



Institute for *Plasma Research*  
*Welcomes you all on*

# *REPORTING SYSTEM*



*D.V.Modi, SAFETY OFFICER, IPR*

COMPILED BY: *SAFETY COMMITTEE, IPR*

# REPORTING SYSTEM

## ■ Purpose:

To establish a system for near miss, incident reporting and analysis and find out the root causes of the near miss/incident for initiating actions to prevent the same in future.

## ■ Definitions:

**Near Miss:** An incident, which under slightly different circumstances could have resulted in harm/injury to people or loss to property.

# REPORTING SYSTEM

## Report Near Misses



Checking a **near** thing can prevent the **real** thing!

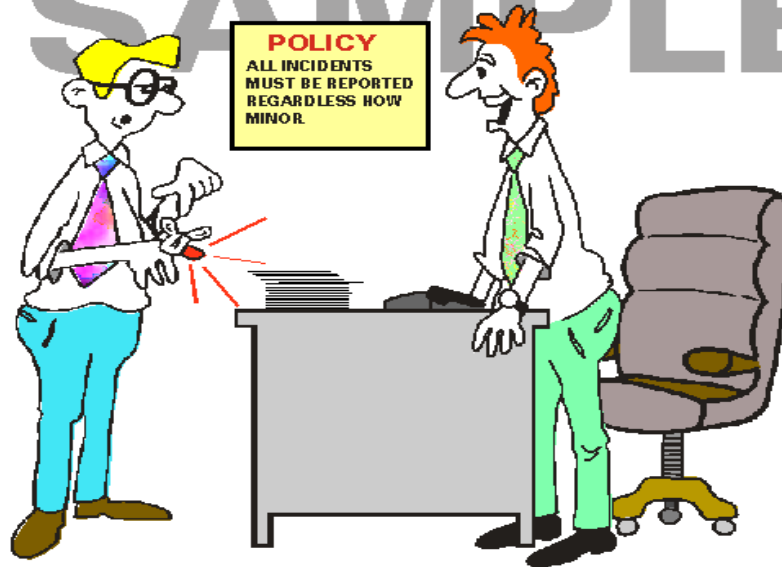
# REPORTING SYSTEM

**Incident:** An unplanned event, which has the potential to cause injury to people and/or damage to assets, and/or damage to the environment.

**Note:** An accident is an incident, which has given rise to injury, damage to property or harm to environment.

# REPORTING SYSTEM

**PLEASE REPORT ALL INCIDENTS AND  
NEAR-MISSES TO YOUR SUPERVISOR.**



" WHY OF COURSE YOU REPORT A SPRAINED FINGER! "

**ORDER #GG02**

**PARTNERS IN SAFETY  
AND LOSS CONTROL  
PLEASE REPORT  
THEM  
IMMEDIATELY.**

# REPORTING SYSTEM

**All accidents must  
be reported.**

*... explain exactly  
what happened*



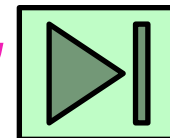
# ACCIDENT CAUSES

- Primary causes of accidents are often grouped into unsafe acts and unsafe conditions.
- **UNSAFE ACTS** can include:
  - Working without authority,
  - Failure to warn others of danger,
  - Leaving equipment in a dangerous condition,
  - Failure to use or wear appropriate PPE,
  - Disconnecting safety devices such as guards,
  - Using equipment in wrong way or for wrong tasks,

# ACCIDENT CAUSES

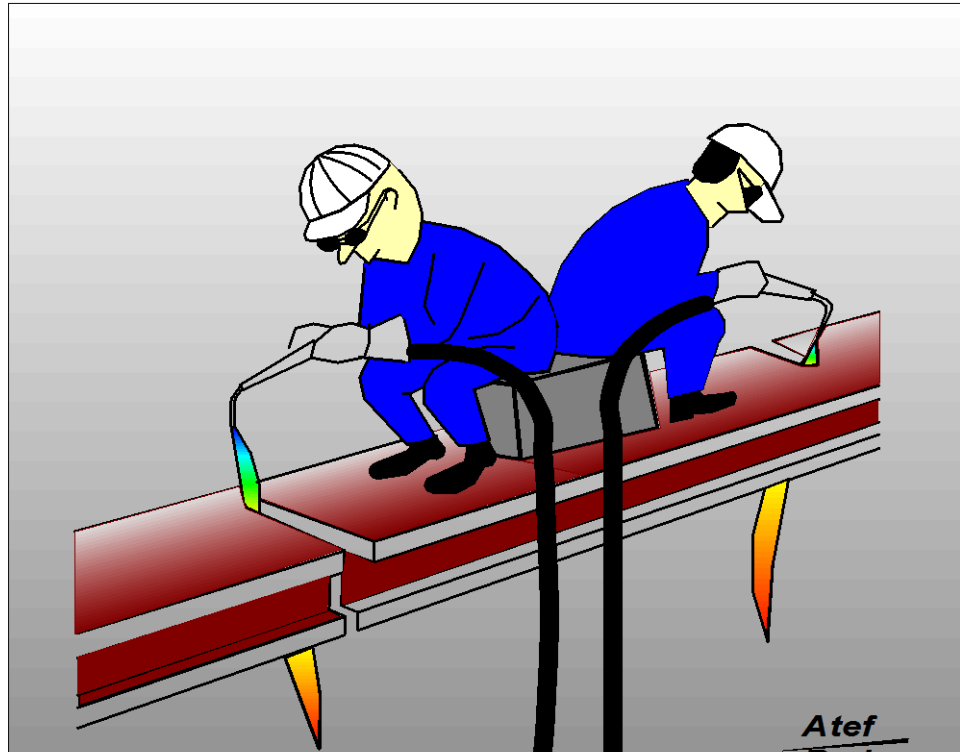
- **Using defective equipment,**
- **Improper loading,**
- **Failure to lift loads correctly,**
- **Unauthorized servicing and maintaining of moving equipment,**
- **Smoking in areas where this is not allowed,**
- **Drinking alcohol or taking drugs,**
- **Inadequate guards or barriers,**

*Click on “Accident Cause”*





# ACCIDENT CAUSES

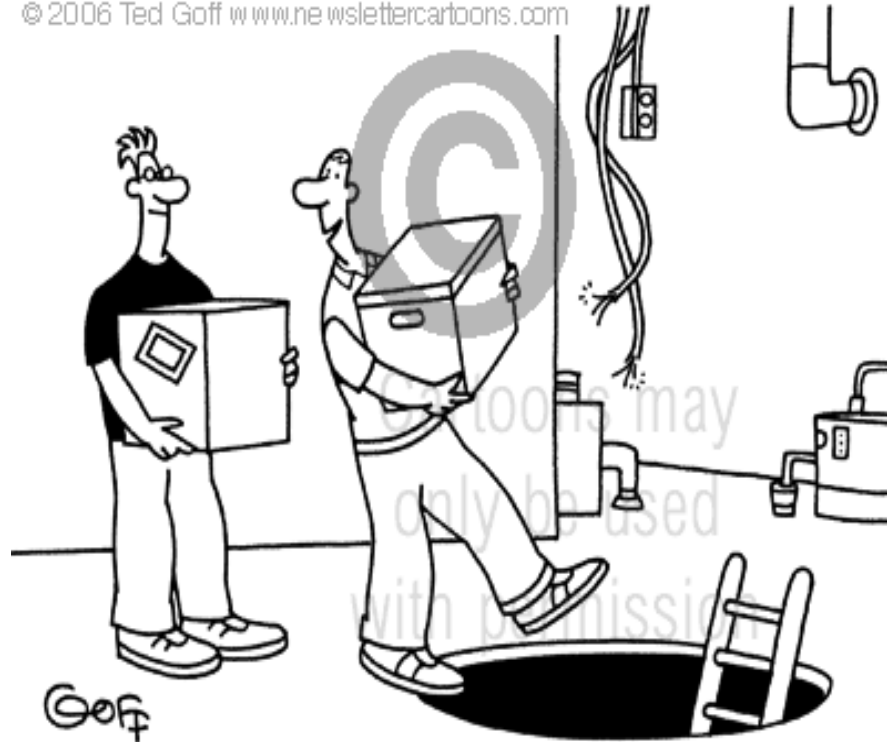


Atef  
Reda

**Accidents**  
**Don't Just Happen**  
**-THEY ARE**  
**CAUSED.!!!**

# ACCIDENT CAUSES

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**“I know all about safety. That’s  
why I never get hurt.”**

# ACCIDENT CAUSES

## ■ ACCIDENT TRIANGLE:

*For every  
accident  
there are  
600 near  
misses*



# ACCIDENT CAUSES

- **UNSAFE CONDITIONS** can include:
  - Inadequate or missing guards on moving equipments/parts,
  - Defective tools, equipments etc.
  - Poor housekeeping,
  - Hazardous atmospheric conditions,
  - Excessive noise,
  - Extreme temperature,
  - Inadequate or excess illumination,
  - Inadequate ventilation,

**Safety**

**#185**

*Digital Photo Creations*



*Life in Balance*

Digital Photo Creations

*THANK YOU*

