

	Institute for Plasma research	PERMIT TO WORK SR. NO.
	PERMIT TO WORK	

WORK DESCRIPTION:	
WORK LOCATION:	VALID DATE :
	VALID TIME : From to

WORK CATEGORY (PLEASE ✓ MARK IN APPROPRIATE COLUMN):

<input type="checkbox"/> ELECTRICAL WORK	<input type="checkbox"/> CONFINED SPACE ENTRY	<input type="checkbox"/> LIFTING ACTIVITIES	<input type="checkbox"/> WORKING AT HEIGHT	<input type="checkbox"/> HOT WORK	<input type="checkbox"/> EXCAVATION WORK
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FOLLOWING POINTS MUST BE ENSURED BEFORE START OF WORK.					
<input type="checkbox"/> Equipment / work area Inspected. <input type="checkbox"/> Equipment electrically/mechanically isolated and tagged. Tag No.: _____ for electrical isolation. <input type="checkbox"/> Fire fighting arrangement done. <input type="checkbox"/> Area Cordon off? Precautionary tags/ boards provided	<input type="checkbox"/> Equipment properly drained / Depressurized <input type="checkbox"/> Equipment properly purged with nitrogen <input type="checkbox"/> Proper ventilation and lighting provided <input type="checkbox"/> Tool box talk conducted <input type="checkbox"/> Equipment/area free from flammable materials? O ₂ %at.....hrsat.....hrs	<input type="checkbox"/> Area Cordon off? Precautionary tags/ boards provided <input type="checkbox"/> Communication arrangement available <input type="checkbox"/> Standby personnel / Supervisor is available <input type="checkbox"/> Ladder attendant <input type="checkbox"/> Scaffolding required / checked. <input type="checkbox"/> Tools inspected. <input type="checkbox"/> Lifting device/ sling / ropes checked. <input type="checkbox"/> Valid certificate for lifting equipment checked <input type="checkbox"/> Tool box talk conducted	<input type="checkbox"/> Area Cordon off? Precautionary tags/ boards provided <input type="checkbox"/> Ensure person does not have height phobia <input type="checkbox"/> Tools properly tightened to avoid to fall from height, <input type="checkbox"/> Tool box talk conducted	<input type="checkbox"/> Checked for any combustible materials near work area. <input type="checkbox"/> Welding machine checked for safe location <input type="checkbox"/> Fire fighting arrangement done.	<input type="checkbox"/> Proper means of exit provided, <input type="checkbox"/> Appropriate excavation procedure to be followed. <input type="checkbox"/> Tool box talk conducted

Any other work category(pl. specify): _____

PPE REQUIRED (PLEASE ✓ MARK)

Chem. Goggles	Maint. Goggles	Face shield	Welding Shield	Hand Gloves	Full body safety harness
Dust Mask	Chem. Mask	PVC Apron	Ear Muff/ Ear Plug	SCBA/Airline respirator	TLD/Dosimeter

Other (pl. specify):

Work Permit issued to	Contractor Name & Address:
	Name & Sign of Contractor's responsible person: _____

PERMITEE (IPR employee who will carry out or under his/her supervision the work will be done)	Work Permit Authorized by (Group Leader/Division Head)	Safety check done by (Safety Co-ordinator / Safety Officer (For Confined Space Entry or in absence of safety co-ordinator)
Name: _____	Name: _____	Name: _____
Designation: _____	Designation: _____	Designation: _____
Signature: _____	Signature: _____	Signature: _____
Date: _____	Date: _____	Date: _____
Tele./Mob: _____	Tele. /Mob : _____	Tele. /Mob: _____

CONTINUATION OF WORK (If work needs to be carried out beyond Valid date & time as mentioned above):					
Work may continue until	Time		Permitee	Group Leader/ Division Head	Safety Co-Ordinator / Safety Officer
Sr. No.	Date	From	To		

WORK COMPLETION:

I have inspected/tested the work covered by this permit & certify that the work has been completed and the area is safe for normal working to resume.

Signature of Permittee Signature Group Leader/Division Head: Time of Closing:.....

- SPECIAL INSTRUCTIONS:**
- In case of fire alarm, all work must be stopped and all personnel must leave work site and proceed to Assembly Point.
 - In case of liquid / gas release, stop work immediately and inform concerned area in-charge.
 - This permit must be available at the work site at all times.
 - Hot work is allowed till sunset. However, cold work is allowed after sunset, which is to be authorized by GL/DH.