toilets including street light and periphery lighting as directed.
4. Electrical maintenance of operational area in side IPR such as Power Panels in AC plants.
5. Attending, rectifying power OFF complaints and restoring it at any time on emergency.
6. Verifying the tripping of ELCB and MCBs.
7. Replacing of burnt out or damaged switches, sockets, holders, fans, lighting fixtures, switch boards, MCBs, ELCBs, and any works given by Electrical Department.
8. Cable laying, wiring and lighting etc. as per the user's/Department's requirement.
9. Dismantling of burnt pump motors, burnt ceiling fans, burnt chokes of light fixtures and installing the same after repairs, for which materials will be issued by the department free of cost
10. Fixing of Geysers, repairing of geysers for the replacement of defective thermostat, rectification of major leaks of the geyser.
11. Repairing the burnt chokes of street light fixtures and changing of fused lamps in the fixture.
12. Periodical maintenance of light fittings, street light fittings, ceiling fans, exhaust fans including repairs like replacement of fused lamps and tubes, checking of chokes, capacitors, starters, holders, terminals, control gears, regulators etc.
13. Diagnosing the cable fault and rectifying the defects by providing straight through joints, end terminations etc., as directed.
14. Maintenance of internal Telephone lines, instruments, junction boxes and wiring for new connections if required.
15. Preventive maintenance of above listed installations to be carried out in a well planned manner with periodicity as detailed in general, as directed.
16. Electrical complaints, other than the above mentioned shall also be executed by the contractor, as per the directions.
17. The work allotted shall be attended to, within 8 hours and reported to Head, Electrical Maintenance for its progress.
18. Preventive maintenance shall be effectively carried out in consultation with Head, Electrical Maintenance as mentioned below.

19. Keeping the maintenance records updated and logging the day-to-day works executed.
20. Keeping the record of materials received for the day-to-day works and materials used at different locations.
21. Helping the IPR personnel in the execution of new job requirements.
22. **In addition to this any other electrical work allotted by the Head, Electrical Maintenance to be attended.**

23. PREVENTIVE MAINTENANCE SCHEDULE

- **Once in three months**  
Pump Motors, MV Panels, Feeder panels, Switchgears, Streetlight and Periphery Lighting etc.
- **Once in Six months**  
Feeder Panels, Cables, Ceiling Fans, Geysers and energy meter panels etc.
- **Once in a Year**  
Earth resistance measurement of all installations identified by Head, Electrical Maintenance

24. **REQUIREMENTS**

The Contractor is responsible to provide Services from below listed Qualified and well experienced personnel, who can independently handle, Operate and maintain electrical installation as per the guidelines of IPR Electrical Division In-charge. The work force to be deployed will be screened for technical capability by the Department to ensure the deployment of suitable candidates by the contractor.

- Electricians (ITI-Electrical) 5 Number
- Telephone Wireman/Technician 1 Number
- Technician Helper to Electricians/Wireman 3 Numbers

**Electrician/Wireman:**

The person who works should have Electrical/Wireman Trade ITI certificate from Govt. approved or Govt. recognized institution. They should have a practical experience of not less than 1 (one) year. He should also have valid electrical wireman license issued by local authorized Electrical Inspectorate, for the operation and maintenance of the said electrical equipment's & voltage level.

**Helper to Electrician:**

The services should be obtained from those having minimum 3 years working experience with Electrician in the field of electrical systems. Should have minimum qualification up to class 7th passed, and should be capable of reading & writing and capable of expressing clearly in local language.

## 2. CRITERIA FOR ISSUING TENDER DOCUMENTS:

- a) Bidders having similar work experience & should have carried out at least single work similar in nature (AMC), worth not less than 12 lakhs or two works of 9 lakhs or three works of 6 lakhs per annum preferably from Central or State Govt. organization within last 3 year must furnish documentary proof in respect of the same is to be submitted while making request for tender documents.
- b) Bidder should have valid registration in appropriate class in CPWD, MES, Railways, state PWDs with appropriate class or value of work. Documentary Proof is to be submitted.
- c) Bidder should submit valid and latest bank solvency of minimum Rs.6 Lakhs
- d) Bidder should submit the valid Electrical Contractor's License
- e) Proof of Electrical supervisory license and relevant certificates
- f) Bidder should have service facilities and office set up in Ahmedabad/Gandhinagar. Documentary proof of the same is to be submitted.

### Additional Documents to be furnished

1. Proof compliance with all statutory requirements including EPFO and ESIC, STC, Minimum wages act, Workmen Compensation Act. Labour laws etc.
2. Latest income tax clearance certificate
3. Last 3 years audited balance sheets of the company
4. Company's profile, Local Office status, Bankers, Manpower and Experience.
5. Number of qualified technical people in employment and their qualification.

## 3. GENERAL

1. The bidders are advised to visit and inspect the site before submitting the offer.
2. The tender must be complete in all, eligibility criteria, technical and commercial parameters and should contain requisite certificates, documents, informative literature etc. as required in the tender document.
3. **Tenders should be submitted in sealed envelope superscribing Tender No. Date, due date and description of tendered item along with Tender fee and EMD should reach to the Assistant Stores Officer as per the tender notice.**
4. **The Bids shall be opened at date and time mentioned in the Tender Notice and Tender Documents.** Those who want to attend the tender opening event must carry authorization letter for permitting him/her to attend the tender opening event. Without such letter he/she or representative will not be allowed to attend the Tender Opening Event. Only one representative will be allowed to attend Tender Opening event.
5. The Operation, Maintenance and services shall be carried out as per the direction given by the Maintenance Department.
6. **The Contractor shall arrange to execute operation and maintenance services only through qualified electricians who are permitted to work on electrical installations by appropriate competent authority and as per IE rules 2003.**
7. The Contractor and his service provider / work force shall strictly follow the security instructions and safety instructions as imposed by the Institute.
8. A full time supervision by the Supervisor at site is compulsory during any maintenance services, which shall strictly comply with relevant I.E., rules.
9. The scope of services includes servicing and routine repair as per manufacturers recommendations and IPR division in-charge direction, including minor repairs and replacement of parts and accessories.
10. The Services include attending day-to-day complaints and maintaining record for the same as required.

11. **All tools and tackles required for effective maintenance such as Multi meter, Megger, Clip on ammeter and Earth tester etc. shall be provided by the contractor and should be available at site till completion of the contract period. All the meters & testing equipment, which are used at site, should be periodically calibrated from authorized test laboratory.**
12. **The Electrical Division will supply all the spares and consumables required for operation, maintenance & services at free of cost.**
13. **Periodical cleaning, testing & routine maintenance of electrical system is to be done as recommended by manufacturers, and as directed by IPR Electrical Division in-charge.**
14. The Contractor shall ensure and display the monthly duty chart / Shift roster provided by IPR Electrical Division in-charge. For leave replacement service providers / work force should also be identified at the beginning of the contract such that they should also be aware of the operation & maintenance of the system fulfilling all other conditions as described in.
15. It shall be the responsibility of the Contractor for the safety of service providers / work force and maintain cleanliness of the installation/equipment's particularly which are under his sole possession/use as required. All his service providers shall be provided with Identity card as per the norms of the Department.
16. The Contractor shall furnish local contact telephone number, Mobile number & contact address.
17. The Contractor shall be responsible to maintain records and furnish data about mandatory tests i.e. insulation and earth tests of all the installation as per I.E. rules & IS. Specifications.
18. **The Contractor shall be responsible to provide & maintain records at IPR site e.g. attendance of duty staff, log books for equipment etc. as required.**
19. **It shall be the responsibility of contractor to maintain and hand over back the installation covered under the scope of service after completion of operation maintenance services in good working condition as required.**
20. The contractor shall be responsible for the equipment, materials handed over to him, and in case of any mishandling or missing the same shall be replaced or repaired at his own risk and cost.
21. All dismantled/unused materials shall remain the property of the Institute and shall be the responsibility of the contractor to return back the same to Maintenance Division In-Charge periodically as required failing which recovery shall be made at double the market rates from the Contractor.
22. Any damage done to the existing installation, equipment or to the building particularly due to negligence shall be entire responsibility of Contractor to repair, rectify or replace the same free of cost.
23. The installation equipment covered under this operation and maintenance contract are briefly as mentioned in the scope. The same shall be signed by the Contractor in token of having taken over Operation & maintenance services in hand and shall be liable to hand over back the installation/equipment as incorporated therein after due completion of the operational maintenance service.
24. **The Contractor shall provide proper uniform, shoes and other safety gadgets like hand gloves, raincoats etc., for the service provider engaged by him during Operation and maintenance services at site.**
25. The contractor shall make own arrangements for transport and other logistics to service providers / work force.
26. **The Contractor shall be fully responsible for releasing payment to service providers/work force engaged by him as per the Minimum Wages act within 10th of every month and also shall be responsible for complying with the labour regulations in vogue regarding the maintenance of attendance and other registers etc. The Contractor in addition to the above is also fully / wholly responsible for Provident fund and ESI formalities to be complied with the service providers engaged by him as applicable to Govt. rules and he should indemnify the Institute wholly/fully with respect to these implications / eventualities.**
27. The service providers deployed at site of services to be carried out shall be trained and qualified as per the CPWD standards and should be able to behave properly with the client Department's officials. In case of complaint about any misbehavior & or for improper working of any of service providers of Contractor is received or noticed the concerned service provider shall be removed



and to be suitably replaced by the Contractor immediately failing which it shall be presumed that no such service provider and accordingly the corresponding charges will be deducted from the bill.

28. In case of any accident occurs due to any reasons during duty hours within IPR/FCIPT/ITER\_INDIA/IPR Extension Laboratory/Hostel/Guesthouse campuses, Department will not be responsible in any way for the same. No extra payments shall be made to the Contractor and No claim what so ever nature will be given or paid on this account and Contractor is fully responsible for such eventualities and he should indemnify the Institute from such happening.
29. Unauthorized person belonging to the Contractor will not be allowed to enter IPR campus.
30. The Contractor shall be responsible for the entire criminal, civil, liabilities arising during the contract period and he should indemnify the Department from such implication /eventualities / happenings.
- 31. The Contractor or his bonafied representative shall regularly visit the site and meet the In-charge to take instructions, monitor operations and review the complaint register/site order book, thereby attending the site requirements efficiently & effectively, failing which In-charge shall be free to take suitable action as per relevant terms & conditions of agreement at his discretion as required.**
32. The Institute may ask contractor to supply additional similar manpower during exigency / critical operations other than the scheduled supply against extra payment as per their offer.
- 33. First three months on a trial basis. If the work is not satisfactory, the contract may either be terminated or extended for another three months for us to observe for any further improvement.**
34. The work performance of the contractors & individuals service providers will be assessed periodically (once in three months) and if the same is found unsatisfactory the contractor should immediately replace the service provider / work force.
35. The contract may be terminated at any time without giving further notice by the competent authority, if the quality of the work is found not satisfactory.
36. In case Contractor is fails to provide Electricians/Wireman as per schedule Rs. 500.00 will be deducted per person per day and if he fail to provide other service providers as per schedule Rs. 350.00 will be deducted per person per day.
37. If the Contractor fails to carry out the services assigned within reasonable period a penalty of Rs. 350.00 per service will be recovered from the bills.
38. In case the person on duty found sleeping will be fined Rs. 300.00 per person.
39. The contract can be terminated by the Department within one month notice and proportionate payment shall be made if the Contractor fails to provide the requisite service provider or repeatedly fails to carry out the services satisfactorily.
40. NO Advance payment will be made.
41. The contract is a fixed price contract & no escalation will be permissible during any stage of contract.
42. Income tax, TDS, as applicable from time to time shall be recovered from monthly bill, to this necessary certificate will be provided by the Department Accounts section.
- 43. The Contractor shall provide a Bank guarantee for 10% of total contract value towards security deposit for a period of 1 year, which can be extended by another 24 months, thus totally 36 months contract, which will be released only after satisfactory completion of the work as mentioned in.**
44. At IPR, Contractor shall keep all machineries and equipment in working condition all the time during contract period. The Electrical supply of Institute and other campuses shall not be affected at any time due to any negligence or careless operation by the contractor or his service providers. In such case liquidated damages @ Rs. 600/- per hour for the down time will be charged.
- 45. The Contractor shall obtain Police Verification Certificate for his/her Technicians, Wiremen and Helpers to work in the Institute and produce the same to the competent authority for entering the Institute.**

## **4. PAYMENTS**

Payment will be made on quarterly basis after the quarter is over and subject to satisfactory services provided during the quarter. Service provider will be required to submit the Invoice along with service report for each quarter, duly acknowledged/signed by engineer in charge (coordinator) of this work in duplicate to process for the payment.

Payment will be made within 30 days from the date of satisfactory completion of the each Quarter as per scope given in this order and on receipt of Invoice along with acknowledged service report. Please ensure that all stores formalities are completed before submitting your Invoice. Payment will be made through ECS/RTGS/NEFT only, no cheque/cash will be issued.

	<p><b>प्लाज़्मा अनुसंधान संस्थान</b> <b>Institute for Plasma Research</b> भाट, निकट इन्दिरा पुल, गांधीनगर - ३८२ ४२८ (भारत) Bhat, Near Indira Bridge, Gandhinagar 382 428, Gujarat (India) दूरभाष / TELEPHONE : (079) 2396-2260; 2262, 2263 फैक्स / FAX : (079) 2396-2277 <a href="mailto:stores@ipr.res.in">stores@ipr.res.in</a></p>
---	---

## INSTRUCTIONS TO BIDDERS, OTHER TERMS AND CONDITIONS

The offer and any order resulting from this tender/enquiry shall be governed by our Conditions of Contract and vendor quoting against this tender notice shall be deemed to have read and understood the tender completely.

Where counter terms and conditions have been offered by the vendor, the same shall not be deemed to have been accepted by us, unless our specific written acceptance thereof is obtained.

### 1. CLARIFICATIONS :

- Any technical and commercial questions, information, clarifications, etc. that may be required pertaining to this Tender/enquiry may be obtained from Assistant Stores Officer before submitting the tender.
- Bids shall be complete in all respects and shall include properly filled in prices, other specifications, schedules, relevant documents as necessary along with the bid covering letter.

### 2. QUOTATION :

Quotation should be submitted in sealed envelope stating on the top the above tender no., date, due date and brief description of tendered item along with (i) Tender Fees for ₹300.00, Earnest Money Deposit (EMD) for ₹32,000/- by way of Demand Draft/Pay Order/Banker's Cheque drawn in favour of **Institute for Plasma Research**, payable at Ahmedabad, to the Assistant Stores Officer at the above address latest by due date and time.

### 3. SERVICE :

The Service includes Operation and Maintenance and must be provided strictly conforming to our scope defined in the tender documents.

### 4. PRICES AND RATES :

The quoted price should not be subject to price escalation for whatsoever reasons. The quoted price shall be firm, fixed and non-revisable during the validity/extended validity of Work Order/contract. Break-up of price, wherever required, should be furnished.

Whenever options are specified in the tender documents, IPR reserves the right to accept any option/s irrespective of whether all the vendors have quoted for all the options or not. The decision of IPR in this regard will be final.

Tender should be free from Correction and Erasing. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, **amount quoted in words shall prevail.**

IPR shall be under no obligation to accept the lowest or any tender.

Rates must be submitted in the Rate Schedule given in Annexure-I.

## **5. COMPLIANCE WITH VARIOUS ACTS :**

**5.1 The Contractor shall be fully responsible for complying with all the relevant statutory obligations as applicable from time to time including :**

- **Contract Labour (Regulation and Abolition) Act**
- **Minimum Wages Act**
- **Payment of Wages Act**
- **Employees Provident Fund Act**
- **ESI/Workmen's Compensation Act**
- **Bonus Act**
- **Fatal Accident Act**
- **Gratuity Act**
- **Any other act, as applicable from time to time**
- **Police Verification**

**Consequences arising out of the non-compliance with statutory requirements shall be the entire responsibility of the contractor and the liability to be borne by the contractor.**

**All the relevant records / documents / registers /correspondances / récits etc. for the above may be produced for verification whenever desired by the Institute, kept ready for the official inspection.**

**5.2 The contractor shall have to strictly pay minimum wages as notified by the Asst. Labour Commissioner (Central) for Zone C i.e. remaining area of Gujarat, from time to time to his personnel. The payment of wages to the persons deployed by the Contractor may be witnessed by an accredited representative of the Institute.**

**5.3 The contractor shall obtain valid license under the Contract Labour (R & A) Act 1970 and contract labour (Regulation and abolition central rules 1971) before the commencement of work and continue to have valid license during the currency of the contract if more than 20 workmen are engaged.**

## **6. SALES TAX/SERVICE TAX/VAT etc.:**

We do not have "C" or "D" Form. The percentage of sales-tax, surcharge, if applicable, and other levies legally leviable and intended to be claimed should be clearly indicated in the tender. Where this is not done, no claim on these accounts would be admissible later.

## **7. EXCISE DUTY :**

As per Notification No.10/97-CE (Central Excise) dated 1-3-1997, the Purchaser is entitled for availing Excise Duty exemption at present. Excise Duty Exemption Certificate, wherever applicable, and as per rules will be issued at the appropriate time. Hence Excise Duty for such items should not be included in the BID. However, prevailing percentage of Excise Duty may be indicated.

## **8. EARNEST MONEY DEPOSIT (EMD) :**

The Bidder shall submit interest free Earnest Money Deposit (EMD) of ₹32,000/- (Rupees Thirty Two thousand only) by way of Demand Draft issued in favour of "Institute for Plasma Research" and payable at Ahmedabad issued by Nationalised Bank/IDBI/AXIS/HDFC. **Quotation received without EMD will be rejected.**

## **9. VALIDITY OF OFFER :**

The offer must be valid for 120 days from the date of opening of Tender.

## **10. FOLLOW UP AND CANVASSING :**

Undue follow up and canvassing on the part of tenderer shall disqualify from consideration. The refund of EMD shall be the basis to know that the tender is not considered in their favour.

## **11. VALIDITY / TENURE OF CONTRACT:**

First three months on a trial basis. If the work is not satisfactory, the contract may either be terminated or extended for another three months for us to observe for any further improvement. This contract will be valid for a period of 03 years from the date of commencement of the contract. The contract, if awarded initially for a period of 1 year, which can be extended by another 24 months, thus totally 36 months contract, which will be released only after satisfactory completion of the work as mentioned in the tender documents.

## **12. TERMINATION OF CONTRACT:**

If the performance of the Contractor on award of the contract is not found satisfactory during the period of validity or extended period of validity of the Contract, IPR reserves the right to terminate the contract by issuing 01 (one) months' notice to the contractor.

If reason for termination is serious and keeping the contractor is detrimental to the interest of the institute the contract may be terminated with immediate effect.

## **13. SECURITY DEPOSIT :**

The successful contractor will have to furnish to the Institute an interest free security deposit of 10% (Ten percent) of the accepted average Annual contract value in the form of Bank Guarantee from a Nationalised Bank/IDBI/AXIS/HDFC Bank within 15 days from the date of LOI/Work Order valid through the tenure of entire contract. The Security deposit shall be forfeited in case the tenderer who is awarded the contractor does not commence the work within the time limit specified or fails to perform within the stipulated guidelines of the institute or fail to comply with any of the terms and conditions in the Work Order/contract.

## **14 JURISDICTION :**

The Contract/Work order shall be governed by the laws and statutes of India for the time being in force. The Contractor shall be fully responsible to comply with laws, rules and regulations in respect of workmen engaged by them. The Courts of Gandhinagar only shall have the exclusive jurisdiction to deal with and decide any legal or dispute arising out of this Contract/Work Order.

## **15. DISPUTES :**

Except as otherwise specifically provided in the Contract / Work Order all disputes concerning questions of fact arising under the Contract / Work Order shall be decided by the Competent Authority of IPR subject to a written appeal by the contractor.

Any disputes or difference including those considered as such by only one of the parties arising out of or in connection with the Contract / Work Order shall be to the extent possible settled amicably between the parties. If amicable settlement cannot be reached then all disputed issues shall be settled by arbitration as set out in clause given hereunder.

## **16. ARBITRATION:**

In the event of any dispute or difference arising under this Contract / Work Order, the matter shall be referred to the Director, IPR for settlement.

Despite the above procedure, in the event of the dispute not being resolved/settled amicably between the Parties, the dispute shall be finally settled by a Sole Arbitrator to be appointed by both parties in accordance with the Arbitration and Conciliation Act, 1996, Arbitration and Conciliation (Amendment) Act, 2015 as amended from time to time.

17. Late / Delayed tenders will not be accepted. Incomplete tenders may be rejected at the discretion of IPR
18. IPR reserves the right to place order on a single party or to split the order at its sole discretion.
19. The Director, IPR reserves the right to accept or reject any quotation/tenders fully or partly without assigning any reason.

**We agree to the above terms and conditions.**

**Place:**

**Date :**

**Signature of Bidder with seal**

**Note: A copy of our terms and conditions duly signed should accompany your quotation.**

## Annexure – I.

	<p><b>प्लाज़्मा अनुसंधान संस्थान</b>  <b>Institute for Plasma Research</b>          भाट, निकट इन्दिरा पुल, गांधीनगर - ३८२ ४२८ (भारत)          Bhat, Near Indira Bridge, Gandhinagar 382 428, Gujarat (India)          दूरभाष / TELEPHONE : (079) 2396-2260; 2262, 2263          फॅक्स / FAX : (079) 2396-2277</p>
	<p><a href="mailto:stores@ipr.res.in">stores@ipr.res.in</a></p>

## RATE SCHEDULE

No.	Description	Qty.	Unit	Rate	Amount
1.	Day to day maintenance of Electrical installations at IPR Campuses as stated in the Tender Documents. – <b>For Ist Year.</b>	12	Month		
2.	Day to day maintenance of Electrical installations at IPR Campuses as stated in the Tender Documents. – <b>For IInd Year (if extended)</b>	12	Month		
3.	Day to day maintenance of Electrical installations at IPR Campuses as stated in the Tender Documents. – <b>For IIIrd Year (if extended)</b>	12	Month		

## Man power Deployment

Shift	Time	Manpower
General Shift	09.00 hrs to 18.00 hrs	Electrician 5 Nos
General Shift	09.00 hrs to 18.00 hrs	Telephone Wireman/Technician 1 No.
General Shift	09.00 hrs to 18.00 hrs	Helper to Electricians/Technicians 3 Nos

## Manpower requirement per year

Manpower	Per shift	No of shift	No of days	No of (Sundays)	Net working days
Electrician	5	1	365	52	313
Telephone Wireman/Technician	1	1	365	52	313
Helper to Electricians/Technicians	3	1	365	52	313

## Rate per manpower for additional engagement other than normal work

Wages of Electrician/Technician per day	₹
Wages of helper to Electrician/Technician per day	₹

## TAXES AND DUTIES

Particulars	Applicable Rate (%)	Inclusive	Exclusive
Sales Tax / VAT			
Service Tax			
Others, if any			

GST/CST Regn. No.	Service Tax Regn. No.	PAN Card No.

(please do not leave these columns blank. If it is not applicable to you please indicate “Not Applicable”)

Date :

(Signature with Seal)